

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at
Cefneithin C.P. School on Monday, 11th June, 2018, at 7.20 p.m.

36.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Simon Martin(Chair), Iestyn Llwyd (Vice Chair), Nia Lewis, Clive Green, Anthony Rees, Tina Jukes, Darren Price, Terry Jones, Aled Vaughan Owen, Janice Price, Wynne Jones and David Evans.
- Others: Llew Thomas Clerk to the Council, Mr. Hefin Jones, Translator.
- Apologies for absence: Cllrs Wyn Edwards, Brian Kirby and Andrew King.

36.1 Welcome

- The Chair welcomed everyone and apologised for the delay in starting the meeting.

37.0 Agenda Item 2 Declaration of Interest

- Cllr David Evans declared a personal interest, as an official of the G.M.B., in an application by the union for financial assistance for a Christmas Ambulance Staff gift fund. Cllr Evans did not take part in the discussion or decision relating to the application for financial assistance from the G.M.B.
- **Resolved:** To note and record the declaration of interest.

38.0 Agenda Item 3. Exclusion of Press and Public.

- **Resolved:** That it was not necessary to exclude the press and public.

39.0 Agenda Item 4 Consider the Minutes of the Previous Meetings.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes for both the A.G.M. and Ordinary Meetings for accuracy.
- **Resolved:** It was proposed by Cllr Clive Green and seconded by Cllr Tina Jukes and agreed by all that the minutes of both the A.G.M and Ordinary meetings of the Council held on the 14th May, 2018, be approved and confirmed as being an accurate representation of the discussions and decisions made.

40.0 Agenda Item 5. Matters Arising from the Minutes.

- An update was provided for members in relation to the following matters: -

Ref	Item	Update
40.1	Cefneithin Hall Lease	<ul style="list-style-type: none">• The necessary documentation had been forwarded to the County Council's Solicitors.
40.2	General Data Protection Act	<ul style="list-style-type: none">• Privacy Notice Placed on Website.

		<ul style="list-style-type: none"> • Contractors/Suppliers advised in writing of the Council's requirements. • Letters explaining responsibilities and requirements under the act distributed to members and staff. • Contact made in relation to providing corporate e mail addresses for members. • Awaiting Guidance on Policy revisions from O.V.W.
40.3	Cefneithin Park: Drainage	<ul style="list-style-type: none"> • See Parks and General Matters.
40.5	Drefach Planning Application W/36960 – Bus Shelter	<ul style="list-style-type: none"> • The ward members views were sought in relation to the removal or re-location of the bus shelter. • The consensus from members was that there was a need for the shelter and the facility should be retained. • The current location was deemed the most suitable for the shelter although there was no opposition to it being moved a few meters in either direction. • Any costs associated with such a move to be met wholly by the developer.
40.6	Drefach. Road Surfacing issue Heol Caegwyn to Mansel Arms.	<ul style="list-style-type: none"> • The County Council advise they are aware of the issue as well as surface dressing issues on the carriageway running through the village. • Re-surfacing works for both areas will be put forward for prioritisation within the 2019/20 maintenance works programme.
40.7	Drefach. Section 106 monies arising from development at Bron Yr Ynn.	<ul style="list-style-type: none"> • As part of the County Council's process for determining the allocation of section 106 monies the Parks department had advised planning officers of the need for resources to be made available to address provision at Drefach Park.

- **Resolved:** To receive, note the information provided and approve the actions taken.

41.0 Agenda Item 6 Parks and General Matters

42.0 New General and Park Matters.

42.1 General Matters – Renewal of Council's Annual Insurance.

- The policy details have been confirmed. A revised renewal price was agreed with the broker which represented a saving on the amount paid in the previous year.
- **Resolved:** To receive, note and approve the actions taken.

42.2 Gorslas and Cefneithin Park – School Sports Days.

- Requests had been received from Gorslas and Cefneithin C.P. Schools for the use of the parks for the purposes of holding a school sports day.
- Gorslas C.P. School sports day is on Thursday the 21st June,2018 and Cefneithin C.P. school has a sports day on Thursday 28th June,2018.
- Additionally, it was noted that Drefach C.P. School's Ffair Haf would take place on Saturday 30th June,2018.
- **Resolved:** That the request from the two schools for the use of Gorslas and Cefneithin parks on the dates and for the purposes specified be granted.

42.3 Parks General Maintenance.

- The County Council inspector has advised of a number of items where chain wear and bearings will need to be changed in the near future.
- A suitable maintenance contractor has been instructed to undertake the work asap.
- During discussion four representatives indicated that should a course be available on undertaking lay inspection of park equipment they would have an interest in attending.
- **Resolved:** To receive, note and approve the actions taken.

42.4 Bus Shelter Parc Mynydd Mawr entrance, Carmarthen Road.

- Concerns have been expressed regarding the intrusion of surrounding foliage into the shelter. The contractor has been asked to examine and attend to the matter.
- **Resolved:** To receive, note and approve the actions taken.

42.5 Cefneithin Park MUGA

- Complaints had been received from a resident whose property borders the park of: -
 - (i) Teenagers bullying younger children.
 - (ii) Teenagers riding bicycles into the MUGA.
 - (iii) Owners taking dogs into the MUGA area.
 - (iv) Littering.
 - (v) Teenagers present in the facility up until 11.00p.m.
- The resident would like to see suitable signage to prohibit such activity.
- **Resolved:** That a draft design for a sign be obtained.

42.6 Cefneithin MUGA

- Concerns had expressed by parents over the fact that the lock on one of the two MUGA gates has been broken and children can therefore exit the facility without being noticed. It was noted by the Clerk and ward members during a visit that a fixing on the gate post had been vandalized to make it inoperable.
- Following discussion with members and the contractor on site an instruction has been given for a suitable restraint to be fitted but that the gates be left unlocked.
- **Resolved:** To receive, note and approve the actions taken.

42.7 Cefneithin Park - Drainage.

- The Chair together with Cllrs, Daren Price, David Evans, Terry Jones and the Clerk met with residents of Heol Y Parc at 7.00 p.m. on Thursday, 31st May, 2018, to discuss the issue of water drainage at Cefneithin Park.
- Following discussion, and an examination of the areas of difficulty together with the existing drainage channels, it was agreed that the ward members and Clerk meet with the maintenance contractor on site on Tuesday, 5th June, 2018, to discuss options.
- As a result of the meeting with the contractor ward members resolved to recommend the following package of works to the Council to improve drainage in the park.
 - (i) That the drainage system comprises of a pipe enclosed in stone filling.
 - (ii) Stage 1 of the scheme would involve the provision of a drain running from a natural high point on the side of the park bordering with the properties of Heol Y Parc to a stone soak away to be constructed at the rear most corner of the wooded area. Provision for any excess water from the soak away to be conveyed into an existing drain in the adjoining field to be included.
 - (iii) It was recommended that to minimise costs and help achieve the objective of improving ground conditions in the park a stone pick, grading and re-seeding of the recently levelled area in the wooded area be undertaken as part of the stage 1 works.
 - (iv) Stage 2 would involve providing a drain running from the agreed highpoint to an existing drainage facility near the main road. It was recommended that work on this stage not commence until a review of the effectiveness of the stage 1 works had been undertaken.
- **Resolved:** An updated costing be obtained from the contractor and, subject to the quote being acceptable, and in view of the need to undertake the work quickly the Clerk instruct that the work be undertaken.

42.8 Gorslas Park. Lighting Column

- It was noted by the Clerk that during a visit to the park lighting column 711-128 had developed a list.
- The matter has been reported to the County Council who are investigating the matter.
- Clarification has also been sought as to whether or not safety is included in the three-weekly inspection of the units by the County Council.
- Cllr Aled Vaughan Owen kindly agreed to make enquiries of the Public Lighting Department on behalf of the Community Council and asked that the relevant correspondence be forwarded.
- **Resolved:** That a copy of the correspondence be forwarded to Cllr Vaughan Owen

42.9 Gorslas Park. Aerial Runway and Section 106 Funds.

- Concerns have been raised by a park user relating to the amount of time which the facility has been out of action.
- The runway, and several other items of play equipment, had been de-commissioned following the advice of inspectors due to condition issues.

- Discussion also took place on the process of identifying the most appropriate way of proceeding to provide replacement equipment and to ensure that the requirements of the section 106 application system were met.
- **Resolved:**
 - (i) That the process involve discussion with the relevant Welfare Associations.
 - (ii) That the previously agreed process of inviting 3 play equipment providers from the County Council list of contractors be proceeded with.
 - (iii) That the scope for the play equipment providers include the entire area of each park and provide a variety of equipment.

42.10 Gorslas Public Convenience.

- Danfo have advised that they wish to enter the facility for the loo of the year award.
- The awards are given out in the December of each year.
- It was also relayed to members that, at the recent Welfare Association meeting, members had agreed to volunteer their services to weed and plant the flowerbeds in the park and village square area.
- **Resolved:**
 - (i) That the request from Danfo be approved.
 - (ii) That the offer from the Welfare Association be gratefully accepted.

42.11 Gorslas Toilets. Anti- Social Behaviour

- Concerns had been relayed to the Community Council relating to the fact the facilities were not locked on Saturday 2nd June,2018, and on Saturday 26th June,2018, which led to a group of young people gathering and using the facility for the consumption of alcohol.
- Complaints had also been received from the residents at Cwm Mwyn regarding noise and light emanating from the headlights of vehicles parked late at night in the park car park. Additionally, two local residents had volunteered to lock the barriers free of charge.
- Discussion took place in relation to the implementation of a voluntary rota for the locking of the toilet facilities by Gorslas Ward members and the opportunities and obligations of the park car park gates being locked and opened by volunteers.
- Members also reported that, due to increased levels of use, the litter bins in the park were frequently full to capacity.
- **Resolved:**
 - (i) Seek advice from CAVS and O.V.W. on the requirements regarding the engagement of volunteers.
 - (ii) That contact be made with the Welfare Association to explore the possibility of establishing a joint working arrangement relating to the opening and closing of the public conveniences and the barrier.
 - (iii) That an additional weekly pick be undertaken in respect of Gorslas Park over the summer period.

43.0 Agenda Item 7 Urgent Local Matters.

43.1 Drefach: Overgrowth - Heol Blaenhirwaun

- Members were advised that due to overgrowth emanating from land east of Vale Villa concerns had been expressed that pedestrians and in particular pupils using the footpath on their way to school could be forced on to the public highway.
- **Resolved:** To bring the matter to the attention of the County Council as a matter of urgency requesting that the overgrowth be cut back and the path made safe.

44.0 Agenda Item 8 Members Reports.

44.1 County Council.

- Cllrs Darren Price and Aled Vaughan Owen provided an update for members on issues at both County and ward level in which the County Councillors had an involvement.
- Members were advised that regrettably the Gorslas Welfare Carnival event would not take place however it was hoped to hold a community event later in the year.
- **Resolved:** To receive and note the information provided.

45.0 PACT: Report of meeting held in Cross Hands Cinema on 31st May, 2018.

- Present: PCSO Jonathan Crayford and 7 members of the public
- The meeting was opened with an update on the recent armed robbery at the Phoenix in Gorslas. Two men, believed to have been from Kidwelly originally, but now living in Cardiff, have been apprehended and are now in custody.
- There have been thefts of quad bikes and motor bikes around the area recently. Police have had some success in catching offenders.
- SID exercises have been carried out in Pontyberem and Llanon. Police were reminded of the commitment from the last meeting to investigate greater publicity for the outcomes of these exercises.
- Problems of underage drinking in Penygroes Park, with older teenagers enticing younger children to get involved. Police to increase patrols in the area.
- ASB being experienced near the Workingmen's Club in Pontyberem, especially weekends and evenings.
- Sgt. Ian Price (Traffic) in Cross Hands has established a GoSafe website. If you see a crime or suspect one, notify the website especially if you have mobile phone footage or dashcam photos.
- The Police have stopped the PACT meetings in Llandybie and there are no longer any PACT meetings in Llandeilo.
- Next Cross Hands PACT meeting will be on 28/6/18 at 7pm.
- **Resolved:** To receive and note the information provided.

46.0 Agenda Item 10 Correspondence.

46.1 Consultation.

No	From	Details
46.2	Welsh Govt	<ul style="list-style-type: none"> As part of the Review Community and Town Council's in Wales for those unable to attend the pop in events they can submit their views by using an online form available on W.G. website.
46.3	Carms C.C.	<ul style="list-style-type: none"> Scrutiny Committees. Representatives from the Community and Town Council Sector are invited to attend meetings of the various Scrutiny committees as observers. It is also open to Community Councils to submit suggestions on the areas which the Committees could look at during 2018/19. There are five scrutiny committees relating to: - <ul style="list-style-type: none"> (i) Policy and Resources (ii) Communities. (iii) Education and Children. (iv) Environmental and Public Protection. (v) Social Care and Housing.
46.4	Carms C.C.	<ul style="list-style-type: none"> Revised Local Development Plan. (L.D.P) 2018-2033. Advise that the date for submission of candidate site for the revised plan has been extended to 2.00p.m. on the 29th August,2018.
46.5	Carms C.C.	<ul style="list-style-type: none"> Speed Limit Reduction to 30mp.h. Along a section of the C2016 Cefneithin to Porthyrhyd Road. Details on County Council website or from the Clerk.
46.6	Hywel Dda C. H.C.	<ul style="list-style-type: none"> Report on Fragility of Out of G.P. Out of hours care in Wales. Copy on C.H.C website or electronic copy available from the Clerk.
46.7	Hywel Dda UHB	<ul style="list-style-type: none"> Advise of additional drop in dates as part of the Big NHS change. Meeting Thursday 9th July,2018, at Neuadd Tymbll, 2.00 to 7.00p.m. Details on their website or from Clerk.
46.8	Welsh Govt	<ul style="list-style-type: none"> Consultation on changes to the Town and Country Planning (Use Classes) Order 1987 (UCO) and the Town and Country Planning (General Permitted Development) Order 1995 (GPDO) The changes include consideration of the removal of the need for planning applications for renewable energy and telecommunications infrastructure provision. Closing Date 24/08/2018
46.9	Welsh Govt	<ul style="list-style-type: none"> Equality, Local Govt, and Communities Committee are inviting comments which will inform their enquiry into diversity in local govt. Comments to be submitted by 24/08/18.

46.10 General Correspondence

No	From	Subject
46.11	Older People's Commissioner Wales	<ul style="list-style-type: none"> • New Reports Available on the Commissioner's website or electronically from the Clerk: - • Progress Report 2014/18 • Impact and Reach Report 2017/18. • Driving Change Report 2012/18
46.12	Energy Saving Trust	<ul style="list-style-type: none"> • Advise of an initiative to help and support the vulnerable to reduce energy costs.
46.13	Government Events Company	<ul style="list-style-type: none"> • Provide a course on the 04/12/18 on combating gangs, violence and weapon crime. London £379 per delegate.
46.14	Drefach P.T.A	<ul style="list-style-type: none"> • Invitation for the Chair to open the Ffair Haf event which will commence at 12.00p.m. on the 30th June,2018.
46.15	Carms C.C.	<ul style="list-style-type: none"> • Seeking nominations for an employer representative on the Pensions Board. • Closing date for nominations 22nd June,2018.
46.16	Wales Pension Partnership	<ul style="list-style-type: none"> • Recently established partnership includes 8 Welsh LGPS Funds. • The partnership has responded to an enquiry from the Wellbeing of Future Generations Commissioner regarding the approach which they are taking to a number of issues linked with the Well-being of Future Generations Act. • Electronic copies of the response available form Clerk.
46.17	Wales Audit	<ul style="list-style-type: none"> • Advise of a good practice exchange programme for 2018/19
46.18	Marie Curie	<ul style="list-style-type: none"> • Seeking the Council's assistance in publicising a Blooming Great Tea Party fund raising event this summer.
46.19	Urdd	<ul style="list-style-type: none"> • Convening a meeting of volunteers, supporters and various organisations in relation to the possibility of staging the 2021 Urdd eisteddfod in the County. • Meeting to be held at Neuadd Y Gwendraeth, Drefach on Monday 25th June,2018 at 7.00p.m.
46.20	Carms C.C.	<ul style="list-style-type: none"> • LDP Invitation for two representatives to attend an LDP Workshop for Community Councils at Llandeilo Civic Hall, Monday 30/07/18 at 5. 00p.m
46.21	Welsh Govt	<ul style="list-style-type: none"> • Consultation on changes to the Town and Country Planning (Use Classes) Order 1987 (UCO) and the Town and Country Planning (General Permitted Development) Order 1995 (GPD0) • The changes include consideration of the removal of the need for planning applications for renewable energy and telecommunications infrastructure provision. • Closing Date 24/08/2018
46.22	Eiriol	<ul style="list-style-type: none"> • Latest newsletter on their website. Electronic copy from Clerk

46.23	Carms. C.C.	<ul style="list-style-type: none"> Rural Affairs Conference to be held on 07/09/18 from 10.00a.m. to 4. 30p.m at the Haliwell Theatre, Carmarthen.
46.24	Swansea University	<ul style="list-style-type: none"> Children, Young People and Democracy in Wales Event at Y Senedd on 20/06/18 between 12.00 and 14:00 hrs. The event will showcase the Democracy in Schools project and the impact of Brexit.
46.25	Carms C.C.	<ul style="list-style-type: none"> Seeking to update on the list provided in 2011 of assets held by the Community Council on to the Welsh Govt's Electronic Property Information Service.
46.26	Welsh Govt	<ul style="list-style-type: none"> Electronic copy of Sustainable Drainage Newsletter available on their website or electronically from Clerk.

- **Resolved:** To receive and note the information provided.

47.0 Agenda Item 11 One Voice Wales.

47.1 Newsletter

- Latest edition of newsletter available electronically from the Clerk.
- **Resolved:** To receive and note the information provided.

47.2 Training session for Chairing Meetings 7th June, 2018.

- Notification has been received that the above course would be held in Llanelli on Thursday 7th June, 2018.
- **Resolved:** To receive and note the information provided.

48.0 Agenda Item 12 Planning Matters

48.1 Planning Applications.

No /Ref	Type and Description	Location
W/37261	Reserved Matters. Construction of two detached dwelling houses (Submission for approval of reserved matters of scale, layout, appearance, landscaping and access pursuant to outline planning application W/34855.	Land off Penygroes Rd, Gorslas, Llanelli, SA14 7LA.
W/37235	Outline. Single dwelling- Dormer Bungalow	Spring Meadow Paddock, Caeffynnon, Drefach. SA14 7BJ.
W/37236	Full Planning. Construction of house to replace approved Dormer Bungalow	Land part of Gorwel, Cefneithin Road, Gorslas. SA14 7DS
W/37238	Full Planning. Retention of existing Menage (Retrospective)	Redfields, Drefach. SA14 7AP. (County Council Notified of error in address.)
W/37239	Full Planning. Demolition of existing Nissen Hut and replace with a steel framed portal frame building.	Green Lodge, Gorslas, SA14 7NG.
W/37244	Full Planning. Proposed Bay to existing living room, with lean to roof over forming canopy for front door. Upgrading roof	1 Penylan Terrace, Maesybont. SA14 7HD

	structure and thermal performance. Changes to fenestration Interior alterations	
W/37255	Full Planning. Single storey extension to south elevation (Garden Room). A two-storey extension to the west elevation (ground floor living room, shower room, lobby, 1 st floor bedroom and bathroom), porch to east elevation.	Oakfield, 44 Heol Cwmmawr, Drefach, SA14 7AF.
W/37261	Reserved Matters. Construction of two detached dwelling houses (submission for removal of reserved matters of scale, layout, appearance and access pursuant to outline planning permission W/34855).	Land off Penygroes Road, Gorslas, SA14 7LA.
W/35727	Planning Hearing Notification. The Panel will meet at 10. 00a.m on the 13 th June,2018, in Committee Room 1 of the County Council's Offices at 3 Spilman Street Carmarthen. The Panel will hear an appeal under the Town and Country Planning Act 1990 relating to land at Tir Bont Farm, Foelgastell.	
W/37322	Non-Material Amendment to W/08028 (Revised Plan).	Dynevor Villa, Heol Dinefwr, Foelgastell, SA14 7EH.
Pre-Planning	Asbri planning advise of a proposal to construct a new extension to the existing Gwernllwyn care home with associated, access, car parking and landscaping works on land at the rear of the Gwernllwyn Care Home, Cross Hands, SA14 6RL.	

- **Resolved:** To receive and note the information provided.

49.0 Finance.

49.1 Asset Register.

- As a consequence of the process of examining the documentation relating to the prospective sale of land at Gorslas Park the land was valued by the District Valuer.
- It was proposed therefore that the values recorded for Gorslas and Cefneithin parks be revised in accordance with the per acre valuation in the report.
- **Resolved:** That the values in the asset register be revised accordingly.

49.2 Internal Auditor Report 2017/18 Financial Year.

- The Internal Auditor, having carried out the prescribed test in relation to the Council's Internal Control Systems, concluded that there were no matters which were required to be brought to the attention of the Council.
- The Annual Return together with the relevant documentation will now be forwarded to the external auditor Grant Thornton by the 18th June,2018, for examination.
- **Resolved:** To receive and note the information provided.

49.3 Budget Monitoring Report.

- Members were provided with a report which gave an overview of the 2018/19 income and expenditure budget based on known commitments and estimated future demands.
- The report also provided a risk rating for each budget heading.
- **Resolved:** To receive and note the information provided.

49.4 Statement of Monthly Income and Expenditure/ Receipts and Payments

(i) Payments Made to Creditors

Paid To	Description	Amount £
Spencer Environ	Monthly Charge Grass Cutting	1,476.07
DANFO	P Conv Monthly Cleaning Contract	558.00
WCVA	Monthly Payroll Charge	22.20
Clerk	Monthly Wages/ Arrears/Travel	994.71
Shelter Cleaner	Monthly Wages	18.16
BHIB	Insurance Policy	1,354.95
FLG	Drainage Works Drefach Park	2,2526.00
Bowen & Weaving	A4 Paper	19.50
Info Commission	Registration Fee	35.00
Lyn Llewellyn	Audit Fee 2018/18 Accounts	450.00

(ii) Income

Received from	Description	Amount £
Cllr Wyn Edwards	Refund Unspent Chairs Allowance	400.00

49.5 Policy for Financial Assistance

- The Community Council agreed to implement a new financial assistance policy for the 2018/19 year.
- As part of that process Cllr Green had been asked to review the policy to ensure suitability of purpose for the determination of the awards of financial assistance.
- Members were advised that the review had been completed with a number of recommendations on revisions to the wording of the original policy being proposed for consideration by members.
- **Resolved:** That the following wording be adopted as the Community Council's policy and practice in respect of the provision of financial assistance to outside organisations for the current and future financial years be as follows: -

The Community Council has a small fund from which it provides financial assistance to organisations and voluntary/community groups.

Any requests for financial assistance from the fund will be considered at the June meeting of the Community Council. Applicants need to ensure that they submit their request to the Clerk by the 1st June in the relevant financial year. The application forms are available from the Clerk.

In considering such requests the Community Council will take into account whether or not the award would be commensurate with the benefit to the community and /or the inhabitants of the area.

For the purposes of clarity, the community or inhabitants of the area would be defined as those within the electoral wards of Gorslas Community Council.

The Council's budget is set annually and there is no assurance or guarantee given or implied by this policy that funding will be made available in any year for the purposes of providing financial assistance.

The Council also reserves the right to alter or change these arrangements/procedures at short notice in exceptional circumstances.

49.6 Consideration of Requests for Financial Assistance

- Cllr David Evans declared an interest as an official with the G.M.B. in their application for financial assistance and took no part in the discussion or decision.
- Discussion took place relating to the nature of the applications received, the information and publicity available to applicants as well as the methodology for determining the benefit to the community /inhabitants from each application.
- **Resolved:** Not to make awards from the general applications received but to award financial assistance to the following in respect of the maintenance of burial grounds: -
 - Capel Seion - £ 250.00
 - Gorslas Church - £ 250.00
 - Capel Tabor - £ 125.00
 - Capel Llanlluan - £ 250.00
 - Capel Tabernacle - £ 250.00
 - Capel Peniel - £ 250.00

(iv) That the Sub Committee be authorised to consider, examine and make recommendations to the full Council in relation to future applications for the year.

50. Agenda Item 14 Next Meeting

- Monday 9th July 2018, at Gorslas C.P. School.
- There being no further business to transact the meeting was declared closed at 8.45p.m.