

# CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

## Minutes of the meeting of the Gorslas Community Council held at Cefneithin CP School on Monday, 11<sup>th</sup> September, 2017, at 7.00p.m.

### 83.0 Agenda Item 1: Record of those Present/Apologies

- **Members:** Cllrs Wyn Edwards (Chair), Simon Martin (Vice Chair), Nia Lewis, Tina Jukes, Clive Green, Anthony Rees, Aled Vaughan Owen, Terry Jones, David Evans, Darren Price, Andrew King, Janice Price and Iestyn Llwyd.
- **Others:** PCSO Sharee Treharne, Llew Thomas Clerk to the Council.
- **Apologies for absence:** Cllr Brian Kirby.

### 83.1 Welcome

- The Chair welcomed everyone and declared the meeting open at 7.00p.m.
- Members were advised that there was not a translator available for the meeting.

### 84.0 Agenda Item 2 Declarations of Interest

- Declarations of interest relating to Agenda Item 91.3 were declared by Cllrs Darren Price, Aled Vaughan Owen as members of the Canolfan Carwyn Sports Group.
- Declarations of interest were declared in correspondence relating to the proposed new school by Cllrs Darren Price and Aled Vaughan Owen, as members of the County Council, and by Cllr Janice Price, as a member of the Governing Body.
- The meeting was advised that dispensations had been received to enable the above named to participate and vote in any matter relating to the proposed new school.

### 85.0 Agenda Item 3. Exclusion of Press and Public.

- **Resolved:** That it was not necessary to exclude members of the press and public.

### 86.0 Additional Item Community Police Update – Sharee Treharne.

- With the agreement of members, it was resolved to alter the order of the items on the published agenda to allow discussion on the item.
- Members were advised that it was the intention of the Police to attend future meetings of the Community Council whenever possible.
- As reported previously the methodology for recording statistics on crimes had changed and did not now allow analysis of crimes by Community Council area.
- Members stated that the Council had written to the Chief Constable indicating that they had found the previous methodology useful and expressing disappointment at the lack of discussion prior to the change being made. To date a response had not been received.
- The Officer apologised that a reply had not been provided and explained that the change had been implemented across the area as a central initiative.

- During discussion, it was confirmed that PACT meeting would continue but would not include information relating to speed checks.
- The Cuppa with a Copper events held at Cefneithin had been well attended with the timing at the end of the school day being a significant factor. The Officer indicated that many of the issues raised by attendees related to County Council services.
- The concerns raised by residents in Foelgastell relating to speeding vehicles was highlighted. The Police advised that the public should record such complaints online at the Go Safe website.
- The Officer was thanked for her contribution and for attending the meeting.
- **Resolved:** To receive and note the information provided and that a reminder letter be sent to the Chief Constable in relation to the change in crime statistics data.

#### **87.0 Agenda Item 4 Consider the Minutes of the Meetings of the Meetings held on the 10<sup>th</sup> July and 7<sup>th</sup> August,2017.**

- Members proceeded, under the direction of the Chair, to examine each page of the minutes for both meetings for accuracy, including the notes on the exempted items.
- It was proposed by Cllr Clive Green and seconded by Cllr A. King that the minutes of the meeting held on the 10<sup>th</sup> June,2017, were correct.
- It was proposed by Cllr Simon Martin and seconded by Cllr C. Green that the minutes and notes of the meeting held on the 7<sup>th</sup> August,2017, were correct.
- **Resolved:** That the minutes of both meetings be approved and confirmed as an accurate reflection and record of the discussions and decisions made.

#### **88.0 Agenda Item 5. Matters Arising from the Minutes.**

##### **88.1 Meeting 10<sup>th</sup> July, 2017.**

##### **88.2 Cefneithin Park – Hall Lease.**

- Amendments to the first draft have been returned to the solicitor.
- **Resolved:** To receive, note and approve the actions taken.

##### **88.3 Cefneithin Future Schemes – Benches/ Tables.**

- The items have been received with the picnic tables being placed in the park and the benches being taken to storage.
- Bases and fitting would be co-ordinated with the other development project work.
- **Resolved:** To receive, note and approve the actions taken.

##### **88.4 Gorslas Park. Titan Swing and Gyro Rotator.**

- A report from an inspector commissioned by contractor indicated that the safety surface is adequate for the fall height.
- The report does not cover the concerns raised by the Council relating to the surface
- The Community Council is awaiting response from the County Council on suggested methodology for mediation and resolution.
- **Resolved:** To receive and note the information provided.

### **88.5 Operational Issues Contract for Cleaning the Public Convenience Gorslas.**

- The Chair wished to express his thanks to members who had taken part in the contract monitoring exercise as well as those who had volunteered to serve on the review and appeal committees for their willingness to take on those difficult roles.
- It was reported that the contractor had notified the Clerk that he was unable to meet the requirements of the contract and tendered his resignation.
- Following consultation with the Chair the resignation was accepted and to ensure continuity DANFO cleaning contractors were appointed to undertake the work on a temporary basis from 21/08/17 to 31/11/17.
- A daily rate was agreed to include cleaning of the facilities, supply of equipment, material and cleaning product and a daily litter pick of the play area at Gorslas.
- Monitoring checks had been undertaken by the Clerk on the first day of operation and on two subsequent occasions with the work found to be satisfactory.
- Footfall counters have also been installed which indicates that there were some 600 usages of the facilities during the week ending 1<sup>st</sup> September,2017.
- **Resolved:**
  - (i) To approve the actions taken and to fund the temporary contract.
  - (ii) To place the matter on the agenda for discussion on options for the future
  - (iii) That the Gorslas ward members take the opportunity to monitor and review the operation of the contract over the next month or so.

### **88.6 Gorslas Public Convenience – Store Room Doors**

- A new store room door has been fitted by Thomas Glass. The work was inspected by the Clerk with the goods supplied as per contract and in working order.
- **Resolved:** To note and approve the actions taken.

### **88.7 Finance. Authorised Signatories.**

- Confirmation received from the bank that the changes are now operational.
- **Resolved:** To receive and note the actions taken.

### **88.8 Gorslas Filling Station – License Application to Sell Alcohol 24 hrs.**

- The matter was considered by the Licensing Committee on the 9<sup>th</sup> August,2017 when it was resolved to approve the granting of the licence.
- **Resolved:** To receive and note the information provided.

### **88.9 Cefneithin Park Anti-Social Behaviour/ Damage to Neighbouring Property.**

- As agreed at the meeting with residents: -
  - (i) Two new bins have been provided and are in place.
  - (ii) Fencing panels. Awaiting confirmation.
  - (iii) Secure by Design. Meeting with Police to be arranged
- **Resolved:** To receive and note the information provided.

### **88.10 Gorslas Park Equipment Valuation.**

- The Clerk has enquired with the company which undertook the annual external inspection of the parks to undertake the work. No response has been received.

- An alternative company has been found to undertake the work with a survey of the play equipment in the three parks undertaken on Saturday 9<sup>th</sup> September,2017.
- **Resolved:** To receive and approve the actions taken

#### **88.11 Drefach Park – Multi Age Play Equipment**

- It is expected that the item will be operational by early October.
- **Resolved:** To receive and note the information provided.

#### **88.12 Footpath F 31/16 Heol Yr Ysgol through Ty Canol Farm.**

- The issues relating to the footpath have escalated with Cllr B Kirby and T Jones reporting on the 24<sup>th</sup> July,2017 that during a footpath inspection the landowner had challenged them in a most aggressive manner and refused access.
- These matters were reported by the Clerk to the County Council and as a consequence the Council contacted the landowner on Thursday 27<sup>th</sup> July,2017, but without any progress being made.
- The County Council will arrange a further meeting with the landowner with Community Councillors also being invited to attend.
- **Resolved:** To receive and note the information provided.

#### **88.13 Gorslas. Brynlluan – Private Benches**

- The County Council have resolved the issue with the householder.
- **Resolved:** To receive and note the information provided.

#### **88.14 Website**

- No items have been received by the Clerk in relation to this matter.
- **Resolved:** To receive and note the information provided.

#### **88.15 Matters Arising Notes Meeting 7<sup>th</sup> August,2017.**

#### **88.16 Gorslas Park – Proposed New School.**

- A request has been sent to the County Council in relation to the issues raised by members in relation to the public consultation regarding the site of the new school
- **Resolved:** To note and approve the actions taken.

#### **88.17 Cefneithin and Gorslas Parks. Food Retail Request.**

- The applicant has been advised of the decision not to grant permission to site a mobile food retail unit at either park during the summer period.
- **Resolved:** To receive and note the actions taken.

#### **88.18 Contract Monitoring Committee Review Meeting Gorslas Toilets Contract.**

- Due to the developments outlined elsewhere in this report it had not been necessary to convene a meeting of the Contract Performance Review Committee.

## **89.0 Agenda Item 6 New Matters Parks and General**

### **89.0 Parks and General**

#### **89.1 General Insurance Policy**

- Notification has been received from Aon that they will no longer be quoting for the provision of cover to local Councils.
- Aon have confirmed they will continue to provide cover until 01/06/18 following which a new company will take over the contract on the same terms and conditions.
- **Resolved:** To receive and note the information provided.

#### **89.2 Inspection Fees 2016/17**

- An invoice from Carmarthen County Council for the inspection fees has been received in respect of last financial year. The sum being £ 2,650.00 plus VAT.
- The estimated sum for 2017/18 will be in the region of £ 2,730.00 plus VAT.
- **Resolved:** To receive, note and approve the actions taken.

#### **89.3 County Council Code of Conduct Training**

- Copies of the documentation provided as part of the County Council training course were received by the Clerk and electronic copies forwarded to members.
- **Resolved:** To receive and note the information provided.

#### **89.4 Cefneithin Park Development Fund – Drainage Levelling of wooded area**

- The work will include clearance of the existing ditches and pipes and provision of v ditches on the outer border of the wooded area.
- The land between the pitch and the pathway within the wooded area will be levelled and lower branches cleared to increase visibility.
- Members are asked if they wish for a cost to be obtained for including the cutting of grass once a month in the levelled area for the next cutting season.
- **Resolved:** To instruct that the work proceed as outlined above and to obtain a cost for the periodic cutting of the grassed area.

#### **89.5 Cefneithin Park Development Fund – Footpath**

- The options for the provision of a footpath extending across the pitch and joining the two-existing footpaths are: -
  - (i) Tarmac surface path with wooden edges.
  - (ii) Concrete path with wooden edges
  - (iii) Cellular plastic squares with voids through which the grass can grow.
- **Resolved:**
  - (i) The option of a concrete path be accepted.
  - (ii) Concrete bases be provided for the tables and benches.
  - (iii) That the park developments as outlined be undertaken with a target completion date of Friday 27<sup>th</sup> October,2017.

#### **89.6 Cefneithin Park – Lighting**

- It was reported that a light in the park was not working.

- The matter was reported to and attended to by the County Council.
- **Resolved:** To note and approve the actions taken.

#### **89.7 Gorslas Park - Vandalism. Tree Branches.**

- During the month three incidents of branches being damaged occurred in the park. The items have been removed by TBM.
- **Resolved:** To receive and note the information provided.

#### **89.8 Gorslas Park – Oak Tree Collapse.**

- It was noted that a small oak tree had been uprooted. On inspection, it was noted that the ground surrounding the roots had become waterlogged with a possible ingress of water from a source external to the park. The tree has been removed.
- **Resolved:** To receive, note and approve the actions taken.

#### **89.9 Gorslas – Junior Play Equipment.**

- During a periodic safety inspection, it was reported that a support for a play platform had become insecure due to rot in the supporting timber.
- New larger securing bolts have been put in place.
- **Resolved:** To receive, note and approve the actions taken.

#### **89.10 Gorslas Slide**

- Inspector reported an issue with the equipment which could cause an injury. Temporary covering in place.
- **Resolved:** To receive, note and approve the actions taken.

#### **89.11 Gorslas Public Toilets.**

- Report received that damage had been caused to the door vents with children using the gap to go in and out of the cubicle. Paper had also been pushed down pan.
- Obstruction cleared. Vents on all cubicle doors secured with different fitting.
- **Resolved:** To receive, note and approve the actions taken.

### **90.0 Agenda Item 7 Urgent Local Matters**

#### **90.1 Defibrillators**

- An enquiry was made as to whether or not a response had been received from CARIAD in relation to the placement of defibrillators.
- The Clerk responded indicating that a reminder had been sent however a response had not been received.
- **Resolved:** A further reminder be sent and the matter discussed at the next meeting.

#### **90.2 Drefach: Cae Coch Construction Site. Mud on Road.**

- A complaint had been received regarding the failure of the contractor to clear the mud deposits left on the highway by lorries exiting the site.
- Following advice from the Highway Authority the complainant was advised that it was necessary for them to report the matter direct to the County Council.

- **Resolved:** To receive and note the information provided.

### 90.3 Drefach: Overgrown Hedges Highway Verge.

- Members reported that there was a need to cut back the overgrowth along the verges on the following stretches of highway: -
  - (i) B4310 Heol Blaenhirwaun between Cwmmawr Lodge and Isallt.
  - (ii) Heol Ddu – Park side of road Between Brynglas estate and Heol Afallon. The height of the hedge is a problem. Requesting the height be reduced.
  - (iii) Heol Cae Gwyn. The pavement on the section coming down from Dan Y Lan quarry and Dan Y Lan House is overgrown and making the footpath dangerous.
- **Resolved:** That the matters be referred to the County Council.

### 90.4 Drefach: Site Former Ysgol Y Gwendraeth

- Reported that the gate to the sprinkler facility was not secure. Matter taken up with the County Council who have resolved the matter.
- **Resolved:** To receive, note and approve the actions taken

### 90.5 Drefach. Damage Traffic Bollard Junction Heol Cwmmawr and Heol Caegwyn.

- Reported traffic bollard damaged. Taken up with County Council and repaired.
- **Resolved:** To receive, note and approve the actions taken.

### 90.6 Foelgastell - Speeding.

- An enquiry was received regarding speeding in the area. Advised of Dyfed Powys Police reporting processes and of County Council contact point regarding future traffic calming measures.
- **Resolved:** To receive, note and approve the actions taken.

## 91.0 Agenda Item 8.0 Members Reports Outside Organisations.

### 91.1 Dedication Service – St Lleian’s Church Gorslas

- Cllr Clive Green and the Chair had attended a service of dedication for the Gwendraeth Grammar School War Memorial Plaque which was held on Sunday September 10<sup>th</sup>,2017 at the church.
- The bronze plaque had originally been located within the hall of the Ysgol Y Gwendraeth, Drefach to commemorate the pupils from the school who fell during the Second World War but was moved following the closure of the school.
- **Resolved:** To receive and note the information provided

### 91.2 County Council Update – Cllr Darren Price.

- Scrutiny Committee. A forward work programme was being prepared. Community Councils could submit suggestions for areas to be examined.
- Carmarthenshire Local Development Plan. The plan was being reviewed. Community Councils would be asked for input on future land use. Existing land designations which had not been developed would not be carried forward.
- Ysgol Y Gwendraeth Site. A review of educational provision in the area would begin in 2019. The building could accommodate organisations on a temporary basis but no final decision on its future would be made until the review was completed.

- Cae Coch Development. The issues of mud being deposited on the road had been addressed with the contractor. There were also issues relating to boundary disputes and ecological issues relating to the development.
- New Bus Shelter Y Fron. Complaints had been received from a resident that an unofficial bus stop had developed opposite the new bus shelter at Y Fron. The County Council is in discussion with neighbouring householders to try and establish an official bus stop in the vicinity.
- Foelgastell Speeding. Discussions were taking place with regard to funding traffic calming measures in the area with funds from a building development in the area.
- Speeding Black Lion Road. Monitoring of vehicle speeds was taking place.
- Gorslas Consultation proposed new school. It was noted that data would not be collected in relation to the public's preferred, and alternative sites, for the new school. Consideration could be given to the Community Council gathering the views of consultees at the event.
- Gorslas Welfare Association. Cllr Aled Vaughan Owen conveyed the appreciation of the association to the Council for the use of the park to hold the annual carnival, which had been a great success, and also to the Chair for his attendance.
- **Resolved:** To receive and note the information provided.

### 91.3 Canolfan Carwyn.

- Cllrs Aled Vaughan Owen and Darren Price declared an interest in this item due to their role in the association running the centre. They took no part in the discussion or in the voting.
- The Chair advised that as from the 1<sup>st</sup> September, 2017, the facility would be managed by the Canolfan Carwyn Sports Group and not the County Council.
- He wished to place on record the appreciation of the hard work which had been undertaken by Cllrs Aled Vaughan Owen and Darren Price in a very short space of time to establish the association and to get it operational by the 1st September, 2017.
- The arrangement would secure the provision of a valuable resource to the people of the area and was being run on a voluntary basis without any form of secure funding.
- Cllr Clive Green volunteered to include any publicity material the association had for inclusion in the Drefach News and in the local press.
- **Resolved:** Members recognised the value of the facility to the area and resolved to provide a pump priming donation of £1,000.00 to the group.

### 92.0 Agenda Item 9.0 PACT Meeting Held in Cross Hands Hall on the 27<sup>th</sup> July, 2017.

- Present: PCSO Jonathon Crayford and 9 members of the public.
- Updates:
  - (i) Sgt Chris Neve has been promoted to Inspector, based in Ammanford. He will be replaced by Sgt Andy Williams.
  - (ii) Posters reminding people to report matters promptly were made known to those present; copies obtainable from Cross Hands Police Station.



- (iii) No further news on the new computerised management information system. Therefore, no information on the locations of incidents. No reply received from the Chief Constable to Gorslas Council's letter of a month ago.
- (iv) Community "drop in " sessions have been held, with a small increase in attendance. Details of locations and times of these "drop in " sessions will be circulated to Clerks of Community Councils in the areas covered by Cross Hands Station.
- (v) Community Speed watch schemes - Application forms for volunteers to complete were issued. When returned to Cross Hands there is a vetting process and proof of identity is required. The process can take weeks to complete.
  - Next meeting - 28 September 2017.
  - **Resolved:** To receive, note the information provided.

### 93.0 Agenda Item 10.0 Correspondence.

#### 93.1 Consultation

| No   | From              | Subject  | Resolved         |
|------|-------------------|--|------------------|
| 93.2 | Welsh Govt        | <ul style="list-style-type: none"> <li>• A Ministerial Task Force for the Welsh Valleys are seeking views and contributions related to Talk Valleys scheme.</li> <li>• A high-level plan has been developed which prioritises               <ul style="list-style-type: none"> <li>(i) Good quality jobs and the skills to do them</li> <li>(ii) Better public Services</li> <li>(iii) My Local Community.</li> </ul> </li> <li>• The plan can be viewed on Welsh Govt website: <a href="http://gov.wales/topics/people-and-communities/communities/taskforce-for-the-valleys/our-valleys-our-future/?lang=en">http://gov.wales/topics/people-and-communities/communities/taskforce-for-the-valleys/our-valleys-our-future/?lang=en</a></li> </ul> | Note and Receive |
| 93.3 | Disabled Ramblers | <ul style="list-style-type: none"> <li>• Advise that consultation is taking place in relation to changes to BS 5709 Gaps, Gates and Stiles.</li> <li>• Draft standards are available online at <a href="https://standardsdevelopment.bsigroup.com">https://standardsdevelopment.bsigroup.com</a></li> <li>• Respond by 19/09/17</li> </ul>   | Note and Receive |
| 93.4 | Pembrokeshire PSB | <ul style="list-style-type: none"> <li>• Seeking views and ranking for wellbeing priorities</li> </ul>   | Note and Receive |
| 93.5 | Welsh Govt        | <ul style="list-style-type: none"> <li>• Seeking views on changes to the School Organisation Code including: -               <ul style="list-style-type: none"> <li>(i) A requirement for there to be a presumption against closure for rural school closures.</li> <li>(ii) Requirement to prepare a schedule of designated small rural schools to which the regulations apply.</li> <li>(iii) Consultation documents issued on a school day.</li> <li>(iv) Remove requirement to supply consultees with a hard copy. Letter or e mail would be sufficient and hard copy provided if requested.</li> </ul> </li> </ul>  | Note and Receive |

|       |            |  |                  |
|-------|------------|--|------------------|
|       |            | <p>(v) Check by those not involved in the consultation assess if the code has been applied correctly.</p> <p>(vi) Managing surplus places does not mean automatic closure. Proposals to consider clustering, federation co-locating services and community use.</p> <ul style="list-style-type: none"> <li>• Full details available on Welsh Government website</li> <li>• Respond by 30/09/17</li> </ul>  |                  |
| 93.6  | Welsh Govt | <ul style="list-style-type: none"> <li>• Consultation on Welsh Revenue Authority having access to criminal powers including: - <ul style="list-style-type: none"> <li>(i) the need to tackle devolved tax offences through the use of criminal powers</li> <li>(ii) the organisations which may be involved in criminal investigation and prosecution</li> <li>(iii) the practical implications of making use of different elements of UK criminal powers legislation</li> <li>(iv) ensuring appropriate safeguards and governance on the use of these powers.</li> </ul> </li> <li>• Respond by 02/10/17</li> </ul> | Note and Receive |
| 93.7  | Welsh Govt | <ul style="list-style-type: none"> <li>• A summary of the responses to the consultation on the banning of plastic microbeads in cosmetics and personal care products is available on the W.G website.</li> </ul>   | Note and Receive |
| 93.8  | Welsh Govt | <ul style="list-style-type: none"> <li>• Are consulting on Electoral Reform in Wales which will come into effect in 2018 and include: - <ul style="list-style-type: none"> <li>(i) how democracy works in Wales</li> <li>(ii) how people become eligible to vote.</li> <li>(iii) how they exercise their right to vote.</li> <li>(iv) how elections are organised</li> </ul> </li> <li>• Full details on Welsh Govt website</li> <li>• Respond by 10/10/17</li> </ul>  | Note and Receive |
| 93.9  | Welsh Govt | <ul style="list-style-type: none"> <li>• Summary Report National Development Framework for Wales available on Welsh Govt Website. Electronic link available from Clerk</li> </ul>  | Note and Receive |
| 93.10 | Welsh Govt | <ul style="list-style-type: none"> <li>• Consultation on proposed Autism (Wales) Bill which seeks to place statutory duties on Local Authorities and Health Authorities in relation to having defined strategies and obligations relating to identifying and supporting individuals with autism.</li> <li>• Respond by 20/11/17</li> </ul>   | Note and Receive |

### 93.11 General Correspondence.

| No    | From                      | Subject  | Notes            |
|-------|---------------------------|--|------------------|
| 93.12 | Public Services Ombudsman | <ul style="list-style-type: none"> <li>• The casebook for April to June 2017 is available at their website. Electronic copy available from Clerk.</li> </ul> | Note and Receive |

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| 93.13 | Consumer Council for Water Wales               | <ul style="list-style-type: none"> <li>Their 2016/17 annual report is available at their website. Electronic copy available from the Clerk.</li> </ul>   | Note and Receive |
| 93.14 | Mid and West Wales Fire Brigade                | <ul style="list-style-type: none"> <li>The summer 2017 newsletter is available at their website. Electronic copy available from the Clerk</li> </ul>   | Note and Receive |
| 93.15 | Cymdeithas Yr Iaith                            | <ul style="list-style-type: none"> <li>Discussion Fate of the Language 2021 at 10.00 a.m. Carmarthen Library on the 30<sup>th</sup> September,2017.</li> </ul>   | Note and Receive |
| 93.16 | Environet Cymru                                | <ul style="list-style-type: none"> <li>Advise of toolkits available on their website to assist Council's take positive actions to meet the needs of the Well Being of Future Generations Act.</li> <li>Electronic copy of e mail links available from Clerk</li> </ul>   | Note and Receive |
| 93.17 | Environet Cymru                                | <ul style="list-style-type: none"> <li>Copy of August E newsletter available from Clerk</li> </ul>   | Note and Receive |
| 93.18 | Hywel Dda Community Health Council             | <ul style="list-style-type: none"> <li>Forward a link to a Welsh Govt White Paper consultation on changes to health and social care. <a href="https://consultations.gov.wales/consultations/services-fit-future">https://consultations.gov.wales/consultations/services-fit-future</a></li> </ul>                | Note and Receive |
| 93.19 | Welsh Government                               | <ul style="list-style-type: none"> <li>Reminder that as from the 1<sup>st</sup> September it is a legal requirement that a Heritage Impact Statement is required to support any application for listed building or conservation consent in Wales</li> </ul>  | Note and Receive |
| 93.20 | Welsh Government                               | <ul style="list-style-type: none"> <li>Advise of grants of up to £20k to fund new and innovative projects to promote the use of the Welsh Language.</li> <li>Respond by 22/09/17</li> </ul>  | Note and Receive |
| 93.21 | Federation of City Farms and Community Gardens | <ul style="list-style-type: none"> <li>Copy of August e newsletter available from Clerk.</li> </ul>  | Note and Receive |
| 93.22 | Building Communities Trust                     | <ul style="list-style-type: none"> <li>Advise of an event in the Leckwith Stadium Cardiff on the 18<sup>th</sup> October to discuss how communities can become more prosperous and resilient</li> </ul>  | Note and Receive |
| 93.23 | National Association of Councils               | <ul style="list-style-type: none"> <li>Invitation to join in a planting of 800 trees event on the 6<sup>th</sup> November 2017.</li> <li>There is an opportunity to register for the tree charter which sets out how communities and trees can best benefit one another.</li> <li>Respond by 13/10/17</li> </ul> | Note and Receive |
| 93.24 | Keep Wales Tidy                                | <ul style="list-style-type: none"> <li>An invitation for groups, schools and businesses to join the Keep Wales Tidy campaign running throughout September.</li> <li>Events can be registered on Keep Wales Tidy website.</li> </ul>  | Note and Receive |
| 93.25 | Police Commissioner                            | <ul style="list-style-type: none"> <li>Invitation to attend roadshow - vision on Community Safety Partnership. Police HQ 15<sup>th</sup> September.</li> </ul>   | Note and Receive |

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| 93.26 | Dyfed Powys Police                 | <ul style="list-style-type: none"> <li>Inspector James Davies would like to attend the meeting in October to talk about no plate recognition equipment location in the area</li> </ul>   | Accept and respond |
| 93.27 | Natural Resources Wales            | <ul style="list-style-type: none"> <li>Latest newsletter available on website or electronically from the Clerk.</li> </ul>   | Note and Receive   |
| 93.28 | Welsh Govt                         | <ul style="list-style-type: none"> <li>Advise of online survey, focus group meetings, online focus groups, face to face or telephone interviews to ascertain barriers to people standing as Assembly Members. Full details on Welsh Govt website</li> </ul>      | Note and Receive   |
| 93.29 | Welsh Govt                         | <ul style="list-style-type: none"> <li>Seeking President for National Museum Wales.</li> <li>Respond by 22/09/17</li> </ul>  | Note and Receive   |
| 93.30 | Gwenda Davies                      | <ul style="list-style-type: none"> <li>Complaint re debris Gorslas Bus Shelter. Issue resolved</li> </ul>  | Note and Receive   |
| 93.31 | Welsh Govt                         | <ul style="list-style-type: none"> <li>Advise of grant support up to £5k for Councils considering clustering.</li> </ul>   | Note and Receive   |
| 93.32 | Wales Audit Office                 | <ul style="list-style-type: none"> <li>Advise of seminar on different delivery models for public services. SWALEC stadium Cardiff 22/11/17</li> </ul>  | Note and Receive   |
| 93.33 | Federation of City Farms           | <ul style="list-style-type: none"> <li>Advise of events on 13/09/17 and 22/11/17 related to community enterprises and funding.</li> </ul>  | Note and Receive   |
| 93.34 | Welsh Govt                         | <ul style="list-style-type: none"> <li>Seeking to appoint National Adviser for Violence against women and other gender based violence.</li> <li>Respond by 14/09/17</li> </ul>   | Note and Receive   |
| 93.35 | Carms C.C.                         | <ul style="list-style-type: none"> <li>Seeking further site investigation work w/c 11/09/17</li> </ul>   | Approve            |
| 93.36 | Dyfed Powys Police                 | <ul style="list-style-type: none"> <li>Coffee with a Copper events take place every last Friday of the month at Cefneithin Hall between 15:00 and 16:00 hrs</li> </ul>   | Note and Receive   |
| 93.37 | Older People's Commissioner        | <ul style="list-style-type: none"> <li>Newsletter online or a weblink from the Clerk</li> </ul>  | Note and Receive   |
| 93.38 | Eiriol                             | <ul style="list-style-type: none"> <li>Newsletter online or electronic copy from Clerk.</li> </ul>   | Note and Receive   |
| 93.39 | Hywel Dda Community Health Council | <ul style="list-style-type: none"> <li>Provide a briefing paper and details of an alternative option which could be considered as part of the consultation on the Government's White Paper on future provision. Electronic copy available from Clerk.</li> </ul> | Note and Receive   |
| 93.40 | Cefneithin and Foelgastell Welfare | <ul style="list-style-type: none"> <li>Letter of thanks to Chair for attending Fun day and donation</li> </ul>   | Note and Receive   |
| 93.41 | Cross Hands Bowls                  | <ul style="list-style-type: none"> <li>Letter of thanks to Council for donation.</li> </ul>  | Note and Receive   |
| 93.42 | Welsh Govt                         | <ul style="list-style-type: none"> <li>4 Vacancies Research Officers. Equalities/ Public Services / Education Schools/ EU Monitoring and Evaluation. Respond by 22/09/17</li> </ul>  | Note and Receive   |
| 93.43 | Carmarthenshire County Council     | <ul style="list-style-type: none"> <li>Advise of Annual Pension Meeting</li> </ul>   | Note and Receive   |

|       |                                  |  |                                      |
|-------|----------------------------------|--|--------------------------------------|
| 93.44 | Gorslas CP School Governing Body | <ul style="list-style-type: none"> <li>Letter asking the Council to support the establishment of a new primary school which would provide exciting new facilities for the pupils and the community.</li> </ul>   | Respond. Confirm issues raised noted |
| 93.45 | Chair Gorslas PTA                | <ul style="list-style-type: none"> <li>Letter indicating the support of the PTA for the establishment of a new primary school in the park.</li> <li>The new school would provide modern resources and facilities which would benefit future generations and provide a venue for hosting village events and sporting throughout the year adding to the wellbeing of all.</li> </ul> | Respond. Confirm issues raised noted |

## 94.0 Agenda Item 11 One Voice Wales.

### 94.1 One Voice Wales AGM Saturday 30<sup>th</sup> September,2017.

- Agenda includes: -
  - Raising membership fees by 3% for 2018/19.
  - Asking Welsh Govt to increase resources to Community Councils in the light of the White Paper Reforming Local Govt: Resilient and Renewed.
  - Making request stops mandatory where passenger number exceed 20k a year or there is a population in excess of 3,000.
- Resolved:** That the Chair attend the AGM and be given powers to vote on motions on behalf of the Council.

### 94.2 July /August Newsletter

- A copy of the latest newsletter has been circulated electronically to members. A hard copy is available upon request to the Clerk.
- Resolved:** To receive and note the information provided.

### 94.3 Training Courses Attended

- Cllr Iestyn Llwyd attended a New member training course at Ammanford.
- Resolved:** To receive and note the information provided.

### 94.4 Future Training Courses in County

- A schedule of courses available for the coming months had been circulated prior to the meeting by the Clerk.
- Resolved:** That members interested in attending any of the courses detailed on the schedule contact the Clerk as soon as possible.

### 94.5 New General Data Protection and Data Protection Bill – Guidance Note NALC.

- The Act comes in to force on the 25th May,2018, and places new duties on Community Councils.
- To prepare for implementation the Community Council needs to: -

- (i) Ensure all Councillors are aware of the change and appreciate the potential impact. Areas where compliance would be a problem should be identified.
  - (ii) Undertake an audit and document the personal data held, where it comes from and how it is used/shared.
  - (iii) Identify the lawful basis for retaining and processing personal data and updating privacy notice.
  - (iv) Review how consents are sought, recorded and managed. There must be a positive opt in and a simple way for individuals to opt out.
- The Act requires Community and Town Councils to appoint or procure the services of a Data Protection Officer who is required to have expert knowledge of data protection law and practices.
  - **Resolved:** That, as the matter affects all Councils, the matter be raised by the Chair at the One Voice Wales AGM.

## 95.0 Agenda Item 12 Planning Matters

### 95.1 Planning Applications.

| No /Ref | Description  | Location  | Applicant  |
|---------|--|---|--|
| W/35811 | Removal Planning Condition No 12 of application W/33283  | Land North of Heol Rhosybonwen, Cefneithin SA14 6TF | Enzos Homes. Enzo Sauro, Glyn Yr Eithin, Argoed Rd, Betws Ammanford.<br>Agent: Sauro Architectural Design Ltd, 9 Elliston Terrace, Carmarthen        |
| W/35812 | Full Planning. Development of surface water drainage scheme associated with W/ 33283   | Land off Rhosybonwen, Cefneithin.                   | Enzos Homes. Enzo Sauro, Glyn Yr Eithin, Argoed Rd, Betws Ammanford.<br>Agent: Sauro Architectural Design Ltd, 9 Elliston Terrace, Carmarthen        |
| W/35827 | Discharge of planning conditions, 2, 6, 7, 16 and 19 on application W/ 27647 (External finish, buffer zone, Himalayan Balsam Management Plan, Pollution Prevention Measures, Protective Fencing) | Former Wellfield Nurseries (Phase II) Gorslas       | Morganstone Ltd, Morganstone House, Unit 3 Llys Aur, Llanelli Gate, Llanelli.  |
| W/35863 | Discharge of Planning Condition 3 and 7 on W/32959 (Landscaping and parking spaces)  | Land off Heol Cwmmawr Drefach.                      | Heywood Homes Wales GL Ltd, Dog Lane, Bewdley, Worcester, DY 12 2EF<br>Agent: Prime Architecture Ltd, Unit 4. 3 Llandeilo Rd, Cross Hands, SA14 6NA. |
| W/35864 | Discharge of Planning Condition 3 and 7 on W/32960 (Landscaping and parking spaces)  | Land off Heol Cwmmawr Drefach.                      | Heywood Homes Wales GL Ltd, Dog Lane, Bewdley, Worcester, DY 12 2EF<br>Agent: Prime Architecture Ltd, Unit 4. 3 Llandeilo Rd, Cross Hands, SA14 6NA. |

|         |  |   |   |
|---------|--|---|---|
| W/35865 | Full Planning. Two Storey Rear Extension to Existing Detached Dwelling.  | 119 Carmarthen Rd, Cross Hands, SA14 6TD.   | Mr and Mrs D Gill, 119 Carmarthen Rd, Cross Hands.<br>Agent: Thomas Parry Design Partnership Ltd, The Old Sketty Coach House, 21 Gower Road, Sketty Swansea.SA2 9BX   |
| W/35884 | Full Planning. Conversion of Ground Floor Annexe tied to existing property. Two storey extensions to front elevation on existing footings and oversite   | Llys Awelon, Heol Caegwyn, Drefach, SA14 7BB  | Mr and Mrs Howard Davies, Llys Awelon, Heol Caegwyn, Drefach.<br>Agent: Bell Designs, 34 St Marys Street, Cardigan, Ceredigion, SA43 1DH  |
| W/35916 | Non-Material Amendment/27647   | Former Wellfield Nurseries (Phase II), Gorslas.   | Morganstone Ltd, Morganstone House, Unit 3 Llys Aur, Llanelli Gate, Llanelli.   |
| W/36006 | Full Planning. Change of use of part of former agricultural pasture to an extension yard for the display and storage of leisure vehicles and caravans.   | Land to the rear of Continental Leisure Vehicles, Heol Parc Mawr, Cross Hands, SA14 6RE | Continental Caravans Ltd, Cross Hands, SA14 6RE.<br>Agent: JCR Planning, Unit 2, Cross Hands Business Workshop, Heol Parc Mawr, Cross Hands   |
| W/35953 | Full Planning. Retrospective Planning permission for conversion of a single dwelling into 2 self-contained flats leaving the retail part of the property intact.   | 38 Heol Y Parc, Cefneithin, Llanelli, SA14 7DE  | Karen Mayne, 38 Heol Y Parc, Cefneithin   |
| W/36048 | Full Planning. Garden Sun House.   | Llygad Y Wawr, Church Road, Gorslas, SA14 7NF   | Richard James, Llygad Y Wawr, Church Road, Gorslas.   |
| W/36064 | Non-Material Amendment to W/36616  | Land between Ael Y Bryn and Brynhyfryd, Capel Seion Road, Drefach.                      | A Sauro, Ffynnon Bach, Bancffosfelen.<br>Agent: Sauro Architectural Design Ltd, 9 Elliston Terrace, Carmarthen.   |
| W/36068 | Prior Notification Telecommunications. Installation of 1 no 15m high monopole supporting 2 no antenna, 2 no 300mm diameter transmission link dishes, 2 no equipment cabinets at ground level and ancillary development thereafter including stock proof fence. | Land at Ty Isaf Farm, Drefach SA14 7 AN   | Cornerstone Telecommunications Infrastructure Ltd, (CTIL) 1330 the Exchange Building, Arlington Business Park., Theale, RG7 4SA.<br>Agent: Clark Telecommunications, Alison Hughes, Madison Place, Northampton Road, Manchester, M40 5AG. |

- **Resolved:**

- (i) No objections or observations were to be submitted in respect of the above.
- (ii) That Drefach CP. School be made aware of planning application W/36068.

## **96.0 Agenda Item 13 Finance**

### **96.1 Report Draft Policy on Financial Assistance. Report Cllrs Clive Green/ Aled Vaughan Owen.**

#### **Scope**

The policy covers two elements:  
To support voluntary and charitable organisations.  
To support local burial grounds

#### **1. Local voluntary and charitable organisations.**

Gorslas Community Council allocates annually a sum of money to provide financial assistance to community and national organisations. Generally, priority will be given to organisations working within the Council's electoral area.

Grants will tend to be smaller in nature; but to more organisations, rather than larger grants to fewer organisations. Preference will be given to applications working within the themes of Community Safety, Education, Environment, and Health & Wellbeing.

Application forms can be downloaded from: [www.gorslascommunitycouncil.co.uk](http://www.gorslascommunitycouncil.co.uk) .  
Grant applications will be considered by Council at its June meeting annually.

Representatives of successful organisations will be invited to a presentation of the awards at Council's July meeting. Council wishes to celebrate the awards and will arrange appropriate publicity.

#### **2. Local burial grounds.**

Gorslas Community Council can make Graveyard Maintenance Grants to churches, chapels or other organisations to support local burial grounds. A formal application form would not be required in respect of consideration for local burial grounds.  
Council will consider and decide upon the donations to be provided annually at the June meeting.

#### **3.0 Policy Review**

If adopted the policy would be reviewed in 2020.

#### **4.0 Application Form**

A draft application form had been forwarded to members for comment prior to the meeting.

#### **5.0 Discussion**

- Cllr Green presented and took members through the report. It was explained that, following the presentation of the draft report at the July meeting note had been taken of issues raised by members.
- As a consequence, it was proposed that the policy would not now cover assistance provided for donations in respect of Christmas festivities.
- Discussion took place on aspects of both the draft policy and the application form.



- **Resolved:**
  - (i) The recommendations of the report be accepted subject to the amendments detailed below: -
    - That donations made by the Council in respect of Christmas events in the three wards be not included in the policy.
    - A trial period be implemented during which, to take account of the practicalities of processing, applications from national bodies would not require completion of an application form. The term national would include organisations operating across Wales.
    - It would not be necessary to return applications already received requiring completion of an application form.
  - (ii) Cllr Aled Vaughan Owen kindly agreed to re-draft the form to include the suggestions made by members.

## **96.2 Internal Financial Examination. Report by Cllr Clive Green**

- I undertook a financial examination of the Council's books with the Clerk at a session in Drefach Welfare Hall on 7<sup>th</sup> August 2017. I wish to point out that this was immediately prior to the Special Meeting of the Council.
- Cheque book stubs were checked against computer entries and all were found to be in good order. Explanations were sought and given for cheques that had not yet been presented; this is not an issue of concern.
- The Auditor General for Wales has advised that one of the priorities for study this year will be reserves held by councils and their use. With this in mind, I adopted a two-track approach to the matter. Firstly, a look back at recent use of reserves and secondly, some suggestions for the future.
- The look-back focussed on the monies spent in the Cefneithin Ward on the provision of a MUGA in Cefneithin Park. The prime lesson to be learnt here is the need for a comprehensive approach to the planning of any scheme and the need for the revenue consequences to be fully established prior to the scheme being allowed to proceed. This situation has now been almost completely resolved, but information is still needed on the signage required for the MUGA and its use. Much work has been done to prioritise and determine the work necessary in relation to the funds allocated from the reserves of the Cefneithin Development Fund. Understandably and sensibly a balance remains until the final costs of current schemes are known. It would assist the budgetary and forward planning for the Council if Cefneithin Ward members were to draw up prioritised schemes for the use of the remaining balances.
- I then looked to the future and in particular the Gorslas Ward. Here there is the potential of Section 106 monies together with whatever outcome there is from the proposal to build a new primary school in the village. Working with the Gorslas Welfare Association, the five local members are urged to prepare, as soon as possible, a prioritized list of proposed developments / improvements.
- Finally, in accordance with the Auditor General for Wales's review programme, it is recommended that Council reviews its balances as part of the budget setting process, as well as considering the effectiveness of the annual internal audit of the

Council's operation and determining if there are areas it wished the Auditor to look at specifically.

- **Resolved:** To note and action the recommendations in the report and to thank Cllr Green for undertaking the review and for the report.

### 96.3 Payments Made and Income July/ August 2017

#### Payments Made to Creditors

| Paid To               | Description  | Amount<br>£ |
|-----------------------|--|-------------|
| M Rodway              | Public Convenience Contract July/Aug/<br>Notice.             | 605.01      |
| Spencer Environmental | Grass Cutting July   | 1,476.07    |
| Bus Shelter Cleaner   | Wages Qtr. 1 April to June                                   | 52.65       |
| Clerk                 | Wages Qtr. 1 April to June                                   | 2,525.27    |
| HMRC                  | Qtr. 1 Employee/ Employer Deductions                         | 1,543.40    |
| Dyfed Pensions        | Qtr. 1 Employee/Employer Deductions                          | 1,462.27    |
| WCVA                  | Fee Qtr. 1 Payroll   | 22.20       |
| T.B.M                 | Litter May. Gors Hedges Car Park. Drefach<br>Sign and Hedge  | 605.00      |
| T.B.M                 | Litter June Inc Sports Day extra                             | 565.00      |
| T.B.M                 | Graffiti/ Chains/ Cefn Weeding<br>Woodland/Seat refurb seats | 580.00      |
| Menter Gwasanaethau   | Translation April to June                                    | 369.75      |
| Welsh Water           | Gorslas Toilets Invoice 08/04 to 23/05/17                    | 25.37       |
| SWALEC                | Gorslas Toilets 01/04/17 to 23/06/17                         | 36.29       |
| Parks and Play        | Part Payment Safety Surface Gorslas<br>Titan/Gyro            | 5,652.00    |
| Thomas Fattorini Ltd  | Chairs Chain   | 56.47       |
| Clerk                 | Refund Stamps/ TS Host Website Fee                           | 126.99      |
| Bowen and Weaving     | Supply Toilet Rolls  | 21.00       |
| Carmarthenshire C.C.  | Knotweed Treatment Three Parks.                              | 306.61      |
| Cotton and Sons       | Toilet Brush Set and Cleaning Rolls                          | 52.14       |
| One Voice Wales       | New Member Course D Evans a I Llwyd                          | 80.00       |
| Bowen and Weaving     | 2x Bins Cefn and Toilet Equip                                | 444.45      |
| Bowen and Weaving     | HSE Notice and Board   | 74.07       |
| Thomas Glass Llanelli | Replacement Door Toilet Store room                           | 1,244.83    |
| T.B.M.                | Litter July  | 470.00      |

#### Income July/August 2017.

| Received from   | Description                     | Amount<br>£ |
|-----------------|---------------------------------|-------------|
| Gorslas Welfare | Donation Gorslas Park provision | 1,000.00    |
| Carms CC        | Precept Qtr. 2 Instalment       | 25,390.02   |

- **Resolved:** To note and approve the actions taken.

#### **96.4 Arrangements for payment of Wages.**

- The organisation undertaking the payroll function on behalf of the Council have indicated that their internal system is having a difficulty in processing quarterly pay.
- Following discussions with the Chair it was agreed to trial on a temporary basis the monthly processing of pay providing there was no additional cost over and above that quoted previously.
- **Resolved:** To note and approve the actions taken.

#### **96.5 External Audit Report by Grant Thornton for 2016/17 Financial Year.**

- The Annual Statement for the 2016/17 has been approved with the Auditor General issuing an unqualified audit report.
- The Auditors wished for two matters to be drawn to the Council's attention: -
  - (i) Minute Reference and date of approval of the Accounting Statement box was not completed with the information being supplied after submission.
  - (ii) Re-approval Section: The box was completed when it was not necessary to do so. There is no need to tick the box when submitting future returns.
  - (iii) The required public notices have been displayed in the relevant notice boards.
- The cost of the 2016/17 audit will be £ 209.25 plus VAT.
- It was noted that the 2017/18 Audit will focus on the effectiveness of internal audit and management of reserves.
- **Resolved:**
  - (i) To receive and note the report by the Auditors.
  - (ii) The issues raised in relation to future completion of the form be actioned.
  - (iii) That issues highlighted for the 2017/18 audit be placed on a future agenda.

#### **97.0 Item 14 Date Next Meeting**

- Monday 9th October, 2017, at Gorslas C.P. School.

#### **98.0 Closure of Meeting**

- There being no further items of business to transact the Chair declared the meeting closed at 9.00 p.m.