

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at
Cefneithin C.P. School on Monday, 12th March, 2018, at 7.00p.m.

179.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Wyn Edwards (Chair), Simon Martin (Vice Chair), Nia Lewis, Tina Jukes, Clive Green, Anthony Rees, Aled Vaughan Owen, Terry Jones, David Evans, Darren Price, Iestyn Llwyd, Andrew King.
- Others: Llew Thomas Clerk to the Council, Mr Hefin Jones, Translator.
- Apologies for absence: Cllrs Brian Kirby, Janice Price, Wynne Jones, P.C. Mathew Boswell, Cross Hands Police Station

179.1 Welcome

- The Chair welcomed everyone and declared the meeting open at 7.00p.m.

179.2 Agenda Item 2 Declaration of Interest

- Declarations of personal, but not prejudicial interests, were declared in matters relating to the proposed new school by Cllrs Darren Price and Aled Vaughan Owen, as members of the County Council.
- The meeting was advised that dispensations had been received to enable the above named to participate and vote in any matter relating to the proposed new school.
- **Resolved:** That the declarations of interest be recorded.

180.0 Agenda Item 3. Exclusion of Press and Public.

- **Resolved:** It was not necessary to exclude the press or public from the meeting.

181.0 Agenda Item 4 Consider the Minutes of the February Meeting.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes for both meetings for accuracy, including the notes on the exempted items.
- It was proposed by Cllr Clive Green and seconded by Cllr Andrew King that the minutes of the meeting held on the 12th February, 2018, were correct.
- **Resolved:** That the minutes be approved and confirmed as an accurate record of the discussions and decisions made.

182.0 Agenda Item 5. Matters Arising from the Minutes.

182.1 Cefneithin Park. Hall Lease – Heads of Agreements.

- The Chair provided an update for members on the discussion and recommendations arising from consideration of the conditions specified in the draft Heads of Terms document.
- Copies of the document, as amended by the Sub Committee, had been forwarded to members for consideration prior to the meeting.

- **Resolved:**
- (i) The document be approved subject to the removal of the stipulation that a Gorslas Community Councillor had a right to be a member of the Association.
- (ii) The revised document be forwarded to the Cefneithin and Foelgastell Welfare Association for comment.

182.2 Defibrillator – Drefach.

- As decided at the February meeting of the Council a donation of £200 had been made to the charity to assist in the purchase of a defibrillator.
- **Resolved:** To receive, note and approve the actions taken.

182.3 Cefneithin Hall. Siting of Clothes Recycling Facility.

- The Council's decision approving the siting of the facility on its land at Cefneithin Park, subject to certain conditions, had been relayed to the Cefneithin and Foelgastell Welfare Association.
- **Resolved:** To receive, note and approve the actions taken.

182.4 Dyfed Powys Police - Crime Statistics

- The Council's concerns relating to the above have been relayed to the Police and Crime Commissioner.
- **Resolved:** To receive, note and approve the actions taken.

182.5 Website Updating

- Members were advised that there was a requirement under the General Data Protection requirement to review the collection, use and storage of any data held in relation to individuals including the Council's website.
- The need for a general review of the other information held on the Council's website had been raised at the last meeting however, to date, no suggestions relating to possible improvements had been received.
- **Resolved:** To receive and note the information provided.

182.6 Letter of Congratulations to Craig Wynne

- The Clerk confirmed that a letter of congratulations had been sent to Mr Craig Wynne following the award of the Marine's Kings Badge honour.
- **Resolved:** To receive, note and approve the actions taken

182.7 Drefach Treventy Road Drains Issue.

- Concerns relating to the safety of road users and pedestrians as a result of a considerable volume of water being dispersed onto the public highway following the recent wet weather were relayed to the County Council. The overflow resulted from a failure of the drainage system to cope with the volume of water.
- The County Council have arranged for the drains to be cleared and examined to try and identify if there is an underlying issue.
- **Resolved:** To receive, note and approve the actions taken.

182.8 One Voice Wales Subscription.

- The membership fees for 2018/19 had increased by £ 55 from the previous year. The increase was due to a 4.45% increase in the contribution rate per dwelling and also an increase of 57 properties over those of the previous year.
- **Resolved:** To note the explanation and to renew membership for the 2018/19 year.

182.9 Finance Contracts.

- Gorslas Toilets/Play Area: DANFO had confirmed acceptance of the extension of the contract until the 31st March,2019 on the same terms, conditions and price.
- Grass Cutting: Awaiting confirmation from contractor of acceptance.
- Gorslas Toilets Electrical / Mechanical Contract: Looking at alternative provider.
- Carms CC Parks Inspection: Awaiting details of SLA.
- **Resolved:** To receive, note and approve the actions taken.

182.10 Data Protection Act

- New legislation will be effective from May 2018 including requirements relating to the audit and use of data, publication of notices, provision of information for data subjects and the appointment of external data officer.
- **Resolved:** That the matter be included on an agenda for a future meeting.

182.11 Membership School Governing Bodies Nominated by Community Council.

- The County Council advise that the following individuals are recorded as having been nominated by the Community Council to serve on school Governing Bodies.
 - Cefneithin CP School – Cllr Simon Martin
 - Drefach C.P. Confederation Cllr Nia Lewis.
- **Resolved:** To receive and note the information provided.

182.12 Ownership of Field Adjacent to Cefneithin Park

- Investigations are currently being undertaken to obtain details of ownership from the Land Registry.
- Cllr Terry Jones kindly provided contact details to the Clerk of a person with an involvement in the ownership of the land.
- **Resolved:** The Clerk contact the individual concerned in relation to drainage issues.

182.13 Section 106 Funds

- Cllrs Darren Price, Aled Vaughan Owen together with the Clerk attended a meeting with Officers of Carmarthenshire County Council on Wednesday 14th February,2018, in relation to section 106 funds.
- The meeting proved very informative with the following key issues highlighted: -
 - (i) **Notification:** County Councillors are notified of funds whilst Community Councils/Councillors are not. Officers agreed to examine the possibility of Community Council's receiving automatic notification.
 - (ii) **Bidding:** To help the identification of need and the allocation of funds the Community Council was encouraged to make a submission for section 106 funds at the planning application stage. Forms available online.

- (iii) **Eligibility:** To qualify for funding a proposal had to be:
- in accordance with the wording of the particular section 106 agreement,
 - delivered within any timeline requirement,
 - in proximity to the development,
 - spent on any public space unless stipulated otherwise in the agreement.
 - The funding was usually provided to assist in the purchase of a physical asset or maintenance costs rather than for community events or activities.
- (iv) **Decision:** The Planning Development Officer, in consultation with the Council's legal department, would specify and determine the nature of any section 106 requirement relating to a planning application. The Officer would also determine whether or not a proposal met the criteria for the release of section 106 funding and in so doing would consult the County Councillor(s) for the ward.
- (v) **Cashflow.** The difficulties for Community Councils of a requirement to fund the initial purchase of expensive items of equipment and then re-claiming the money from the County Council was highlighted. Officers agreed to relay the issues to senior managers for consideration.
- (vi) **Central Pooling:** CIL arrangements had not been adopted in Carmarthenshire and thus section 106 monies were not centrally pooled.

182.14 Section 106 Funds by Ward.

Scheme	Criteria	Total
Gorslas		
Land northeast of Tynewydd Terrace, Llandeilo Road	Improvement, upgrading and future maintenance of public open spaces and recreation within the vicinity of the development	£66,000.00
Land off Ffordd Gwyrdd. Rear of 35 Church Road, Gorslas	Towards the upgrading and maintenance of existing and open space/ play provisions within the vicinity	£ 17,500.00
	Less Titan Swing Surfaces etc	£ 9,420.00
	Total Available Gorslas Ward	£ 74,080.00
Cefneithin		
Land at Rear 14-20 Heol Y Parc.	Towards the upgrading and maintenance of existing and open space/ play provisions within the vicinity	£ 19,428.96
Drefach		
Cae Coch	Open Spaces	£ 49,408 (Not currently available)

- Officers agreed to look at and report back on section 106 funding relating for the Rhosybonwen and Persimmon Homes Development Cross Hands West.
- Members were advised of a potential issue relating to any section 106 funds arising from the Cross Hands West development. The practice of the Community Council was to allocate funds to the ward where the development took place however, given

the nature of the development, there might be a difficulty in determining whether the funds should be allocated to the Gorslas or Cefneithin Ward.

- **Resolved:**
 - (i) That proposals and costs be obtained from three contractors approved by the County Council on options for the provision of equipment for the three parks in accordance with need and section 106 funding.
 - (ii) That engagement with the relevant schools and Welfare associations be undertaken as part of the process.
 - (iii) Cllr Aled Vaughan Owen would explore the possibility of section 106 funds being used for the provision of services rather than being restricted to physical assets or maintenance related matters.
 - (iv) To await further information relating to the possibility of any section 106 funds arising from the Cross Hands West Development.

182.15 Facebook Page.

- Members were advised by Cllr Aled Vaughan Owen that the Community Council Facebook page details had been updated.
- There was a need to consider and re-examine the purpose and objectives of having a Facebook page and the opportunities it provides for engaging with the community in relation to such matters as the provision of future play equipment for the parks.
- **Resolved:** To receive, note and approve the actions taken.

183.0 Agenda Item 6 Parks and General Matters

183.1 Gorslas Park. Proposed New School Draft Heads of Terms.

- **Resolved:** It was agreed that discussion relating to this item would be included as part of the Council's consideration of the planning application for the new school.

183.2 Gorslas Park- Request for Land Transfer.

- At the February meeting a request was received for the transfer of a portion of park land adjacent to the householder's property.
- The householder indicated that as part of an arrangement whereby, following a donation of a parcel of land to the Council for inclusion within the park, informal discussions with individual members at the time indicated that the Community Council would consider a reciprocal arrangement facilitating the transfer of an area of park land adjacent to the property to the householder.
- The documentation relating to the land transfer has been examined and neither party is able to provide documentation to verify and confirm the substance of the informal agreement.
- Additionally, the park land is subject to a covenant limiting what the land can be used for and which would prevent its transfer to a third party for residential parking.
- Confirmation of receipt of the request has been provided to the landowner together with a request for any documentation which would help clarify the matter.
- **Resolved:**
 - (i) Members wished for it to be recorded that they recognised and appreciated the generosity of the landowner in transferring the original parcel of land to the Community Council.

- (ii) The landowner be made aware of the issue related to the covenant and advised of the option of seeking legal advice on the possibility of having the covenant removed.
- (iii) The Community Council contact the County Council to request that provision be made within the scheme for limited off road parking for the residents of Church Road.

183.3 National Public Convenience Strategy.

- Details of the Welsh Governments proposals to require Principal Authorities to formulate and publish a public convenience strategy for their area were provide at the February meeting.
- **Resolved:** Following discussion and feedback from the Welfare Associations it was agreed to write to the Welsh Government indicating that the Community Council fully supported the proposal.

183.4 Cefneithin Park. Wooded Area.

- Concerns have been raised in relation to the appearance of the ground in the wooded area and the blocking of existing drainage following development works.
- The current weather and ground conditions are such that it is not practical or advisable to use machinery to complete the work at this time.
- The need to complete the works and seed the area as soon as possible is recognised and depending on weather conditions is scheduled for April.
- Following completion of the ground levelling works then an assessment of the drainage requirement having regard to the finished ground level will be undertaken.
- **Resolved:** To receive, note and approve the actions taken.

183.5 Drefach Park. Brynglas Water Ingress.

- It was noted that concern had been expressed by residents relating to general surface water issues at the site.
- The County Council had undertaken work to alleviate the main surface water issue however, whilst there had been some improvement, difficulties continued.
- Cllr Aled Vaughan Owen indicated that a site meeting with County Council Officers was planned for Tuesday 13th March,2018, to re -examine the position.
- In view of the proximity of the properties to the park land it was felt that it would be useful to examine the possibility of the park drainage system contributing to finding a solution to the problem.
- **Resolved:** That Cllr Anthony Rees and the Clerk attend the proposed site meeting.

183.6 Gorslas Noticeboard.

- Notification had been received from a member of the public of breakage to Perspex covering on the 22nd February,2018. The matter was reported to the Police.
- The maintenance contractor had examined the item. Following discussion with the Clerk it was agreed that it was not necessary to replace the item at this time.
- **Resolved:** To receive, note and approve the actions taken.

183.7 Gorslas Park Play Equipment.

- It was reported to the Clerk on the 2nd March,2018 that the boards placed to prevent access to an unsafe item of equipment had been removed by vandals.
- Contractor has been instructed to replace and re-position the item.
- **Resolved:** To receive, note and approve the actions taken.

183.8 Gorslas Public Toilets. Water Pipe leakage.

- The cleaning contractor reported to the Clerk on Sunday 4th March,2018 that, following the recent inclement weather, the pipes had burst and there was a significant water leak.
- The Clerk attended that morning as did the maintenance contractor. The water was turned off and the electricity supply isolated.
- The damage seems limited to the pipework in the stores area.
- The Clerk thanked both contractors for the helpfulness and their readiness to help.
- On the 12th March,2018, it was reported that a leak has developed in the heating units for the hand driers. An electrical contractor was called and examined the item on the same day. The necessary replacement parts have been ordered.
- **Resolved:** To receive, note and approve the actions taken.

183.9 Gorslas Square Bus Shelter. School Side Cross Hands Road

- Concern had been received regarding litter and the cleanliness of the floor.
- Litter removed and floor brushed.
- **Resolved:** To receive, note and approve the actions taken.

183.10 Drefach Park Toll House.

- It was reported that there was woodworm in the roof timbers for the toll house.
- **Resolved:** That the Clerk and Cllr Anthony Rees together with the maintenance contractor assess the position.

184.0 Agenda Item 7 Urgent Local Issues.

184.1 Cefneithin C.P. School Governing Body.

- In response to an enquiry Cllr S Martin, Chair of Governors, advised that at present there were no vacancies on the school's Governing Body.
- **Resolved:** To receive and note the information provided.

185.0 Agenda Item 8 Outside Organisations Members Reports

185.1 Cefneithin C.P. School Governing Body.

- Cllr S Martin provided a summary of the main issues facing the Governing Body which included: -
 - (i) The School Budget
 - (ii) Proposed Gorslas New School. The Governors had written to the Authority to seeking an assurance that the arrangements for the new school would not adversely affect those for the admission of pupils to Cefneithin C.P. School.
- **Resolved:** To receive and note the information provided.

185.2 Torcoed Quarry Liaison Group.

- Cllr Wyn Edwards had attended the recent meeting of the group and relayed to the Council the main points of discussion which were: -
 - (i) The quarry will re-instate the practice of allocating a fleet number to each vehicle which will be displayed on the windscreen. They were asked to consider also displaying the fleet number on the tailgate of each vehicle.
 - (ii) The managers agreed to raise the issue of an informal one-way traffic system for vehicles serving the quarry with the quarry's transport haulage committee.
 - (iii) Next meeting was in June and would include a tour of the quarry.
- **Resolved:** To receive and note the information provided.

185.3 County Council.

- Cllrs Aled Vaughan Owen and Darren Price provided an update for members relating to County Council matters. The issues included: -
 - (a) **County Matters.**
 - **Budget:** The setting and determination of the budget for 2018/19 had been the over-riding issue facing the Council.
 - (b) **Local Matters**
 - **Housing:** Both County Councillors would be meeting with Housing Officers to identify and discuss issues of concern and opportunity.
 - **Llyn Llech Owain:** Development and improvement works would be taking place in relation to the park aimed at securing its future. This would not involve the expenditure of section 106 monies.
 - **Drefach:** Brynglas site meeting regarding flooding on Tuesday 13th March,2018.
 - **Speeding:** Discussions with County Council Officers were underway to prioritise works. Re-painting of shark teeth markings at Heol Cae Gwyn to be undertaken.
 - **Parc Y Gelli:** Every household had agreed and paid a contribution to enable the completion of outstanding works.
 - **Canolfan Carwyn:** It was reported that some 5,340 users had made use of the facility between September and December,2017 compared with less than a hundred in the previous three months.
 - **Resolved:** To receive and note the information provided.

186.0 Agenda Item 9 PACT Report of Meeting held on the 22nd February,2018, at Cross Hands Hall.

- Cllr Clive Green provided a summary for members of the issues discussed at the meeting which he had attended together with Cllrs Brian Kirby and David Evans.
- The meeting had been taken by PCSO Jonathan Crayford. Issues discussed included: -
 - (i) Cross Hands Police Station had been re-furbished to provide shower facilities.
 - (ii) Those present were advised that the young person who had previously been responsible for much of the anti-social behaviour in the area had returned for a brief time over the Christmas period but had since left.

- Following the report discussion took place in relation to any further action which the Council could take in relation to the non -response by the Police to a number of requests sent by the Community Council for an explanation of changes which had been made regarding crime statistics and data.
- **Resolved:**
 - (i) To receive and note the information provided.
 - (ii) To review at the next meeting the position in relation to the failure by the Police to respond to the request for information.

187.0 Agenda Item 10 Correspondence.

187.1 Consultation.

No	From	Subject	Notes
187.2	Hywel Dda University Health Board	<ul style="list-style-type: none"> • Following the end of the consultation process a summary report on transforming mental health services – “A Journey to Recovery” is available on their website. • Whilst the report is finalised the Board still welcomes comments and observations relating to the report. 	
187.3	Paul Davies Assembly Member Preseli Pembrokeshire	<ul style="list-style-type: none"> • Seeking comments on a draft Autism Bill details of which can be found on the Assembly website or a link can be provided by the Clerk. 	Deadline to respond 17/04/18
187.4	Older People’s Commissioner for Wales	<ul style="list-style-type: none"> • Questionnaire on performance to date and ideas for the future 	Reply by 16/03/18
187.5	Carms C.C.	<ul style="list-style-type: none"> • Consultation Report on Increasing Capacity of Gorslas Primary School to 210 plus nursery available on website. 	N/A
187.6	Carms C.C.	<ul style="list-style-type: none"> • Statutory Proposal to increase the capacity of Gorslas C.P. School to 210 pupils and 30 Nursery Age Pupils. • The number of pupils who can be admitted to each age range in the school will be 30. • The change will be effective from 1st September,2019. 	Deadline for Response 01/04/18
187.7	Carms C.C.	<ul style="list-style-type: none"> • Budget 2018/19. Advise of outcome of consultation on budget proposals. • £500k to support schools and commitment to boost pay of lowest earners. • Increase of 4.45% in Council Tax. 	N/A
187.8	Carms C.C.	<ul style="list-style-type: none"> • Community Asset Transfer Conference organised by W.G. Abertillery 19th March,2018 between 9.30 and 15:00 hrs 	
187.9	Welsh Govt	<ul style="list-style-type: none"> • Consulting on Edition 10 of Planning Policy Wales which has been re-constituted to fit in with the wellbeing themes 	Respond by 18/05/18
187.10	Wales Audit Office	<ul style="list-style-type: none"> • Questionnaire relating to the Council’s relations with the County Council, services and amenities delivered by the Community Council, any assets transfer 	

187.11 General Correspondence

No	From	Subject	Notes
187.12	Welsh Govt	<ul style="list-style-type: none"> An electronic copy of the February newsletter is available online or from the Clerk. 	
187.13	Welsh Govt	<ul style="list-style-type: none"> Reminder that a meeting convened by the Independent Review Panel at St Peters Hall, Carmarthen at 09.30a.m. on the 13th March,2018, to discuss the future of Town and Community Councils. 	
187.14	Welsh Govt	<ul style="list-style-type: none"> A New Tax Policy Work Plan for 2018 is available on their website including plans for a new Welsh tax. 	
187.15	Local Democracy and Boundary Commission for Wales	<ul style="list-style-type: none"> Advise updated guidance for Principal Authorities on the review of communities. 	
187.16	Carms C.C.	<ul style="list-style-type: none"> Notification of Temporary Road Closure for three days commencing 22/03/18. The closure is to renew the water supply and will extend from a point on the U2270 Palmers Terrace, Drefach some 102 mtrs south east of the junction with Heol Capel Seion for 223 mtrs in a south east direction. 	
187.17	Eiriol	<ul style="list-style-type: none"> February Newsletter Electronic copy available from the Clerk. 	
187.18	Welsh Govt	<ul style="list-style-type: none"> Advise of funding up to £5k to support setting up of joint arrangements between Councils. Not intended to fund pilot projects but previously attempted arrangements which have not proceeded due to various issues. 	
187.19	Board of Community Health Councils in Wales	<ul style="list-style-type: none"> Forward copies of reports on Non- Emergency Patient Transport Across Wales. Hywel Dda University Health Board have been asked to respond to the report. 	
187.20	Carms CC	<ul style="list-style-type: none"> East Active Young People. Inviting the Council to contact them with ideas as to how they could help to increase the use of parks by young people during the summer holidays 	
187.21	IRPW	<ul style="list-style-type: none"> Invitation to Clerks to attend a round table discussion on expenses paid to members. Carmarthen 11/04/18 	
187.22	Carms CC	<ul style="list-style-type: none"> Advise that the Cefneithin MUGA arrangements have been selected for examination by internal audit. 	
187.23	Gwendraeth Group of Councils	<ul style="list-style-type: none"> New Data Protection Act Course, Penygroes Hall,7.00p.m. 27/03/18 	

- **Resolved:** To receive and note the information provided.

188.0 Agenda Item 11 One Voice Wales.

188.1 February Newsletter

- A copy of the latest newsletter has been circulated electronically to members however a hard copy is available upon request to the Clerk.
- **Resolved:** To receive and note the information provided

188.2 Innovative Practice Annual Awards Ceremony 29th March,2018.

- The ceremony, which will be the first of its kind, and will showcase innovative practice by Town and Community Council's as well as third sector providers.
- The event will be held at the Royal Welsh Showground, Llanelwedd, and will commence at 9.30 a.m.
- **Resolved:** To receive, note and approve the actions taken.

188.3 Area Committee Meeting 27th February,2018.

- Cllr Wyn Edwards attended the meeting with heavy snow adversely affecting attendance. Regrettably the presentation which was to be given by Llanelli Town Council on the Wellbeing of Future Generations Act did not take place.
- **Resolved:** To receive and note the information provided.

189.0 Agenda Item 12 Planning Matters

189.1 Planning Applications.

No /Ref	Description	Location
W/36812	Full Planning Construction of a new Welsh Medium Primary School with new playing field and multi-use games area, to cater for 210 pupils and 30 nursery places with associated landscaping, access and infrastructure works.	Gorslas Recreational Park, Cefneithin Road, Gorslas, SA14 7HY
W/36859	Full Planning. Convert unused farm shed into an indoor Aquaculture Facility. It will be used to breed and rear Tilapia (warm water fish). The current shed will need the installation of a front exterior wall to close off the building, which the landlord will take care of. The applicant will then convert the inside of the facility.	Cwmcerrig Farm, Cefneithin Road, Gorslas, SA14 7HU.
W/34933	Further Consultation. Outline. Construction of 20 detached private market dwelling houses with integral garages and 2 semi-detached affordable houses. All with on plot marking and private amenity space, improvement and widening of the existing adopted highway and construction of new adopted highways on land allocated in the Local Development Plan for residential development.	Bron Yr Ynn Drefach
W/36872	Non-Material Amendment to W/32960.	Land off Heol Cwmmawr, Drefach, SA14 7AG
W/36873	Full Planning. Detached dwelling house	Land part of Waundeg, Heol Dinefwr, Foelgastell SA14 7EH

- W/34933 – Development Bron Yr Ynn. In view of deadline for response the previous observations relating to the application have been re-submitted and include amenity facility issue.
- W/ 36812 – Application to be considered as a separate item.
- **Resolved:** To receive and note the information provided.

189.2 Proposed New Gorslas Primary School Planning Application W/36812.

- The Chair reminded members that in considering the application they should separate their role as a consultee to the proposal to that of the landowner and potential beneficiary from the sale of the land.
- Discussion took place in relation to various aspects of the application and the areas of concern which local residents had identified as being of concern.
- **Resolved:** To submit the following observations to the County Council in relation to the application: -
 - (i) Traffic Congestion: That planning permission be granted, the County Council be required to undertake a formal review of the traffic flow and impact on Church Road, Gorslas square and the road network in the immediate vicinity of the square once the school is operational.
 - (ii) Active Travel Plans. That safe routes be provided to enable children to walk or cycle to school and that appropriate traffic calming measures be provided along those routes to reduce the risk to pedestrians from vehicles.
 - (iii) Drainage: That suitable drainage or attenuation measures be provided to prevent water from the school site discharging into the children’s play area or residential properties on the Cefneithin Road boundary of the park.
 - (iv) MUGA. That, as part of the measures to compensate for the loss of amenity space, the facility be open to the public free of charge outside school times and on non-school days.
 - (v) Parking Spaces. To assist in reducing congestion and road danger a limited number of off road parking places be provided within the scheme to be located within reasonable proximity to the Church Road boundary.
 - (vi) Other Schools. That to maintain equilibrium the County Council take measures to ensure that other schools in the area are not disadvantaged by the establishment of the new school.

189.3 Proposed New Primary School Gorslas Park. Draft Heads of Terms.

- The Chair advised that the draft terms for the sale of the land at Gorslas Park to the County Council had been considered by the Sub-Committee at its meeting on Wednesday 7th March,2018.
- There were a number of issues and concerns relating to the draft terms and which could benefit from further discussion and clarification from the County Council.
- **Resolved:** That County Councillors Aled Vaughan Owen and Darren Price be provided with copies of the most recent correspondence relating to the matter and seek to progress the matters with the relevant County Council Officers.

190.0 Agenda Item 13 Finance.

190.1 Precept for the Financial Year 2018/19.

- The County Council have confirmed receipt of the notification in respect of the precept for the financial year 2018/19 at a sum of £ 81,289.56.
- **Resolved:** To receive and note the information provided.

190.2 Finance Payments

(i) Payments Made to Creditors

Paid To	Description	Amount £
Spencer Environmental	Grass Cutting Charge February	1,476.07
DANFO	P Conv Cleaning February	558.00
WCVA	Payroll February	22.20
Clerk	Wages February plus £37.80travel	931.00
Bus Shelter Cleaner	Wages February	17.48
Morgan and Morgan	Toner	133.63
Carms C.C.	Public Lighting	9,282.960
Drefach Welfare	Hire Hall 12/02/18	15.00
Welsh Hearts	Donation Defibrillator	200.00

(ii) Income.

Received from	Description	Amount £
Nil		

- **Resolved:** To receive and note the information provided.

190.3 IRPW Payments to Members of Community and Town Councils

- Details of the IRPW report and determinations in relation to members expenses and allowances were provided by the Clerk.
- The Panel is proposing to form groups of Community and Town Councils into 3 groups based on the level of income or expenditure, whichever is the highest, in the previous financial year, is most appropriate.
- Income or Expenditure in 2017-18 of: A £200,000 and above B £30,000 - £199,999 C Below £30,000.
- In all cases, any individual member may make a personal decision to elect to forgo part or all of the entitlement to any of these payments by giving notice in writing to the proper officer of the council.
- **Resolved:** That the IRPW report be considered at the Annual General Meeting of the Council in May,2018.

191.0 Agenda Item 13 Sub Cttee Report of Appraisal meeting with the Clerk.

- The Chair advised members that the Sub Committee had met with the Clerk on Wednesday 7th March,2018 to review performance.
- As part of that process it was identified that there were a significant number of issues over and above the usual duties which would need to be undertaken.
- Consideration was given to various options on how to achieve and balance those requirements against the time allocated to the Clerk for achieving those objectives.
- Following discussion, it was agreed that it would be beneficial for the Council to agree and formalise a prioritised forward work programme prioritised as follows: -

Forward Work Programme 2018/19.

Priority	Issue
1.0	Complete Land Transfer New School
2.0	Gorslas Park Tender for equipment replacement, Access section 106 funds.
3..0	Cefneithin Park. Consider options for development using section 106 money and link with balance of development fund
4.0	Drefach Park Consider future development in line with section 106 monies
5.0	Data Protection Audit Requirements
6.0	Regular Budget Reporting
7.0	Website update /development
8.0	Welsh Language Act Policy and Implementation

- **Resolved:**
 - (i) To adopt the recommended forward workplan and priority rating subject to any amendment as required by circumstances.
 - (ii) That there be a regular reporting of the hours worked by the Clerk.

191.1 Performance Revue – Salary Progression.

- The Clerk left the meeting at this point.
- The Chair provided feedback for members on the discussions and the review of performance over the previous year by the Clerk.
- **Resolved.** Following discussion, and consideration by all members it was agreed that the performance standards had been met and that Clerk should progress to the next point on the incremental scale as from 1st April,2018.

192.0 Agenda Item 14 Next Meeting

- There being no further items for discussion the Chair closed the meeting at 9.10p.m.
- **Next Meeting:** Monday 9th April,2018, at Drefach Welfare Hall.