

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at Gorslas C.P. School on Monday, 9th July, 2018, at 7.00 p.m.

51.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Simon Martin (Chair), Iestyn Llwyd (Vice Chair), Wyn Edwards, Nia Lewis, Clive Green, Anthony Rees, Tina Jukes, Darren Price, Terry Jones, Aled Vaughan Owen, Andrew King, Janice Price, Wynne Jones and David Evans.
- Others: Llew Thomas Clerk to the Council,
- Apologies for absence: Cllrs Brian Kirby. Apologies were also received from Cllrs Wyn Edwards and Iestyn Llwyd who were not able to be present at the start of the meeting.

51.1 Welcome

- The Chair welcomed and thanked everyone for their attendance.

51.2 Agenda Item 2 Declaration of Interest

- There were no declarations of interest in relation to the items on the agenda.
- **Resolved:** To note and record the declaration of interest.

52. Agenda Item 3. Exclusion of Press and Public.

- **Resolved:** That it was not necessary to exclude the press and public.

53.0 Agenda Item 4 Consider the Minutes of the Previous Meetings.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes of the June meeting of the Council for accuracy.
- In response to an enquiry for clarification regarding minute 49.6 the Clerk advised that awards relating to burial grounds had been included under the financial assistance heading as they were part of the same budget and policy. It was noted however that in previous years they had been shown under a separate heading.
- **Resolved:** It was proposed by Cllr Clive Green and seconded by Cllr Janice Price and agreed by all that the minutes of the meeting of the Council held on the 11th June, 2018, be approved and confirmed as being an accurate representation of the discussions and decisions made.

54.0 Agenda Item 5. Matters Arising from the Minutes.

- An update was provided for members in relation to the following matters: -

Ref	Item	Update
54.1	Cefneithin Hall Lease	<ul style="list-style-type: none">• No further contact from Carms. C.C.
54.2	General Data Protection Act	<ul style="list-style-type: none">• Meeting re generic e mails to be arranged.
54.3	Cefneithin Park: Drainage	<ul style="list-style-type: none">• See Parks and General Matters.

54.4	Cefneithin MUGA Sign	<ul style="list-style-type: none"> • Sign received awaiting fitment.
54.5	Cefneithin Park MUGA Clasp	<ul style="list-style-type: none"> • Replacement fitted. Gate not to be locked.
54.6	Gorslas Public Convenience	<ul style="list-style-type: none"> • The Gorslas ward members rota for the locking of the facility now operational. • Advice sought and received from CAVS and O.V.W. regarding the use of volunteers.
54.7	Drefach Planning Application W/36960 – Bus Shelter	<ul style="list-style-type: none"> • Ward members comments have been forwarded to the County Council
54.8	Parks General Maintenance – Bearings etc.	<ul style="list-style-type: none"> • Reminder issued to contractor.
54.9	Drefach Bus Shelter Overgrowth	<ul style="list-style-type: none"> • Growth cut back. Further visit to follow
54.10	Drefach Overgrowth Blaenhirwaun Rd.	<ul style="list-style-type: none"> • Reported to County Council.
54.11	Public Lighting	<ul style="list-style-type: none"> • The County Council have issued an instruction for unit 711-128 at Gorslas Park to be made secure. • Electrical/Structural Checks – See Parks and General Item
54.12	Finance. Asset Register	<ul style="list-style-type: none"> • Updated with revised land valuation
54.13	Finance. External Audit	<ul style="list-style-type: none"> • Deadline met for return of documentation.
54.14	Financial Assistance	<ul style="list-style-type: none"> • Awards actioned.

- **Resolved:** To receive, note the information provided and approve the actions taken.

55.0 Agenda Item 6 Parks and General Matters.

55.1 New General and Park Matters.

55.2 Council Minutes

- To preserve a record of Community Council meetings and decisions minutes of meetings from May ,2015 to April ,2017, inclusive had been placed in a minute book.
- **Resolved:** To receive, note and approve the actions taken.

55.3 Sub- Committee Membership.

- It was reported that a vacancy existed for an observer from the Gorslas Ward to serve on the Sub- Committee.
- **Resolved:** That Cllr Wynne Jones be appointed to the position.

55.4 Delegation of Decision Making Powers over Summer Recess.

- Members discussed the need for arrangements to be in place which would allow decisions to be made in relation to the Council’s business during the summer recess.
- **Resolved:** To approve the delegation of powers to the Sub-Committee to consider, decide and action any matters related to the business of the Council for the summer recess period.

55.5 Register of Interests

- Members had received, as part of the papers for the meeting, a copy for updating of the information held on the register relating to their declared interests.
- A number of forms were returned to the Clerk at the meeting.
- **Resolved:** That all forms be returned asap to the Clerk for publication.

55.6 Revised Model Standing Orders.

- Discussion took place on the revised model standing orders copies of which had been circulated to members with the papers for the meeting.
- **Resolved:** That consideration of the revised model standing orders be referred to the Sub-Committee who would report back with recommendations to the full Council.

55.7 Public Lighting Columns

- During discussions with officers of Carmarthenshire County Council it was indicated that safety and structural tests are not included within the three weekly inspections.
- The County Council has been asked to forward details of the contractor they have used to undertake the checks to the Clerk.
- It was also noted that discussions were taking place regarding a County Council programme to replace existing sodium with the new LED lower usage units. Details had been requested.
- **Resolved:** That the Clerk forward the relevant correspondence to Cllr Aled Vaughan Owen who would kindly assist in obtaining a response.

55.8 Cefneithin Park. Mobile Post Office Facility.

- Request from the Post Office to be allowed to park a vehicle in the park car park to provide a mobile post office service for the residents for a period of up to 2hrs a week.
- **Resolved:** That the request be approved and the Post Office be advised accordingly.

55.9 Cefneithin Drainage.

- Details of the cost of the stage 1 works i.e. a drain from the agreed highpoint to the back of the wooded area and creation of a soak away were provided.
- The option was also discussed of grading, stone picking and re-seeding an area of land in the wooded area and a cost provided.
- **Resolved:**
 - (i) Having regard to the nature of the issue and the necessity to proceed quickly with the drainage work that the price quoted be accepted and the contractor be instructed to proceed as a matter of urgency.
 - (ii) That a further price be obtained in respect of the grading/seeding work.

55.10 Cefneithin and Gorslas Park Car Parks Anti-Social Behaviour

- Members reported they had received a number of concerns and complaints from residents of properties adjoining the two parks arising out of the anti-social behaviour of car drivers using the car park late at night.

- Proposals to assist in resolving the problem through the locking of the gates at a specified time had been received from both the Gorslas and the Cefneithin and Foelgastell Welfare Associations.
 - Discussion took place on a number of key issues related to the alternative options for addressing the difficulties and the merits and de-merits of each option.
 - **Resolved:**
 - (i) That the proposals from the Cefneithin and Foelgastell Welfare Association that the Council agree to the Association undertaking the opening and closing of the Cefneithin Park main gates subject to the conditions detailed below.
 - (ii) That the Gorslas Ward members undertake the opening and closing of the gates in conjunction with the rota for the locking of the park public conveniences.
 - (iii) That the Gorslas Welfare Association be thanked for their offer.
 - (iv) Conditions - as detailed below
- a) **Opening/Closing Times**
- **Gorslas:** Retain current arrangement as per sign i.e. that the car park is open between 08:00 a.m. and 8.00 p.m.
 - **Cefneithin: Opening** 8.30 a.m. to 10:00 p.m.
- b) **Maximum Stay**
- No maximum stay to be specified currently.
 - Review following the opening of the new school.
- c) **Guidance on locking gates**
- **Situation:** Unoccupied Vehicle in car park at the stated time for locking.
 - **Action:** Lock Gates at stated time.
 - **Situation:** Occupied Vehicle in car park at the stated time when gates are to be locked
 - **Action:** Approach occupants and advise they have to leave. In all cases if there is verbal abuse or threats of violence then leave the gates open and report to Police
- d) **Signage**
- **Gorslas:** No additional signage
 - **Cefneithin:** Signage to be provide stating the time when the gate would be locked. The signs to be positioned to deter parking on or vehicles traversing the grassed area.
- e) **Risk Assessment**
- **Gorslas:** Guidance to be provided for Gorslas Ward Members.
 - **Cefneithin:** The Welfare Association would need to undertake a risk assessment.
- f) **Insurance**
- **Gorslas:** The Community Council's insurers to be advised.
 - **Cefneithin:** The Welfare Association to be advised to contact their insurers regarding the arrangement.

55.11 Attendance

- Cllr Wyn Edwards joined the meeting at this point.

55.12 Proludic Swing Basket- Drefach and Gorslas Parks.

- The Clerk was alerted by a ROSPA inspector on Wednesday 20th June,2018, to an incident in a community council park where a support beam on a similar unit had failed without warning whilst a child was using the apparatus.
- It was noted that the beam had not shown any sign of deterioration prior to the failure.
- The units at Gorslas and Drefach Parks were purchased at the same time and were therefore of the same age as the one that failed. The inspector advised that the units should be taken out of service as soon as possible.
- Accordingly, the units were de-commissioned by the maintenance contractor that day.
- Details of the estimated cost of purchasing and fitting a replacement beam together with fittings were provided.
- Estimated prices were also provided for the provision of new units..
- **Resolved:**
 - (i) That in view of the number of play equipment items in the parks which were out of commission further details of costs and delivery times be obtained.
 - (ii) The Clerk to liaise with the Sub-Committee and if the proposals for the provision of new units were acceptable then the Clerk be authorised to order the items.
 - (iii) That upon finalisation of arrangements consideration be given to making a press release relating to the Council's actions and proposals relating to park equipment.

55.13 Gorslas Public Conveniences

- Total use for month were reported as 1, 194 persons.
- It was also reported that the contractor had offered to assist the Council with enhancement to the park flowerbed. Members were also mindful of a similar offer from the Gorslas Welfare Association.
- Members were aware that the facility had been entered for the loo of the year award and that the doors and building could benefit from painting.
- **Resolved:**
 - (i) To liaise with the Welfare Association and contractor.
 - (ii) That the facility be painted as part of the maintenance work.

55.14 Gorslas Park Proposed New Primary School. Increase in Capacity to 210 pupils.

- The proposal to increase the capacity of the school as from 1st September,2019 from 110 pupils to 210 pupils was approved by the County Council on the 13th June,2018.
- No objections had been received to the proposal.
- **Resolved:** To receive and note the information provided.

55.15 Gorslas Park Proposed New School. Ground Testing

- A request was received and granted in relation to further testing of the ground at various locations at the park.

- **Resolved:** To receive and note the information provided.

55.16 Gorslas Park Proposed New School. Sale of Land

- The Community Council's solicitors have advised that they have been contacted in relation to the completion of documentation and licenses for the sale of land at the park by the Community Council.
- They have been instructed that, prior to such a meeting taking place, the Heads of Terms need to be agreed with the Community Council.
- **Resolved:** To receive and note the information provided.

55.17 Gorslas Park. New School.

- A report was received on Wednesday 4th July, 2018, that a test hole in the park had not been filled in. Following contact with the County Council the matter was attended to.
- **Resolved:** To note and receive the information provided.

55.18 Drefach Park – Drain cover.

- Members were advised of a complaint received on the morning of Friday 6th June, 2018, regarding a raised drain cover in the park. It was alleged that the cover had caused an un-named person to trip and presented a trip hazard to park users.
- The Clerk visited the park that morning from which it was evident that the heat had caused the tar to become malleable and the fitting had become raised at the edges.
- The maintenance contractor was instructed to fit a smaller diameter pipe to be set in concrete. Electrical services prevented the lowering of the existing drain.
- Cones were placed in close proximity to the cover pending the work being completed.
- **Resolved:**
 - (i) To receive, note and approve the actions taken.
 - (ii) That the Clerk liaise with Cllr Aled Vaughan Owen in relation to concerns relating to the depth of the public lighting cables under the footpath.

55.19 Attendance

- Cllr Iestyn Llwyd joined the meeting at this point.

56.0 Agenda Item 7 Urgent Local Matters.

56.1 Overgrowth Footpath Treventy Rd, Carmarthen Road to Mynydd Mawr Park.

- Attention was drawn to the dangers to pedestrians as a result of having to step onto the carriageway due to the infringement of overgrowth onto the footpath at this point.
- **Resolved:** That the matter be brought to the attention of the County Council.

57.0 Agenda Item 8 Members Reports.

57.1 Drefach C.P. School Ffair Haf 30th June, 2018.

- The Chair advised that he had been honoured to have been invited to officially open the Ffair Haf.
- The P.T.A had done a commendable job in organising the event which had been blessed with good weather and had been very well attended.

- **Resolved:** To receive and note the information provided.

57.2 Llanarthne Community Council – Placing of Commemorative Stone.

- The Chair attended an afternoon tea event at Llanarthne Village Hall to raise funds for the placing of a commemorative stone to record those from the parish who had fallen during the two world wars.
- The stone would comfort families and assist future generations through providing a permanent record of the names of those from the parish which included the Cefneithin, Gorslas and Drefach areas.
- **Resolved:** To receive and note the information provided.

57.3 County Council.

- Cllrs Darren Price and Aled Vaughan Owen provided an update for members on issues at both County and ward level in which the County Councillors had an involvement.
- **Resolved:** To receive and note the information provided.

58.0 PACT Meeting held on June 28th in Cross Hands Hall.

- Present: PC Matthew Boswell, PCSO Jonathon Crayford, plus 7 members of the public
- Attendees were advised that new yellow lines had been laid down in Cross Hands and Tumble.
- Cllr Clive Green asked for increased surveillance at all parks during the school holidays. Attention was also drawn to the possibility of building works relating to the new school in Gorslas having an impact on Gorslas Park. The group was also advised of the cancellation of Gorslas Carnival.
- Attention was also drawn to a number of cases of fraudsters operating in the area purporting to be representatives of Electricity or Gas companies.
- Members were also aware of a number of cases of individuals cold calling people in the area requesting money to allow them to pay for a taxi to visit a relative in hospital.
- Next Meeting: 26th July, 2018, at 7.00p.m.
- **Resolved:** To receive and note the information and for members to advise residents to be cautious of any individual asking for money or seeking access to their home.

59.0 Agenda Item 10 Correspondence.

59.1 Consultation.

No	From	Details
59.2	Mid and West Wales Fire and Rescue Service	<ul style="list-style-type: none"> • Advise of online survey to help determine the future shape of the service.

59.3 General Correspondence

No	From	Subject
59.4	Dyfed Powys Police	<ul style="list-style-type: none"> • Advise of a grant of up to £1k available to community groups to fund projects including those targeted at young people/ community safety etc. Closing Date 29/06/18

59.5	Police Commissioner	<ul style="list-style-type: none"> Meeting. Advise that the Commissioner is unable to attend meetings on a Monday evening. Seeking alternative dates.
59.6	IRPW	<ul style="list-style-type: none"> Request for details for publication of members expenses for 2018/19. Details had already provided.
59.7	Carms C.C.	<ul style="list-style-type: none"> An updated electoral roll is available in the December of each year. Limitations regarding use £, 5k fine for unauthorised use/ disclosure.
59.8	Welsh Govt	<ul style="list-style-type: none"> Annual Workforce Monitoring Return Return completed and information provided
59.9	Welsh Gov	<ul style="list-style-type: none"> Advise of Working Together workshop for Community Councils and P.S.B. Llandrindod 17th July,2018 10: 00a.m to 3.00p.m.
59.10	Hywel Dda CHC	<ul style="list-style-type: none"> Provide an electronic copy of a report on Accident and Emergency Patient Experience Review June 2018.
59.11	Carms C.C	<ul style="list-style-type: none"> Safe Routes in Communities Application Pack. Should be a project undertaken in partnership with a school. Must be for community wide schemes and not for a single number of discrete highway improvements. Schools with MEP developments may not qualify – depending on timescales. Deadline Friday 27th July,2018.
59.12	Carms C.C.	<ul style="list-style-type: none"> Electronic copy of Community and Town Council newsletter available from Clerk.
59.13	Welsh Govt	<ul style="list-style-type: none"> Electronic copy of June newsletter relating to Town and Community Council review available on website or from Clerk.
59.14	Carms C.C.	<ul style="list-style-type: none"> Request for W.G database details of assets held by the Community Council. Return completed and returned.
59.15	Haydn Price Morris	<ul style="list-style-type: none"> Family history enquiry relating to the Black Lion Inn, Penygroes Road.
59.16	Capel Seion Gorslas Church Tabor Chapel Peniel Chapel Tabernacle Llanlluan Chapel	<ul style="list-style-type: none"> Communications of thanks have been received in respect of the financial contribution
59.17	Safer Dyfed Powys Diogel	<ul style="list-style-type: none"> Advise of a fund giving awards of up to £1k for organisations working with young people and which promote crime prevention, community safety advice and reducing the fear of crime through provision of education and information. Closing date 29/06/18
59.18	Rebecca Roberts	<ul style="list-style-type: none"> Advise of availability as a freelance written/ simultaneous translator
59.19	Langstone Community Council	<ul style="list-style-type: none"> Wales Road Safety Conference 2018, Celtic Manor, on the 7th September, 10. 00a.m to 4.30.p.m Covers new road safety initiatives, solutions, young driver behaviour.
59.20	Woodland Trust	<ul style="list-style-type: none"> Invitation to nominations for Tree of the Year competition. £ 1k grant. Closing date 06/08/18

59.21	Police Commissioner	<ul style="list-style-type: none"> July Newsletter available online or electronically from Clerk.
59.22	Welsh Govt	<ul style="list-style-type: none"> Planning Circular 008/2008 relating to planning regulations regarding private sewage.
59.23	Older Persons Commissioner	<ul style="list-style-type: none"> Summer 2018 newsletter available online or electronically from Clerk.
59.24	Older Persons Commissioner	<ul style="list-style-type: none"> Wales Audit Office are undertaking a review of the effectiveness of Social Services in Wales. Request contact from individuals or organisations who have requested help from Local Authority.
59.25	Friends St Peters Church Carms	<ul style="list-style-type: none"> Invite to Battle of Bosworth event at the Church on 11/08/18.

- Members were reminded and encouraged to respond to the Hywel Dda CHC consultation regarding proposals for change in N.H.S. provision in Carmarthenshire, Pembrokeshire and Ceredigion. The closing date being the 12th July,2018.
- Resolved:** To receive and note the information provided.

60.0 Agenda Item 11 One Voice Wales.

60.1 Carmarthenshire Area Committee Meeting

- Cllr Wyn Edwards reported that he had attended the area meeting which had been held on the 3rd July,2018.
- He advised that Cllr Mair Stevens had been re elected as Chair and together with himself had also been appointed as representatives on the National Executive Body.

60.2 Newsletter

- Latest edition of newsletter available electronically from the Clerk.
- Resolved:** To receive and note the information provided.

60.2 Training Modules

- 26/07/18 Local Govt Finance at Ammanford.
- 31/07/18 Local Govt Finance Advanced. Carmarthen.
- Resolved:** The Clerk attend the finance training session to be held on the 31/07/18

60.3 One Voice Wales. Conference Future Role of Community and Town Councils.

- Invitation to attend the conference which will be held at the Royal Welsh Showground on Saturday 29th September,2018. Cost £ 85 per delegate.
- Speakers. Welsh Govt Cabinet Secretary for Local Govt and Public Services, Leader WLGA, and two representatives from IRPW.
- Resolved:** That Cllr Wyn Edwards be authorised to attend the conference ..

60.4 Data Protection Act 2018 and Freedom of Information Training.

- The requirements of the Data Protection Act 2018 make it compulsory for Councillors and the data controller to undertake training relating to the requirements of the Act.
- One Voice Wales will provide a training package to include the requirements of the Act as well as the Freedom of Information Act as part of the Autumn Training Provision.

- One Voice Wales offer an option of providing a training session for an individual Council or a group of Councils for £ 399 plus travelling costs. The maximum size for the group would be 20 attendees and Councils could band together to hold a course and share the cost of the session.
- **Resolved:** That Menter Cwm Gwendraeth be requested to arrange a course for member Authorities.

60.5 Innovative Practice Conference 4th July,2018, Royal Welsh Showground

- Reminder that the first innovative practice conference is being held by One Voice Wales as detailed above.
- **Resolved:** To receive and note the information provided.

61.0 Agenda Item 12 Planning Matters

61.1 Planning Applications.

No /Ref	Type and Description	Location
W/37427	Modification of Section 106 Agreement. Modification of planning obligation W/27647 – number of units constructed this phase reduced to 10. 2 nd plots to be developed as 1	Former Wellfield Nurseries, Gorslas.SA14 7AX
W/37428	Variation on planning condition. Variation of planning condition on W/27647	Former Wellfield Nurseries, Gorslas.SA14 7AX
W/37435	Full Planning. Erection of a children’s play area in amenity area ground of public house.	Tafarn Y Phoenix, 1 Penygroes Road, Gorslas. SA14 7LA.
W/37478	Non-Material Amendment to W/15363	Caerllwyn, Cefneithin, SA14 7EP
W/37479	Outline Planning. Erection of New Home.	112 Carmarthen Rd, Cross Hands, SA14 6TD.
W/35727	Appeal against refusal to grant application. Decision. Appeal	M4 Trailers Workshop, Tirbont Farm, on C2066 Foelgastell.

- **Resolved:** To receive and note the information provided.

62.0 Finance.

62.1 Monthly Budget Monitoring Report.

- Members had been provided with the papers for the meeting with a report which gave an overview of the 2018/19 income and expenditure budget based on known commitments and estimated future demands.
- The report provided a risk rating for each budget heading.
- The Clerk provided an overview which showed a low risk in respect of the risk of not achieving the income targets and a medium risk in relation to the expenditure budget headings.
- No remedial action was required but ongoing monitoring of demand led maintenance items was recommended.

62.2 Statement of Monthly Income and Expenditure/ Receipts and Payments

(i) Payments Made to Creditors

Paid To	Description	Amount £
Spencer Environ	Monthly Charge Grass Cutting	1,476.07
DANFO	P Conv Monthly Cleaning Contract	540.00
WCVA	Monthly Payroll Charge	22.20
Clerk	Monthly Wages/ Travel	994.50
Shelter Cleaner	Monthly Wages	17.92
HMRC	Qtr 1 Eee/Er Contributions	1,302.03
Carms C.C.	Qtr 1 Eee/Er Contributions	1,534.56
TBM	Litter April/Repairs/Drefach Drainage	2,412.00
TBM	Litter May	611.00
Capel Seion	Donation Section 137	250.00
Eglwys Gorslas	Donation Section 137	250.00
Capel Tabor	Donation Section 137	125.00
Capel Llanlluan	Donation Section 137	250.00
Capel Tabernacle	Donation Section 137	250.00
Capel Peniel	Donation Section 137	250.00
Cllr C Green	Refund Travel Expenses 2018/19	29.70
FC Bookbinders	Minute Book	155.00
SWALEC	Gorslas P Conveniences Qtr	56.23
Welsh Water	Gorslas P Convenience Nov/ May	211.48

(ii) Income

Received from	Description	Amount £
N/A	N/A	N/A

63.0 Agenda Item 14 Next Meeting

- Monday 10th September, 2018, at Drefach Welfare Hall
- The business of the meeting having been concluded the Chair closed the meeting at 8.50p.m.