

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at Ysgol Cefneithin C.P. School on Monday, 11th July, 2016, at 7.00.p.m.

48.0. Item 1: Record of those Present/Apologies

- **Members Present:** Cllrs: Wyn Edwards (Chair), Clive Green, Darren Price, Janice Price, Huw Davies, Nia Lewis, Simon Martin, Terry Jones, Brian Kirby, and Aled Owen. Cllr T Davies joined the meeting at 7.50p.m.
- **Others:** Llew Thomas Clerk to the Council and Mr Hefin Jones, Translator.
- **Apologies for absence:** Cllrs Ellis Davies, Tina Jukes

48.1. Welcome

- The Chair welcomed everyone to the meeting and thanked them for their attendance.
- Members were sorry to learn that Cllr Tina Jukes had suffered a family bereavement and wished to extend their sympathy to her and her Family. It was resolved unanimously that a letter of sympathy be sent by the Clerk to Cllr Jukes.

49.0. Item 2 Declaration of Interest.

- No declarations of interest were made at this point
- When discussing Item 10 a declaration of interest was made by Cllr T Davies.

50.0. Item 3 Consider the Minutes of the Meeting held on the 13th June, 2016.

- Under the direction of the Chair members proceeded to examine and consider each page of the minutes of the meeting for accuracy.
- **Resolved:** Proposed by Cllr J Price and seconded by Cllr C. Green and agreed by all present that the minutes were a true and accurate record of proceedings and decisions.

51.0. Item 4 Park and General Matters

51.1. General.

51.2. Format – Update Report.

- It was proposed by Cllr C Green that to assist proceedings the format of the update report provided for members prior to meetings be separated into two sections. The first to cover matters arising from the discussion at the previous meeting and the second issues which had arisen since the last meeting.
- **Resolved:** That the revised format be adopted forthwith.

51.3. Matters Arising

51.4. Footpath FP 31-6 Glynderi Foelgastell on to Carmarthen Road

- No further information has been received from the County Council in relation to progressing the matter. They will however advise the Clerk when they are in a position to make progress.

- **Resolved:** To receive and note the information provided.

51.5. Footpath Enquiry Ownership land between 10 and 12 Heol Y Dre.

- Enquiries indicate that the footpath may already be registered under reference 31/15 however the position has not been verified.
- **Resolved:** To receive and note the information provided.

51.6. Gwendraeth Valley Group Meeting.

- The administrator for the group has confirmed that the contact details for the three representatives and Clerk have been updated.
- **Resolved:** To receive and note the information provided.

51.7. Wayside Seats – Asset / Risk Register.

- Members were advised that a response had not been received from the County Council in relation to the identification of the ownership of wayside seats.
- **Resolved:** To receive and note the information provided.

51.8. Japanese Knotweed.

- The Clerk advised that a meeting with representatives from the County Council had been arranged for Wednesday 13th July, 2016, to undertake the works.
- **Resolved:** To note and approve the actions taken.

51.9. Proludic Swing Basket

- As resolved at the last meeting an instruction has been given to John Treharne Engineering to replace the bushes and fittings at Gorslas and Drefach.
- **Resolved:** To receive and note the information provided

51.10. Junior Multi Play Equipment - Drefach.

- Following a site meeting with members on the 15th June, 2016, to examine the position it was agreed to proceed with the remedial metalwork subject to the quotation being acceptable.
- **Resolved:** To note and approve the actions taken.

51.11. Hedge Cutting Church Lane, Gorslas.

- The need for the cutting of hedges in the lane has been relayed to the County Council.
- **Resolved:** To receive and note the actions taken.

51.12. Carmarthenshire C.C. Works Junction Heol Cwmbach/ Cwmmawr, Drefach

- Mr J McEvoy advised that the scheme is currently at the detailed design stage and would be completed during the current financial year.
- **Resolved:** To receive and note the actions taken.

51.13. Parks and General Matters

51.14. General Matters

51.15 Asset marking.

- To coincide with the review of the Council's assets advice was sought from the Dyfed Powys Police Secure by Design Officer relating to the most suitable means of security marking for the Council's assets.
- The Clerk will follow up on the information provided by the Officer to link up with the asset review planned for September.
- **Resolved:** To receive and note the information provided.

51.16. Google Search Engine Information on Gorslas Community Council.

- Cllr C Green indicated that upon entering a search enquiry relating to the Community Council included in search request were the name and home address of the previous Clerk. Cllr Green enquired as to the possibility of removing that particular entry from the list of responses provided by Google search.
- **Resolved:** That the matter be noted and enquiries made as to the possibility of doing so.

51.17. Park Matter.

51.18. Parks General

51.19. Condition Survey - Trees.

- In accordance with the practice of the Council ABER Landscaping were asked to undertake a survey of the trees in all three parks and undertake remedial works.
- The survey indicates that there is a need at Gorslas Park to cut back some dead branches and also growth on the lower half of the trunk which could cause injury to park users or grounds maintenance staff.
- The work has been instructed at a cost of £ 300 + VAT.
- It is recommended that a further visual inspection of the parks be undertaken of the three parks in early Autumn.
- **Resolved:** To note and approve the actions taken.

51.20. Gorslas Park

51.21. Equipment

51.22. Fixed Bench and Seating – Children's Play Area.

- Due to the poor condition of the wood on the bench and table exposing fixings - to ensure the safety of users an instruction has been issued for the replacement of the wood on both items.
- **Resolved:** To note and approve the actions taken.

51.23. Aerial Runway:

- The additional work identified in the Inspectors report was discussed with representatives from Carmarthenshire County Council. A further meeting with officers is planned.
- **Resolved:** To receive and note the actions taken.

51.24. Other.

51.25. Overgrowth.

- It was reported that damage to a small branch was causing it to partially block a footpath. TBM contractors have removed the branch.
- **Resolved:** To note and approve the actions taken.

51.26. Secure by Design

- Following concerns made by members of the public relating to feeling unsafe due to groups of young people gathering in the park allied to damage caused to the public conveniences the Clerk and Cllr T Davies met with PC Rob Chapman at the park to examine the possibilities for making changes to improve matters.
- The discussion proved most useful however rather than making changes to the physical environment it was recommended that the most effective measure would be for there to be an increased police presence at the site especially in the evening.
- PC Chapman would relay his findings and recommendations to the local police unit at Cross Hands.
- **Resolved:** To receive and note the information provided.

51.27. Flowerbed.

- A quotation has been received from Aber Landscapes for a new planting scheme for the raised beds at Gorslas Car Park in the sum of £ 500 excluding VAT.
- **Resolved:** To receive and note the information provided.

51.28. Gorslas Toilets.

- It was noted that T.B.M. contractors had painted the outside front of the building free of charge to the Council.
- **Resolved:** To receive and note the information provided

51.29. Drefach Park

51.30. Equipment:

51.31. Multi Play Unit

- The Park inspector had contacted the Clerk direct and drawn attention to a loose tread on the apparatus. T.B.M contractors have secured the loose tread and following discussion replaced the other rusted tread retaining screws.
- **Resolved:** To note and approve the actions taken.

51.32. Double Junior Swing.

- The Park Inspector had also contacted the Clerk directly in relation to the urgent need to replace the lower chain links on the swings due to wear. John Treharne Engineering have completed the works and the item is back in service.
- **Resolved:** To receive and note the actions taken.

51.33. Wooden Picnic Bench Seating.

- It was noted by the Clerk that the wooden seating for the picnic table was loose with the wood having deteriorated exposing metal fixings. The wooden seat edging on one side is crumbling. TBM contractors have been instructed to replace immediately on a like for like basis.
- **Resolved:** To note and approve the actions taken.

51.34. Picnic Bench and Table - Recycled Material.

- The picnic seat and table has been re-located and secured.
- **Resolved:** To note and approve the actions taken.

51.35. Overgrowth

- The Clerk had noted that in one area of the park overgrowth was obstructing the use of the footpath, similarly overgrowth was causing a potential issue on the bottom footpath gate accessing Brynglas. TBM contractors have been instructed to cut back the overgrowth.
- **Resolved:** To note and approve the actions taken.

51.36. Habitat Area.

- The habitat area had been cut back last month but had now re-grown. The area is outside the grounds maintenance contract. A price had been sought from the grounds maintenance contractor for including the area but no response has been received to date. As the grass has grown back TBM contractors have been instructed to clear the overgrowth.
- **Resolved:** To note and approve the actions taken.

51.37. Paths

- It was noted that in places a growth on the footpath made the path slippery and a hazard to users. TBM contractors have been asked to clear the relevant area.
- **Resolved:** To note and approve the actions taken.

51.38. Cefneithin Park

51.39. Equipment.

- It was reported that on one item of equipment the landing area had a small degree of deterioration. The position will be monitored and options for addressing and preventing any further deterioration is being sought.
- **Resolved:** To note and approve the actions taken.

51.40. Weeds

- The growth of weeds was in danger of damaging the tarmacadam near the park entrance. TBM contractors have been instructed to treat the growth in the appropriate manner.
- **Resolved:** To note and approve the actions taken.

51.41. Boundary Wall.

- As agreed at the last meeting members from the ward were consulted in relation to the need to repair and re-fix the top layer of bricks on the park exterior boundary wall. Members were of the view that the repair should be undertaken and an instruction has therefore been issued to TBM accordingly.
- **Resolved:** To note and approve the actions taken.

51.42. Overgrowth – Wooded Area

- It was reported that the area looked unkempt following a spurt in growth. There was a need to cut back the growth and ensure that it did not present a danger to users of the footpath.
- **Resolved:** That the matter be investigated.

51.43. Park Boundary – Encroachment / Fly Tipping

- The Council's attention was drawn to the fact that it appeared to be the case that a neighbour or neighbours whose properties border the park had erected a structure and deposited items including a tractor tyre on the Council's side of the boundary.
- **Resolved:** That a letter be sent to the residents of Heol Y Parc and Heol Yr Ysgol reminding them of the nature of the land ownership and boundary and asking them to remove any structure or refuse deposited on the Council's side of the boundary. The Chair asked members to provide the Clerk with details of the relevant addresses.

52.0 Item 5 Urgent Local Issues.

52.1 Drefach Overgrowth.

- Attention was drawn to the potential danger to pedestrians posed by the overgrowth which included brambles in an area of land to the left of the park entrance.
- **Resolved:** To draw the attention of the County Council to the issue.

52.2 Banc Y Mansel Bus Shelter.

- Members highlighted the fact that the trees along the grass verges in that area were overgrown and presenting a danger to users of the public footpath.
- **Resolved:** To write to the County Council advising them of the position.

52.3 Drainage Capacity Heol Treventy entering Cross Hands Road.

- Concerns had been raised previously regarding the above.
- Cllr D Price advised that, having examined the position, Officers of the County Council advised that it was not possible to take any enforcement actions relating to the concerns under planning or highway legislation.
- **Resolved:** To note the information provided.

53.0. Item 6 Members Report.

53.1. Torcoed Quarry.

- Cllr A Rees and the Clerk had attended a liaison meeting on the 15th June 2016.
- The manager detailed the areas where current working was taking place and the area for which planning permission was being sought.
- There had very few occasions where late working was necessary, apart from the evening of the liaison meeting, when the plant was working late to supply tarmac for road repairs at Llandovery.
- Some complaints had been received from residents of Cefneithin of lorries from the quarry using Heol Y Dre as a means of a shortcut to the new housing developments rather than taking the more circular route. The company had placed the route as out of bounds to the lorries but following the complaint had spoken and reminded drivers of the restriction.
- The quarry manager indicated that it was anticipated that works on a public footpath in the vicinity of the quarry would be completed by the end of the year.
- **Resolved:** To receive and note the information provided.

53.2. Declaration of Interest Training

- The seminar was held in County Hall, Carmarthen on the 16th June, 2016, and was attended by Cllr B Kirby and the Clerk.
- The course highlighted the importance of members declaring an interest in a matter and the importance of not only being fair and open in making decisions but also of being seen by the public as being open and transparent.
- Details of legislative changes and revised guidance will be circulated by the County Council to Clerks of Community and Town Councils in the near future.
- **Resolved:** To receive and note the information provided.

53.3. One Voice Wales – Carmarthenshire Area Committee.

- Cllr Wyn Edwards provide an update for members on the recent meeting of the committee which was held on the 28th June, 2016.
- It was reported that Mair Stevens was appointed as Chair for the year and Bob Gunstone as Vice Chair.
- Cllr Mair Stevens and Cllr Wyn Edwards were re-appointed to serve on work groups.
- **Resolved:** To receive and note the information provided.

54.0 Item 7 Report PACT Meeting Held on 30th June, 2016 at Cross Hands Hall.

- **Present:** 11 public plus Jonathon Crayford, PCSO.
- Activities over the past Month.

Speeding: Go Safe Exercise undertaken outside Cross Hands Primary School on 13 June.

Traffic Division notified of other problem areas.

- a) Off - road bikes in Tumble - 2 bikes seized (1 owner from Tumble & 1 owner from Drefach).

- b) Boozing in parks - Visits made to Drefach Park and no further problems noted. However, there may be problems with one female known to the Police.
 - c) Traffic lights in Cross Hands (near chip shop) - Still experiencing problems with vehicles " jumping " the lights.
 - d) Stranger / Danger talk given by PCSOs to Penygroes Meithrin.
- Crimes and Locations.
 - a) 22 with 10 detected to date.
 - b) Tumble - 5; Cross Hands - 3; Llanon - 0.
 - c) Pontyberem - 4; Bancffosfelen - 0.
 - d) Llanddarog -1; Mynyddcerrig - 1; Porthyrhyd - 0.
 - e) Cefneithin - 0; Gorslas - 0; Drefach - 3.
 - f) Penygroes - 2.
 - g) The three crimes in Drefach were: Fuel theft; Horsebox and trailer theft; Oil theft.
 - h) Twelve (dead) cannabis plants recently found dumped in Drefach were disposed of by the Police.
- Priorities.
 - a) Parks, generally.
 - b) Off road bikes in Tumble area.
- **Scratch Cards:** At the end of the PACT meeting there was a handout of 101 Cards and Drugs scratch cards which provided a reproduction of the aroma of such substances and would be useful as a means of identifying and reporting the real substances. Cllr. Green had brought along samples of the scratch cards for members to see.
- **Posters.** Cllr Green advised that A4 posters were available from Cross Hands Police Station which provide details of the P.C. S.O. in the locality.

55.0 Item 8 Correspondence.

55.1 Drefach Re-Location of Post Office

- The Regional Network Manager for Post Office Ltd has written to advise that following consultation it has been resolved to proceed with the proposal to re-locate the service to Nisa Local, Woodlands Garage, Drefach.
- The date of the re-location has not yet been decided upon.
- **Resolved:** To receive and note the information provided.

55.2 Cymdeithas yr Iaith. Meeting Atom Carmarthen, 17th September,2016.

- The last census showed that the biggest decline in Welsh speakers in Wales was in Carmarthenshire.
- The society is holding a meeting on the morning of the 17th September to discuss How it will be for Welsh Communities and the Language at the next census in 2021.

- Members are invited to attend.
- **Resolved:** To receive and note the information provided.

55.3. Gorslas Park – Tree Growth.

- A communication has been received on the 15th June,2016, from Mrs A Davies, 8 Cefneithin Road, relaying concerns regarding the potential impact from one of the trees in the park on her property.
- The services of Aber landscapes were called upon who attended to the tree on Monday 20th June,2016, with the tree being examined and any overgrowth affecting Mrs Davies's property cut back to conform with the boundary requirements.
- A further communication from the property owner following completion of the works has been received highlighting certain issues regarding the work undertaken and other issues relating to trees in the vicinity of the property. These are being followed up.
- **Resolved:** To receive and note the information provided.

55.4. Gorslas Community Council – 30th Anniversary Celebrations

- It was noted from pervious discussions that at the time of the next AGM in May,2017, will mark the 30th anniversary since the formation of Gorslas Community Council.
- Cllr Green has requested that the matter be placed on the agenda to allow discussion to take place on whether or not the Council would wish to mark the occasion with a formal celebration. It was suggested that members may wish to establish a working group to look at the options and to report back to the full Council in January 2017.
- **Resolved:** That the matter be considered and progressed by the Sub-Committee. Members were asked to bring any suggestions they have in relation to the celebrations to the October meeting in order that any financial requirement could be included in the review of the budget.

55.5 Community Grants

- A letter of thanks has been received from Llanlluan Chapel in respect of the grant awarded to them by the Council.
- **Resolved:** To receive and note the information provided.

55.6 Appointment Vice Chairs and Independent Members NHS Wales

- Applications are invited by the 5th August for the above positions.
- Details on www.wales.gov.uk/publicappointments.
- **Resolved:** To receive and note the information provided.

55.7 The Active Travel (Wales) Act 2013.

- The act requires Local Authorities to monitor and improve facilities for pedestrians and cyclists.
- Gwynedd CC have a period of consultation ending on the 15th August,2016, n their second stage audit routes. Authorities are invited to comment.
- **Resolved:** To receive and note the information provided.

55.8 Cor Mynydd Mawr 50th Anniversary Celebration. Saturday 15th October, 2016.

- An invitation has been received for the Chair and partner to attend the above event which will take place at Pontyberem, Memorial Hall.
- **Resolved:** To receive and note the information provided.

55.9 Insurance Act 2015

- The Act comes into effect on the 12th August, 2016, and places a new duty of “fair presentation”.
- Insurers must be made aware of all material facts i.e. facts which would have an effect on the mind of a prudent insurer when assessing risk.
- The insurers request that clients consider and re-assess the information provided to the insurers, as well as the records they hold and information gathering processes.
- Discussion took place on the need to ensure that the Council’s asset register was up to date and accurate, that the risks associated with each area of operation was identified and in such cases that action be taken to reduce those risks.
- In particular discussion took place on the general schedule of works produced earlier in the year which identified areas of work requiring attention, wayside seats and footpaths.
- The Clerk advised that the majority of the work relating to the general schedule of works had been completed and that the information provided by members relating to wayside seats had been compiled.
- Resolved:
 - (i) Wayside Seats – that work be authorised on 5 seats within the Cefneithin Ward, 4 seats in the Drefach ward and 1 seat in the Gorslas Area.
 - (ii) Footpaths- that clarification be sought from the County Council as to who had responsibility for footpaths in the area and also for their maintenance.
 - (iii) Litter Bins: Assumed that and litter bins outside of the three parks are the responsibility of the County Council.

56.0 Item 9 One Voice Wales.

56.1 Green Growth Wales – Request for Projects/Funding 2016/17

- Public Sector Organisations in Wales are invited to apply for Green Growth Wales repayable funding 2016/17.
- Dates for submission are on the 5th July, 5th October, 5th December and 1st March, 2017
- **Resolved:** To receive and note the information provided.

56.2 Representatives Arts Council for Wales- Closing date 7th July, 2016

- Welsh Government is seeking up to 6 representatives to sit on the Council to promote Arts in Wales and also to consider National Lottery Funding Applications.
- **Resolved:** To receive and note the information received.

56.3 Auditor General for Wales Report and Accounts 2015-16.

- The report detailing the work undertaken during the year is available on the Auditor General’s website.
- **Resolved:** To receive and note the information received.

56.4 Public Services Staff Commission First Annual Report.

- A copy of the report may be downloaded from the Commission's website <http://publicservicesstaffcommission.gov.wales/guidance-and-reports/annual-report-2016?lang=en>.
- **Resolved:** To receive and note the information provided.

56.5 Members to the Buildings Regulations Advisory Council for Wales

- Welsh Government is looking for members from various walks of life to serve on the above body. The work is voluntary and represents a commitment of approx. 10 days a year. Expenses are paid. Details: <https://cymru-wales.tal.net/vx/lang-en-GB/mobile-0/appcentre-3/brand-2/candidate/jobboard/vacancy/7/adv/>>
- **Resolved:** To receive and note the information provided.

56.6. Model Financial Regulations June 2016

- Copies of the updated financial regulations have been forwarded by One Voice Wales.
- Members were asked to consider and to resolve whether or not to adopt the model regulations.
- **Resolved:** To defer consideration of the matter until the September meeting to allow members time to consider the draft regulations.

56.7. Shelter Cymru Networking Event 13th July,2016.

- The event covers organisation in Carmarthenshire and Pembrokeshire and is taking place at 10.30 at Queens Hall Narberth on the 13th July, 2016.
- **Resolved:** To receive and note the information provided.

56.8 Redesigning Public Services the Strategic Importance of Digital 13th September

- The good practice exchange at Wales Audit and other partners are holding the seminar to discuss how best Wales can move forward from the analogue to digital services. The event will take place at the SWALEC Stadium Cardiff on Thursday 13th September,2016, between 9.00a.m. and 1.00 p.m.
- **Resolved:** To receive and note the information provided.

56.9. Wales Audit Open Data – Google Hangout Event 10th August,2016.

- An invitation has been received to join the online event on the 10th August between 11a.m and 11.00 p.m. with access being through a google account.
- The discussion will relate to the open and transparent handling of data and how google data can assist in the sharing of information by organisations in line with the Wellbeing of Future Generations Act principles and requirements.
- **Resolved:** To receive and note the information provided.

56.10. Welsh Government Statement Collection and Management of Devolved Taxes

- The Tax Collection and Management (Wales) Act 2016 received Royal Assent in April,2016, and establishes the foundations of a devolved tax regime.
- The Act establishes the Welsh Revenue Authority (WRA) which will deal with Land Transfer Tax(LTT) and Landfill Disposal Tax (LDT).

- Operationally WRA will undertake the collections and management aspect of LTT and LDT with support from relevant agencies.
- **Resolved:** To receive and note the information provided.

56.11. One Voice Wales: Fly a Flag for the Commonwealth 14th March 2017

- Monday 14th March, 2017, has been nominated Commonwealth day
- Over 900 organisations across 52 countries flew the Commonwealth flag last year.
- Two flags are available 90”x54” @ £39.50 and 60”x36” @ £ 24.80.
- **Resolved:** To receive and note the information.

57.0. Item 10 Planning Applications

57.1. Declaration of Interest:

- Cllr T Davies, as a member of the County Council Planning Sub-Committee, declared an interest in consideration of individual planning applications.

57.2. Clarification Planning Charge Re Mynydd Mawr Fritillary Butterfly.

- Officers from the County Council had responded to the invitation to attend a meeting of the Community Council in the Autumn to discuss the charges.
- They will notify the Clerk of their availability nearer the time.
- **Resolved:** To receive and note the information provided.

57.3. Planning Decisions.

- Members enquired as to whether or not the County Council notified Community Council as to the outcome of planning applications.
- Cllr T Davies indicated he would make enquiries of the Planning Department and advise accordingly.

57.4. Application No: W/33937.

- Application Type: Full Planning
- **Description:** Construction of 4 no. residential units. With associated access and landscaping works.
- **Location:** Land at rear of 33 Church Road, Gorslas, SA14 7NF
- **Applicant:** N.B.A. Developments Ltd – Neal Atkins. Bethania House, Bethania Road, Upper Tumble, Llanelli, SA14 6DT.
- **Agent:** Asbri Planning Ltd, Richard Bowen, Suite 4 – J Shed, Kings Road, Swansea Waterfront, Swansea SA1 8PL.
- **Resolved:** That the Clerk relay to the County Council the concerns conveyed to members by local residents relating to the height of a retaining wall and also high surface water levels.

57.5. Application No: W/33956.

- **Application Type:** Full Planning.
- **Description:** Full Planning General Purpose Agricultural Building.

- **Location:** Redfields, Drefach, SA 14 7AP.
- **Applicant:** Dave Watkins, Redfields, Drefach, SA14 7AP.
- **Agent:** Shufflebottom Ltd, Tony Derrick, Heol Parc Mawr, Cross Hands Business Park, Cross Hands, Llanelli, SA14 6RE.
- **Resolved:** That there were no objections or observations in respect of the application.

57.6. Application No: W/33957

- **Application Type:** Full Planning.
- **Description:** Full Planning for 2 Dwellings.
- **Location:** Land adjacent to 31 Heol Yr Ysgol, Cefneithin, SA 14 7EA.
- **Applicant:** Mrs A Phillips, 135, Saron Road, Ammanford, SA18 3LN
- **Agent:** Aled Thomas Planning Design, Cae Cetin, Ffairfach, Llandeilo.
- **Resolved:** That there were no objections or observations in respect of the application

57.7. Application No: W/33977.

- **Application Type:** Full Planning.
- **Description:** Double Storey Side Extension with conservatory.
- **Location:** Tanybanc House, Heol Y Foel, Foelgastell, SA 14 7EG.
- **Applicant:** Mr Frazer McCall, Tanybanc House, Heol Y Foel, Foelgastell.
- **Resolved:** That there were no objections or observations in respect of the application

57.8. Application No: W/33978.

- **Application Type:** Full Planning.
- **Description:** Remove existing front wall of property, re-surface, tarmac drop kerbs.
- **Location:** 87 Heol Y Parc, Cefneithin, SA 14 7DL.
- **Applicant:** Mr David Roberts. 87 Heol Y Parc, Cefneithin.
- **Resolved:** That there were no objections or observations in respect of the application

57.9. Application No: W/33995.

- **Application Type:** Full Planning.
- **Description:** Proposed wrap around extension to dwelling inclusive of internal garage together with the construction of internal swimming pool, outdoor building at rear.
- **Location:** The Hollies, 150 Carmarthen Road, Cross Hands, Llanelli, SA14 6TH
- **Applicant:** Kathryn Smith, 150 Carmarthen Road, Cross Hands, Llanelli,
- **Agent:** The Premier Group, Shane Fairburn, Endeavour House, Viking Way, Llansamlet, Swansea, SA17 7DA.
- **Resolved:** That there were no objections or observations in respect of the application

57.10. Application No: W/33996.

- **Application Type:** Full Planning.
- **Description:** Single storey rear bedroom and en suite extension for grant aided disabled adaption works
- **Location:** 14 Brynlluan, Gorslas, Llanelli, SA14 7 HS.

- **Applicant:** Scourfield, 14 Brynlluan, Gorslas, Llanelli, SA14 7HS.
- **Agent:** Davies Richards Design Ltd, Mr Christian Williams, 42 Rhosmaen Street, Llandeilo, SA19 6HD.
- **Resolved:** That there were no objections or observations in respect of the application

57.11. Application No: W/34037.

- **Application Type:** Full Planning.
- **Description:** Retrospective application for retention of unauthorised decking and associated structure and landscaping detail.
- **Location:** 12 Clos Y Gwendraeth, Cross Hands, Llanelli, SA14 6DJ.
- **Applicant:** Pennant Homes – Mrs Stephanie Radford, Third Floor, 220 High Street, Swansea, SA1 1NW.
- **Agent:** Morganstone Ltd, Mr Martin Pretty, Morganstone House, Unit 3 Llys Aur, Llanelli Gate, Llanelli, SA14 8LQ.
- **Resolved:** That there seemed to be an error in the address or postcode however there were no objections or observations in respect of the application.

57.12. Application No: W/34045.

- **Application Type:** Full Planning.
- **Description:** Proposed two storeys rear extension with some internal alterations and single storey garage.
- **Location:** 52 Heol Y Parc, Cefneithin, Llanelli, SA14 7DL.
- **Applicant:** Mr Stuart Roberts, 52 Heol Y Parc, Cefneithin, Llanelli, SA14 7DL.
- **Agent:** CWJ Architectural Designs, Cellan Jones, 66 Church Road, Gorslas.
- **Resolved:** That there were no objections or observations in respect of the application.

58.0 Item 11 Finance.

58.1. Monthly Payments June 2016

58.2. Payments Made to Creditors

Paid To	Description	Amount £
Spencer Environmental	Grounds Maintenance Contract – May	795.48
T.B.M.	Litter Picking	470.00
Rodway	Public Convenience Service Contract - May	201.67
Rodway	Public Convenience Service Contract – June	201.67
T.B.M.	Repairs Boards / Toilet Door/ Fixing New Bins	200.00
T.B.M.	Drefach habitat area Strimming/ Removal terram / Cover Toilets 2 days	130.00
Chair	1 ST instalment Allowance	500.00
Lyn Llewellyn Audit	Internal Audit of 2015/16 accounts	312.50
Parks and Play	Repairs Aerial Runway	1,440.00
J Thomas	Wages Bus Shelter Cleaning Drefach	52.00
L Thomas	Wages 3 months Clerk Refund Postages £ 112.85 and Travelling £ 27.90	2,724.72
HMRC	Payment Employer /Employee NI Tax	1,141.17
Dyfed Pensions	Contributions Employer /Employee	1,595.50
Treharne Engineering	Repair Swings Drefach	132.00

- **Resolved:** To receive and approve the actions taken

58.3. Income June

Received from	Description	Amount £
Ricoh	Refund of Rental	21.75
Carms CC.	Final Instalment P Convenience Gorslas	1060.77

- **Resolved:** To receive and approve the actions taken.

59.0. Agenda Item Review of Council's Park Access Policy for Dogs

59.1. Current Policy

- At the meeting on the 13th June,2016, members resolved that the issue of the Council's approach to dog's in its three parks would be discussed at the July meeting.
- In accordance with the existing policy dogs were prohibited from all areas within the three parks owned by the Community Council.

- As outlined at the last meeting by Mr Michael Roberts, Environmental Enforcement, Policy and Strategy Officer, following consultation the County Council had resolved that as from the 1st July,2016, the County Council's position would be as follows: -
 - (i) A requirement that people clean up after their dog if it defecates on land which is accessed by the public.
 - (ii) Provision that people place their dogs on a lead of not more than 2mtrs in length when directed to do so by an authorised officer of the Council. This applies to all publicly accessible land in the County.
 - (iii) The County Council would introduce an order as from the 1st July,2016, prohibiting dogs from all outdoor children's play areas which are enclosed by means of a fence etc., in the County.
 - (iv) The County Council would provide suitable signage which should be placed at each entrance gate to the play area.
 - (v) Enforcement would be undertaken by the County Council's Officers and would be dependent on intelligence from Community Councils or individuals relating to breaches of the order.
 - (vi) The Community Council could register the defined play area with the County Council at any time.
 - (vii) The County Council must review the order every three years.

59.2. Issues arising from the discussion

- a) The Council as the owners of the land could prohibit dogs from all areas of the park.
- b) Mr Roberts indicated that that would be possible but such an action would be open to a legal challenge with issues of consultation prior to introducing such a policy as well as a duty under Animal Welfare legislation to provide alternative areas for dogs to be exercised.
- c) Any enforcement of such an action would have to be taken by the Community Council and Mr Roberts was of the view, would weaken the County Council's position in seeking to enforce a violation of the order prohibiting dogs from any enclosed play area in the County within the park as defined previously.

59.3. Options

- Amongst the options which could be considered are: -
 - a) Option A: To re-affirm the Council's policy of prohibiting dogs from accessing any area within the three parks which the Council own.
 - b) Option B: To provide a specific dedicated area in each park for dogs to access but to prohibit them from all other areas of the park.
 - c) Option C: Allow access to dogs to all areas of the three parks.
 - d) Option D: Adopt a similar policy to that of the County Council i.e.

- (i) A requirement that people clean up after their dog if it defecates on land which is accessed by the public.
 - (ii) Provision that people place their dogs on a lead of not more than 2mtrs in length when directed to do so by an authorised officer of the County Council. This applies to all publicly accessible land in the County.
 - (iii) Prohibit dogs from all registered outdoor children's play areas which are enclosed by means of a fence.
- **Proposal:** It was proposed by Cllr T Davies, seconded by Cllr D Price that:
 - (i) The Community Council formally adopts the same policy as the County Council, as detailed in option D above,
 - (ii) To register the dedicated fenced off play areas in the three parks with the County Council for dog control purposes.
 - (iii) To ensure that the bins in the general parks area were appropriately signed to allow for the acceptance of dog mess and that the bins in the play areas be positioned away from the fence area to discourage the deposit of dog mess.
 - **Resolved:** To accept the motion put forward by Cllr T Davies and Cllr D Price as the Community Council's policy as proposed and with no amendments being put forward. Cllr Brian Kirby requested that it be formally recorded that he abstained from voting.

60.0. Item 13 Tenders

60.1 Grounds Maintenance Contract.

- Draft specifications, Conditions of Contract, Contractor Questionnaire have been prepared in respect of the above the key elements of which are: -
 - a) **Period:** October 2016 to 30th September 2018 with an option to extend at the Council's discretion for a further year.
 - b) **Cuts:** Maximum of 16 in a year. Starting 3rd week in March to last week in October. Cut every two weeks for the majority of areas but amended for each park as required. Council may suspend cut due to weather conditions.
 - c) **Schedule:** To be timed to occur week before school holiday periods begin, August Bank Holiday, Carnival week, school sports days.
 - d) **Award:** Requires tenderers to have visited each site before tendering, to provide two references from customers, and to attend interview if required.
 - e) **Timetable:** To be awarded in early September.
- **Resolved:** To formally delegate powers to the Sub Committee to examine and approve the tender specifications, undertake the tendering process and thereafter to consider the bids received and make a recommendation to the full Council on the award of contract.

60.2. General Maintenance Contract.

- The scoping of a tender for undertaking such work is difficult due to the variety of tasks which are included and also the irregular pattern of demand.

- Preliminary work and documentation has been prepared with the tender being based on the variety of the different areas of maintenance a contractor could provide and also costings for undertaking specific known maintenance task.
- Members acknowledged that the prime importance was to be able to respond quickly to the variety of tasks required to ensure the safety of the public and that to do so it was impractical to obtain quotes from three contractors for each task. It was agreed that the Clerk, in conjunction with the Chair, be authorised to instruct works up to the value of £500 without the requirement for three tenders when the work was required to be undertaken quickly or to respond to a health and safety issue.
- Resolved:
 - (i) To delegate powers to the Sub Committee to examine and approve the tender specifications and to proceed too tender and to subsequently consider the tenders received and make recommendation to the full Council on the award of contract.
 - (ii) To authorise the Clerk and Chair to instruct works up to £500 in situations whereby they were required to be undertaken urgently or to address health and safety issues.

61.0 Item 14.0 Section 106 Monies

61.1. Sub Committee Report

- Members of the sub-committee met with representatives from Carmarthenshire County Council's Grounds Maintenance Division in relation to the drawn down of section 106 monies and the tendering for the provision of MUGA's at Cefneithin and Gorslas and drainage works at Gorslas.
- It had been a very helpful and useful meeting and the Sub-Committee members were grateful to the Officers for their professional input into progressing the matter. As a result of discussions the following actions were agreed: -
 - (i) Draw Down Section 106
 - Both types of development were deemed to be eligible for draw down under the section 106 agreement.
 - To assist the progression of the scheme the Grounds Maintenance Division would apply for and draw down the funding for the schemes
 - (ii) Contract Management
 - The Grounds Maintenance Division would award, administer, monitor contract compliance and make payments direct to the successful contractor.
 - There would be no on cost or charge to the Community Council from the County Council for undertaking this role.
 - (iii) Community Council
 - Provide a written assurance to the Council that they would meet the future running costs for both schemes.
 - Provide a written assurance that it would meet any costs over and above the funding available under the section 106 agreement.

- Advise the Council as to which of the proposal meets its needs and budget.

(iv) Tenders

- To invite three tenders for the proposed MUGA provision at Gorslas.
- To allow tenderers the opportunity of providing a joint quotation for the provision at Gorslas and Cefneithin.
- To seek further quotations from contractors in respect of the drainage proposals.

(v) Technical Assessment

- Each of the companies who have tendered have the technical ability, the resources, experience and necessary competencies to undertake the proposed works.
- Equipment - the specifications will all meet the necessary requirements with some packages offering enhanced standards/ provision.

(vi) Ongoing Maintenance Costs

- Whilst there are different maintenance costs associated with different models as a guide a contractor indicates that maintenance would be required every three months at a cost estimated to be in the region of £200 with a sand top up costing in the region of £1,200.00 every two or so years.
- **Resolved:** Following a discussion relating to the detail and appropriateness of the provision for meeting the needs of the area it was resolved as follows:
 - (i) That the Council formally approves in proceeding with the provision of a MUGA facility at Cefneithin and Gorslas as outlined previously and also with the drainage works at Gorslas Park.
 - (ii) That subject to costs being acceptable and, where required, planning permission being granted, that plenary powers be granted to the Sub-Committee to consider, evaluate and award tenders for the provision of the MUGA's and drainage works.
 - (iii) That, prior to making a final decision on the matter, the Sub- Committee meet and share with the members from the Cefneithin ward the costs relating to the provision of a MUGA at Cefneithin Park.
 - (iv) That subject to the conditions set out in (ii) above being met that the Community Council resolve to provide the County Council with a written assurance that it would meet expenditure relating to the schemes which was in excess of the section 106 monies available to the extent identified at the time of the award of the tender. Any additional expenditure in excess of these amounts would need to be advised to the Community Council in advance and agreed on an individual basis.
 - (v) That subject to the conditions set out in (ii) above being met that the Council resolve to provide the County Council that the Community Council with a written assurance that it will meet the ongoing maintenance costs for each of the three projects.

- (vi) The Sub – Committee also wished to place on record its appreciation for the invaluable assistance provided by Mr Paul Murray and Mr Ian Edwards from the Grounds Maintenance Division.
- (vii) Cllr Brian Kirby requested that it be recorded that, whilst he did not have an objection to the provision of a MUGA at Cefneithin Park he had concerns relating to the notion of spending some £80,000, on a single item.

62.0. Item 15: Date and Location of Next Meeting.

- The next meeting of the Council will be at 7.00 p.m. Monday 12th September,2016, at Gorslas C.P. School.