

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at Cefneithin C.P, School on Monday, 8th October,2018, at 7.00 p.m.

77.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Simon Martin (Chair), Iestyn Llwyd (Vice Chair) Wyn Edwards, Nia Lewis, Tina Jukes, Clive Green, Darren Price, Anthony Rees, Terry Jones and Andrew King.
- Others: Llew Thomas Clerk to the Council,
- Apologies for absence: Cllrs David Evans, Aled Vaughan Owen and Wynne Jones.

77.1 Welcome

- The meeting commenced at 7.00p.m. with the Chair welcoming and thanking members for their attendance. He apologised that, due to unforeseen circumstances, there would not be any translation service for the meeting.

78.0 Agenda Item 2 Declaration of Interest

- Declarations of a personal but not prejudicial interest were declared by Cllr Darren Price in relation to agenda item 6 the proposed sale of land at Gorslas Park as elected members of the Local Authority seeking to purchase the land. The Clerk advised that a dispensation had been applied by the monitoring officer in relation to allowing Cllr Price to take part in discussions relating to the matter.
- **Resolved:** To note and record the declaration of interest.

79.0 Agenda Item 3. Exclusion of Press and Public.

- It was proposed by Cllr Wyn Edwards and seconded by Cllr Clive Green that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from discussion relating to agenda item 6 (ii) Proposed Sale of Land at Gorslas Park for the purposes of erecting a new primary school as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.'
- **Resolved:** The motion was agreed unanimously.

80.0 Agenda Item 4 Consider the Minutes of the Previous Meetings.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes of the September meeting of the Council for accuracy.
- **Resolved:** It was proposed by Cllr Clive Green and seconded by Cllr Nia Lewis and agreed by all that the minutes of the meeting of the Council held on the 10th September, 2018, be approved and confirmed as being an accurate representation of the discussions and decisions made.

81.0 Agenda Item 5. Matters Arising from the Minutes.

- An update was provided for members in relation to the following matters: -

Ref	Item	Update
81.1	Cefneithin Hall Lease	<ul style="list-style-type: none"> Final reminder sent to C.C.
81.2	General Data Protection Act	<ul style="list-style-type: none"> E Mail facility set up. Awaiting activation/ Guidance notes. Llanddarog C.C. prepared to agree to a joint training event. Costs shared on a 50/50 basis.
81.3	ID Cards	<ul style="list-style-type: none"> Cards received and issued.
81.4	Equipment Replacement	<ul style="list-style-type: none"> Gorslas Ward members met on Monday 17/09/18 to review and discuss. The ward members will now consult with the school and report back to the Council.
81.5	Cefneithin Play Gate	<ul style="list-style-type: none"> Padlock purchased and fitted
81.6	Christmas Community Events	<ul style="list-style-type: none"> Donations and details of useful suppliers sent to the three Welfare Associations.
81.7	New School	<ul style="list-style-type: none"> See section 6.0 Parks and General
81.8	Maintenance Issues Cefneithin	<ul style="list-style-type: none"> Cost of repainting gates obtained.
81.9	Drefach Housing Footpath.	<ul style="list-style-type: none"> C.C.C. Request inclusion in winter programme.
81.10	Review Community Councils.	<ul style="list-style-type: none"> Concerns regarding election costs and exclusion of County Councillors serving as Community Councillors relayed to the Panel.
81.11	Boundary Commission Proposal	<ul style="list-style-type: none"> Objection sent to the Boundary Commissioner. Error in English version Gor-slas identified Error and objection acknowledged. Matter will be considered by the Minister.
81.12	Members	<ul style="list-style-type: none"> Letters as requested sent to Cllrs Brian Kirby and David Evans.
81.13	Donation.	<ul style="list-style-type: none"> Cheque forwarded to the Drefach Football and Cricket Club.

- Resolved:** To receive, note the information provided and approve the actions taken and to consider further actions necessary under the relevant agenda heading.

82.0 Agenda Item 6 Parks and General Matters.

82.1 General.

82.2 Training Event G.D.P.R.

- A schedule of dates when the trainer was available was considered by members as well as the desirability of timing the event so as to allow a new member for the Cefneithin ward to take part.
- Resolved:** That the option of holding a joint training event on the 18th February, 2019, at either Llanddarog Hall or Cefneithin C.P. School, subject to availability, be discussed with Llanddarog Community Council.

82.3 Vacancy Cefneithin Ward

- Following the resignation of Cllr Brian Kirby, the Community Council needs to formally decide to fill the vacancy and notify the County Council.
- The required public notice would be displayed for a period of 14 days advising of the vacancy and giving those residing in the ward an opportunity to request that an election be held to fill the position. Should 10 such requests not be received the Community Council could use powers to co-opt an individual to fill the vacancy.
- **Resolved:** To confirm that the need for vacancy to be filled and to advise the County Council accordingly.

82.4 Representation External Bodies/ Authorised Signatory

- Cllr Kirby attended meetings of a number of external bodies as a Community Councillor and was also a signatory for authorising payments and the option of appointing a replacement representative was discussed.
- **Resolved:** To await the appointment of the new member for the Cefneithin Ward.

82.5 Social Media. Facebook Site.

- Discussion took place in relation to the difficulty in maintaining an up to date and relevant facebook site. It was noted that social media would be the focus of the 2019/20 External Audit of Community Councils.
- **Resolved:** That a working group comprising Cllrs Iestyn Llwyd, Andrew King, Aled Vaughan Owen, Nia Lewis and Tina Jukes examine and report back on aspects relating to social media to the December meeting of the Council.

82.6 Clerk

- As resolved at the March meeting of the Community Council a half yearly update was provided in relation to the hours worked during the current financial year.
- **Resolved:** To receive and note the information provided and for the matter to be considered by the Sub-Committee when at the annual budget meeting.

82.7 Parks.

82.8 Cefneithin Park Hall Lease.

- The matter had been outstanding for some time and it was deemed that due to availability of resources, it was unlikely that the County Council would be in a position to complete the work for some considerable time.
- **Resolved:** That the arrangement with the County Council be terminated and Ungoed Thomas and King instructed to draw up an agreement.

82.9 Cefneithin Park. Climbing Frame. Handrail.

- The contractor has welded a replacement handrail and made good.
- **Resolved:** To note and approve the actions taken.

82.10 Cefneithin Park Car Park Railings.

- Estimated costs were provided in respect of the above.
- **Resolved:** To consider the matter as part of the 2019/20 programme of works.

82.11 Drefach Park. Footpaths.

- It was noted that, due to the recent hot weather, the edges of many of the footpaths had cracked and could in future potentially cause a trip hazard.
- The maintenance contractor has been asked for options to rectify the position.
- **Resolved:** To receive and note the information provided.

82.12 Drefach Park. Play Area Fence.

- An estimate was provided of the cost of replacing the current wooden fence.
- **Resolved:** To consider the matter as part of the 2019/20 programme of works.

82.13 Drefach and Gorslas Parks.

- Details of the cost for repairing the following items had been received: -
- Gorslas.Titan Swing- Chains, shackles, Bearings
- Gorslas. Gyro Spiral – Main bearing replacement
- Gorslas. Crow’s Nest – replacement platform and links
- Gorslas and Drefach- Replacement Fitness Unit Platforms.
- **Resolved:** To instruct repairs to the Crow’s Nest and Fitness Platforms

82.14 Gorslas Park. Junior Swing.

- Both bays of the swing have been taken out of commission due to concerns relating to the condition of the shackles.
- **Resolved:** To receive and note the information provided.

82.15 Gorslas Public Conveniences.

- September Useage: 567 persons.
- Awaiting costings for replacement automatic locking doors.
- **Resolved:** To receive and note the information provided.

82. 16 Proposed Sale of Land at Gorslas Park for the provision of a new school.

- It was proposed by Cllr Wyn Edwards, seconded by Cllr D Price and agreed by all present to resolve that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from discussion relating to this item as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.'
- The Cahir provided an update on the current position relating to the ongoing negotiations on the sale of the land, and on a meeting held on the 4th October,2018, between the Sub- Committee and Mr. Simon Davies of the Education Department.
- **Resolved:** To receive the information and approve the basis of the negotiations as outlined by the Sub-Committee.

83.0 Agenda Item 7 Urgent Local Matters.

83.1 Drefach. Litter Old Gwendraeth School

- It was reported that the refuse bin at the site was frequently full and overflowing.
- The County Council are arranging for the situation to be monitored.

- **Resolved:** To receive and note the information provided.

83.2 Drefach. Post Box Removal

- It was noted that the post box outside the old post office had been removed.
- **Resolved:** To write to Post Office Services requesting that a replacement post box be provided at a central point in the village.

83.3 Closure Cross Hands Post Office.

- Attention was drawn to the fact that consultation was being undertaken regarding the closure of the post office at the Co-operative store Cross Hands.
- The facility had been identified as the alternative location for Gorslas residents to use following the closure of the then Gorslas Post Office. Closing date for receipt of objections is 1st November,2018.
- **Resolved:** That Gorslas ward members respond on an individual basis.

83.4 Footpath: Ty Canol

- It was reported that there were gas bottles blocking the wicket gate and the path was severely overgrown to a point whereby the tarmac was disappearing from view.
- **Resolved:** To report it to the County Council and Cllr Darren Price would look at the possibility of the path being cleaned under the “Pride in your Patch” initiative.

83.5 Footpath: Rhydyccerrig.

- Members attention was drawn to reports of anti-social behaviour by users of the path causing damage to a resident’s property.
- **Resolved:** That Cllrs Terry Jones and Darren Price would visit the owner of the property to discuss the issue.

84.0 Agenda Item 8. Members Reports

84.1 County Council Update

- Cllr Darren Price provided an update for members outlining the local as well as the broader County issues which would impact on the area.
- **Resolved:** To receive and note the information provided.

84.2 Report of PACT Meeting at Cross Hands Hall and Cinema 27th September,2018.

- Present: PCSO's Alan Davies and Sharee Treharne, together with three members of the public.
- Crimes: The new computerised information system can offer details of the numbers of crimes and the council area that they happened in. To break this information to the individual wards was possible but was time consuming.
- Information for Gorslas Council areas:
 - (i) May 2018 - 14 crimes out of a total for the Police area of 48.
 - (ii) June 2018 - 7 crimes out of a total for the Police area of 45.
 - (iii) July 2018 - 14 crimes out of a total for the Police area of 49.

(iv) August 2018 - 10 crimes out of a total for the Police area of 49.

(v) September 2018 (up to date of the meeting) - 5 crimes.

- A number of problems have been experienced involving a group of about 12 young persons in the 15 - 17 age range. The problems were predominantly Anti-Social Behaviour and the main locations have been Gorslas, Cross Hands, Penygroes and Pontyberem. Examples of the types of ASB referred to were provided.
- On-going problems with "off road " bikes in the Tumble / Cross Hands areas.
- Future: Police plan to visit all local schools to highlight the dangers of Halloween Night and Bonfire Night.
- Venue of future meetings discussed in the light of the county council' s intention to not hire the back part of Cross Hands Hall & Cinema.
- Next meeting: 25 October 2018.

85.0 Agenda Item 9. Correspondence.

85.1 Consultation.

No	From	Details
85.1.1	Carms C.C.	<ul style="list-style-type: none"> • Consulting on Local Toilet Strategy. • Circulated to members. Deadline for response 05/10/18
85.1.2	Carms C.C	<ul style="list-style-type: none"> • Online survey available regarding Professional Services Framework. • Deadline for response 19/10/18
85.1.3	Welsh Gov	<ul style="list-style-type: none"> • Online Survey seeking views/information regarding unadopted roads
85.1.4	Mid and West Wales Fire and Rescue Authority	<ul style="list-style-type: none"> • Seeking views on their Draft Corporate Plan 2019 to 2024. • Plan available to view on the Authority's website. Closing date for observations. 07/12/18.

85.2 General Correspondence

No	From	Subject
85.2.1	Drefach Welfare Association	<ul style="list-style-type: none"> • Invitation for the Chair, or any other member, to attend the Christmas event which will be held at 6. 00p.m on Friday 23rd November,2018, at Hebron Vestry.
85.2.2	Images by Hand	<ul style="list-style-type: none"> • Offer their services to provide a digital map of the Council's area.
85.2.3	Carms C.C.	<ul style="list-style-type: none"> • Invite nominations for Local Sporting Hero. Closing date 26/10/18
85.2.4	Dyfed Pensions.	<ul style="list-style-type: none"> • Advise that the Employer Forum and Annual Consultative Meeting a take place at the Furnace Theatre on 24/10/18
85.2.5	Police and Crime Panel. Dyfed Powys Police.	<ul style="list-style-type: none"> • Chairs Annual report for 2017-18available online or from Clerk.

85.2.6	Hywel Dda University Health Board	<ul style="list-style-type: none"> Resolved at a meeting on Wednesday 26/09/18 to commence on a 20-year programme to transform the way health care and support is received within its area. Amongst the recommendations approved are: - <ul style="list-style-type: none"> (i) More investment in the integration of social care with health and wellbeing across its seven localities (ii) A case to be made for a new hospital between Narberth and St Clears to provide specialist urgent, emergency and planned care. (iii) Hospital Services to be retained and developed at Bronglais, Hospital Aberystwyth. (iv) Acute medicine services retained at Prince Phillip, Hospital, Llanelli. (v) Re-purposing Glangwili and Withybush to support community health needs, day care, overnight beds minor injuries. Full details on the Health Board's website.
85.2.7	Welsh Govt	<ul style="list-style-type: none"> Advise of online toolkit available on their website aimed at intending to help Community Council's taking on asset or service transfers from Principal Councils.
85.2.8	Carms C.C.	<ul style="list-style-type: none"> FOIA request regarding <ul style="list-style-type: none"> (i) Number of declarations of interest made 2017/18 = 39. (ii) Number attended Code of Conduct training 2017/18 = Nil. (iii) Members who have not undergone training since 2015 = 14.
85.2.9	Hywel Dda C.H.C.	<ul style="list-style-type: none"> Electronic copy 2017/18 financial report is available from the Clerk.
85.2.10	Welsh Govt	<ul style="list-style-type: none"> Advise of new grant Enabling Natural Resources and Wellbeing in Wales 2019-2023. Details on their website. Closing date December 2018.
85.2.11	Carms C.C.	<ul style="list-style-type: none"> Invitation to attend Community/ Town Council Forum Meeting starting 6.00p.m. 8th November, 2018 County Hall Carmarthen.
85.2.12	Independent Review Panel	<ul style="list-style-type: none"> October Newsletter available online or electronically from Clerk.
85.2.13	Play Wales	<ul style="list-style-type: none"> E Bulletin available from Clerk
85.2.14	Kompan	<ul style="list-style-type: none"> Offer 25% funding towards a Community Playground Project

- **Resolved:** To receive and note the information provided.

86.0 Agenda Item 10 One Voice Wales.

86.1 Newsletter

- Latest editions of the newsletters are available electronically from the Clerk.
- **Resolved:** To receive and note the information provided.

86.2 GDPR Training Course

- To be held 6.30p.m. to 9. 00p.m on 16/10/18. St Peters Hall Carmarthen. Cost £40 p.p.
- **Resolved:** To receive and note the information provided.

86.3 Training Sessions Carmarthen

- Details of training sessions at St Peter's Civic Hall, Carmarthen for the period up to March, 2019 were provided. Cost £ 40 per attendee.
- **Resolved:** To receive and note the information provided.

86.4 Subordinate Legislation Consolidation and Review Consolidation of the Town and Country Planning (Use Classes) Order 1987 and Town and Country Planning (General Permitted Development) Order 1995.

- Copy of the response from OVW to the consultation available online or electronically from Clerk.
- **Resolved:** To receive and note the information provided.

86.5 Training: Code of Conduct Training

- Lakefield Community Centre 24/10/18 from 6.30 to 9.00p.m. £ 40 per attendee.
- **Resolved:** To receive and note the information provided.

86.6 Carmarthenshire Area Cttee Meeting 02/10/18.

- Cllr Wyn Edwards provided had attended the meeting on behalf of the Community Council and provided a summary of the issues discussed which included: -
 - (i) An increase in membership fees for the 2019/20 year of 5%.
 - (ii) Alun Davies the cabinet member and main speaker had to withdraw at short notice. In his absence a presentation was given by insurance brokers Cane and Company. An electronic copy of their presentation was available from the Clerk.
- **Resolved:** To receive and note the information provided and to include provision for a 5% increase in the budget for the 2019/20 financial year.

87.0 Agenda Item 11 Planning Matters

87.1 Planning Applications.

No /Ref	Type and Description	Location
W/37779	Retrospective Discharge Condition 5 (Surface Water Drainage) on W/21743.	Hideaway, Church Road, Gorslas SA14 7NF
W/37780	Non-Material Amendment to W/32960 (Plots 1,2 and 16)	Land at Cae Coch, Heol Cwmmawr, Drefach.
W/37831	Full Planning. Obscured glazing to side elevations of plots 4 and 5. Change of dormer styling.	Plots 4 and 5. Cae Coch, Land off Heol Cwmmawr, Drefach.
W/37808	Full Planning: Erection and operation of a small cattery.	Ambleside, Heol Y Parc, Cefneithin SA14 7DS.
W/37809	Full Planning. Change of use of former agricultural pasture to form an extension yard for the display and storage of leisure vehicles and caravans.	Land at the rear of Continental Leisure Vehicles, Heol Parc Mawr Cross Hands, SA14 6RE

W/37820	Discharge Planning Conditions 2,3 and 4 on W/37428 (Materials/Finishes/ Landscaping and Drainage.)	Former Wellfield Nurseries, Gorslas.
W/37867	Variation of Planning Condition 2(Amended Design to approved plans) of consent W07507(Barn conversion to a dwelling approved 05 10 2004)	Barn adj, Mansel Arms, Porthyrhyd, SA32 8BS

- **Resolved:** To receive and note the information provided.

88.0 Finance Agenda Item 12.

88.1 External Audit Financial Year 2017/18.

- The Auditor General for Wales has issued a qualified Audit report in relation to the 2017/18 financial year. The relevant details are provided below: -
 - The Governance and Accounting Statements.**
 - Concern: Documents should be signed and dated by the RFO prior to consideration by the Council.
 - **Resolved:** That the requirement be actioned in respect of future statements.
 - Re- approval section of the Annual Return.**
 - Concern: The section had been signed when it was not required.
 - **Resolved:** That the requirement be actioned in respect of future returns.
 - Timing of Internal Audit.**
 - Concern: That the Internal Auditor’s comments were not considered at the same meeting as the Annual Return statements were approved by the Council. The external auditor requires that the approval of the statements and consideration of the internal auditor’s report be at the same time.
 - **Resolved:** That the requirement be actioned in respect of future returns.
 - Trust Fund Disclosure Notice.**
 - Concern: The statement “No” was entered in the box rather than N/A.
 - **Resolved:** That the requirement be actioned in respect of future returns.
 - Low Level of Reserves.**
 - Concern: The view was expressed by the auditor that the level of General Reserves was low at 8% of the annual precept and that the Council should consider increasing the level of reserves.
 - Members noted the Auditors comments and were mindful of the fact that the level of reserves had risen since the audit following the resolution of a long-standing contractual dispute and the refund of funds to the Council.
 - **Resolved:**
 - a) To continue monthly monitoring of income and expenditure.
 - b) Undertake a further review of the budget in December,2018.

- c) Consider the level of general reserves as part of the 2019/20 budget setting process.

(vi) **Accounting for Fixed Assets.**

- Issue: The Auditor require assets to be recorded at their original purchase price, or, if donated or the purchase cost is not known, given a nominal valued of £1.
- **Resolved:** Maintain two sets of valuations one for audit purposes and the second at current value for insurance and forward planning purposes.

(vii) **Unpresented Cheques.**

- Issue: The auditor required cheques which had not been presented for payment for longer than 6 months to be written off and the amount deducted from box 6 on the Annual Return. The balance carried forward to 2018/19 should therefore read £49,650.
- **Resolved:**
 - a) The Council resolved at the September meeting that the cheques in question be recorded as being written off.
 - b) As the debts are not statute barred, provision be made within the reserves to meet any possible future claims.

88.2 IRPW – Draft Annual Report 2019/20.

- Members considered the Draft IRPW report in detail and noted the recommendations.
- Resolved:
 - (i) To receive and note the draft recommendations
 - (ii) That the draft recommendations be considered by the Sub-Committee when setting the 2019/20 precept and budget.

88.3 Budget Review 2018/19.

- As some 6 months of the financial year have elapsed it was considered appropriate to review performance against the budgets and amend if necessary.

88.3.1 Budget - Income

- Members considered in turn each of the budget headings detailed below and the basis for a variation to the original budget.

Income	Budget	Est Total For Year	Difference to Budget	Revised Budget	Notes
Precept	81,297.25	81,289.56	-7.69	81,289.00	
Lease Cefn	0.00	0.00	0.00	0.00	
VAT Refund	9,500.00	9,552.64	52.64	9,553.00	Actual.
Other	1,360.00	400.00	-960.00	400.00	Change in Christmas Event Arrangements.
Section 106	0.00	9,060.00	9,060.00	9,060.00	Refund resolved dispute.
External Funds	92,157.25	100,302.20	8,144.95	100,302.00	

From Reserve	7,113.24	7,113.24	0.00	7,113.24	Agreed Earmarked funds
Total	99,270.49	107,415.44	8,144.95	107,415.24	

- **Resolved:** That the revised income budgets as detailed in the report be adopted.

88.3.2 Budget - Expenditure

- Each budget heading was considered in turn and a discussion on future and expected works which could impact on the budgets set.
- **Resolved:**
 - To monitor the expenditure each month.
 - To undertake a review of each budget heading at the December,2018, meeting.

88.4 Statement of Monthly Income and Expenditure/ Receipts and Payments

(i) Payments Made to Creditors.

Paid To	Description	Amount
Spencer Environmental	Grass Cutting Aug /Sept and Knotweed	3,312.14
DANFO	P Conv Cleaning Contract September	540.00
WCVA	Monthly Payroll Charge Sept	22.20
Clerk	Monthly Wages and Travelling – Sept	1,017.65
Clerk	Refund Hosting E Mail and Stamps	142.44
Bus Shelter Cleaner	Monthly Wages- September	17.92
TBM	Litter July/Aug,Cefn Drain various Maint ,	5,940.00
HMRC	Qtr 2 Employee/Employer Contribution	1,281.88
Dyfed Pensions	Qtr 2 Employee/Employer Contribution	1,534.57
Drefach Cricket	Donation Goal Posts	600.00
Drefach Welfare	Hire Hall 04/09/08 and 10/09/09	25.00
Towy Works Ltd	Lock Cefn Play Area Gate	23.97
Alan Williams	Design and Supply ID Cards	273.00
Cefn/ Foel Welfare Assoc	Donation towards Christmas Tree	175.00
Drefach Welfare Association	Donation towards Christmas Tree	175.00
Gorslas Welfare Association	Donation towards Christmas Tree	175.00
Morgan and Morgan	Replacement Toner x 2	119.98
Bowen and Weaving	Box A4 Paper	19.50
Drefach Welfare Association	Hire Hall 04/10/18 Sub Cttee	15.00

(ii) Income

Received from	Description	Amount £
Carms	Refund Section 106 Titan	9,060.00

- **Resolved:** To receive and note the information provided.

89.0 Agenda Item 13 Next Meeting

- Monday 12th November, 2018, at Gorslas C.P. School.