

# CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at Drefach Welfare Hall on Monday, 10<sup>th</sup> December, 2018, at 7.00 p.m.

## 103.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Simon Martin (Chair), Wyn Edwards, Nia Lewis, Tina Jukes, Clive Green, Darren Price, Anthony Rees, Terry Jones, Aled Vaughan Owen and Andrew King.
- Others: Llew Thomas Clerk to the Council, Hefin Jones, Translator.
- Apologies for absence: Cllrs David Evans, Wynne Jones and Janice Price.

## 103.1 Welcome

- The meeting commenced at 7.00p.m. with the Chair welcoming and thanking members for their attendance.

## 104.0 Agenda Item 2 Declaration of Interest

- Declarations of a personal but not prejudicial interest were declared by Cllrs Darren Price and Aled Vaughan Owen as elected members of the body seeking to purchase the land.
- The Clerk advised that a dispensation had been applied by the monitoring officer in relation to allowing members to take part in discussions relating to the matter.
- **Resolved:** To note and record the declaration of interest.

## 105.0 Agenda Item 3. Exclusion of Press and Public.

- It was not considered necessary to exclude the press and public from the meeting.
- **Resolved:** The motion was agreed unanimously.

## 106.0 Agenda Item 4 Consider the Minutes of the Previous Meeting.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes of the meeting of the Council on the 12<sup>th</sup> November, 2018, for accuracy.
- **Resolved:** It was proposed by Cllr Clive Green and seconded by Cllr Tina Jukes, and agreed by all that the minutes of the previous meeting be approved and confirmed as an accurate representation of the discussions and decisions made.

## 107.0 Agenda Item 5. Matters Arising from the Minutes.

- An update was provided for members in relation to the following matters: -

Ref	Item	Update
107.1	Cefneithin Hall Lease	<ul style="list-style-type: none"><li>• The information requested by County Council had been provided.</li></ul>

		<ul style="list-style-type: none"> <li>• Further items of clarification required – request for meeting with Clerk.</li> </ul>
107.2	GDPR Training	<ul style="list-style-type: none"> <li>• Decision on Location required.</li> </ul>
107.3	Cefneithin Ward Vacancy	<ul style="list-style-type: none"> <li>• See Parks and General Matters.</li> </ul>
107.4	Re-Cycling Facility Old Co-Operative Store site.	<ul style="list-style-type: none"> <li>• Request for retention or re-location to a nearby site sent to County Council</li> </ul>
107.5	New School	<ul style="list-style-type: none"> <li>• See Parks and General Matters</li> </ul>
107.6	Drefach Replacement Post Box	<ul style="list-style-type: none"> <li>• The Post Office have responded to the Community Council's enquiry as follows: - <ul style="list-style-type: none"> <li>➤ It is the usual practice that a post box is moved when a post office is closed.</li> <li>➤ In this instance the manager decided not to do so but to retain it in its position outside the old post office.</li> <li>➤ Complaints were received regarding the lack of a post box at the site of the new post office.</li> <li>➤ A review of the use made of the post box at the old site identified that only a handful of letters were being posted there per week</li> <li>➤ That being the case, and in view of the fact that the location of the new post office was within the parameters regarded as reasonable by the post office the old post box was removed and new provision made at the new post office.</li> </ul> </li> </ul>
107.7	Footpath Ty Canol	<ul style="list-style-type: none"> <li>• The County Council have responded indicating the path is visible and therefore acceptable as showing the right of way.</li> </ul>
107.8	Drefach/Heol Blaenhirwaun Parcydai.	<ul style="list-style-type: none"> <li>• The County Council advise that: <ul style="list-style-type: none"> <li>(i) Difficulties were caused as a result of a blockage of a grid located in a farmer's field and which has since been cleared.</li> <li>(ii) The issue near the bridge should be improved as C.C.C. have cut a let through the verge higher up the carriageway to catch water. There is also an intention to open a larger ditch.</li> </ul> </li> </ul>
107.9	PACT	<ul style="list-style-type: none"> <li>• November meeting cancelled.</li> <li>• Negotiations underway in relation to the possibility of future meetings being held at Tumble Fire Station.</li> </ul>

107.10	Play Sufficiency Grant	<ul style="list-style-type: none"> <li>Application submitted by deadline.</li> </ul>
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- Resolved:** To receive, note the information provided and approve the actions taken and to consider further actions necessary under the relevant agenda heading.

## 108.0 Agenda Item 6 Parks and General Matters.

### 108.1 Gorslas Ward Resignation of Member.

- The Clerk has received formal notification of the resignation of Cllr Iestyn Llwyd as a member for the Gorslas Ward.
- There is a requirement that the Council consider and decide whether or not it wished to fill the vacancy.
- Resolved:**
  - That the vacancy be filled and the County Council be advised accordingly.
  - That the members for the Gorslas Ward bring forward nominations for the position of Vice Chair to the January meeting of the Council.
  - In the intervening period, in the absence of an official Vice Chair to the Council, should there be a need to appoint a Chair for a particular meeting one be appointed from those present.

### 108.2 Vacancy Cefneithin Ward

- In accordance with legislative requirements a public notice had been placed in noticeboards in each of the three wards inviting people to apply to fill the vacancy for a member to represent the Cefneithin Ward.
- As a result, one application had been received. An anonymised summary of the details provided by the applicant had been provided to members as part of the papers for the meeting.
- Resolved:**
  - That the applicant, subsequently named by the Clerk as Mr Iestyn Llwyd, be appointed to fill the vacancy to serve as a Community Councillor for the Cefneithin Ward.
  - That, having regard to relevant experience, Mr. Llwyd be appointed to serve as a member of the Sub Committee with voting rights for a temporary period pending the appointment of a person to the position of Vice Chair of the Council.

### 108.3 Minor Authority Representative Vacancy. Gorslas C.P. School.

- The County Council have advised that the term of office of the present incumbent comes to an end on the 4<sup>th</sup> January,2019.
- The Community Council have been asked to nominate a representative to serve on the Governing Body. Nominations to be made by 31<sup>st</sup> January,2019.

- **Resolved:** That the matter be placed for consideration at the January meeting of the Community Council.

#### **108.4 Proposed Sale of Land at Gorslas Park - New Primary School.**

- Revised documentation relating to the proposed land transfer had been received by the Clerk on the morning of the Community Council’s meeting.
- The Clerk and Community Council’s solicitors were in the process of examining the documentation.
- **Resolved:**
  - (i) To receive and note the information provided.
  - (ii) That there was a frustration at the lack of progress in relation to agreeing terms and that, if necessary, a meeting be held between representatives of the Community Council and County Council Officers.
  - (iii) Should it be of assistance in progressing matters the Clerk, in consultation with the Chair, be authorised to convene a meeting of the Sub-Committee.

#### **108.5 Annual Park Inspections.**

- The County Council had advised that the annual independent inspection of the parks would not take place until the new year.
- **Resolved:** To receive and note the information provided.

#### **108.6 Draft Lease – Cefneithin Park.**

- Assistance had been sought in 2016 from the County Council on the preparation of a lease relating to a section of land at Cefneithin Park.
- Whilst some progress had been made the latest Communication from the County Council indicated that they were not in a position to proceed but that further information and a meeting was required.
- **Resolved:** That despite the best endeavours of all concerned the matter had not progressed sufficiently, that the arrangement be terminated and an alternative provider engaged.

#### **108.7 Member Training GDPR**

- Discussion took place on a possible venue for the joint training session with Llanddarog Community Council.
- **Resolved:** That the course be held at Cefneithin CP School.

#### **108.8 Member Training Health and Safety.**

- As a result of a number of incidents which had occurred in the parks contact had been made with the County Council to request assistance in providing a training session for the Council on the subject.
- The County Council had responded positively and offered a number of dates in the new year.

- **Resolved** That the Officer be invited to attend the March,2019, meeting of the Council to provide the training session.

#### 108.9 Social Media Working Group Update.

- A report prepared by the group had been included as part of the papers for the meeting.
- Details had also been received from One Voice Wales of Councils who had received awards relating to the quality and content of their websites. The information had been forwarded by the Clerk to the group.
- **Resolved:**
  - (i) That the group undertake the translation of the general narrative on the current website into Welsh but, at this stage, it exclude the translation of documentation.
  - (ii) That, unless the matter relates to an agreed official document by the Community Council, members publishing or responding to matters on the Community Council's Facebook page include a statement highlighting the fact that they do so as an individual rather than doing so on behalf of the Community Council.
  - (iii) Should a matter required clarification or if an official response was sought the member would refer the matter to the Clerk and Chair who would provide the relevant statement.
  - (iv) Further guidance and documentation which might be of assistance to the group in progressing the work to be forwarded by the Clerk.

#### 108.10 Annual Council Dinner.

- The possibility of arranging an informal Annual Dinner for Community Council Members and their partners in 2019 was raised.
- **Resolved:** That the matter be placed on the agenda for discussion at the January meeting of the Council.

#### 108.11 Cefneithin Park – Boundary Hedge.

- A request had been received from a resident of Heol Y Parc for the Community Council to cut the top of the boundary hedge.
- **Resolved:** To include the cutting of the hedge in the grass cutting arrangements as a good will gesture without accepting liability for maintenance of the hedge.

#### 108.12 Cefneithin Park- Dog Fouling MUGA.

- The Clerk advised that his attention had been drawn to concerns regarding dog fouling within the MUGA and also non -supervised dogs roaming the park.
- The matter was of particular concern as the park and MUGA were used by the children of Cefneithin C.P. School for games and P.E instruction on a weekly basis.
- The Clerk has relayed and formally registered the concern with the County Council.
- **Resolved:** To receive and note the actions taken

### **108.13 Cefneithin Park – Drainage Works.**

- The work had been completed earlier in the year however it had been resolved to defer the final payment of the amount due until December to allow the performance of the system to be assessed during periods of bad weather.
- **Resolved:** That payment of the final instalment be authorised.

### **104.14 Gorslas Park. Consultation on Future Development.**

- Representatives of the Community Council and Gorslas Welfare Association met with the Gorslas C.P. School Council on Wednesday 21<sup>st</sup> November, 2018, to consult on future play equipment provision in the park
- The event proved very successful and a copy of the report prepared by Cllr Aled Vaughan Owen summarising the discussion was considered by members.
- Cllr Owen and the other members who attended the meeting were thanked for their work and also for the feedback.
- **Resolved:**
  - (i) To ascertain the availability of section 106 funds for developing Gorslas Park.
  - (ii) To invite at least three playground equipment suppliers to develop plans and tender for the provision of equipment in the park. The contractors to be provided with a copy of the consultation summary report as a basis for their proposals.
  - (iii) To consider the progression of similar consultation events with the relevant schools and Welfare Associations in respect of Cefneithin and Drefach Parks.

### **108.15 Gorslas Public Conveniences. Usage.**

- November Usage: 388 persons.
- In accordance with the previous years practice the facilities will not be cleaned or opened by the contractor on Christmas day, Boxing day or New Years day.
- **Resolved:** To receive, note and approve the actions taken.

### **108.16 Gorslas Public Convenience. Loo of the Year Award 2018.**

- The Clerk advised that the facility had been awarded a Gold standard at the national award ceremony.
- **Resolved:**
  - (i) In recognition of the achievement that a photograph of the Chair and a representative of the cleaning company receiving the certificate be taken.
  - (ii) An item regarding the matter be placed on social media and to the local press.

## **109.0 Agenda Item 7 Urgent Local Matters**

### **109.1 Cefneithin. Footpath Ty Canol.**

- Discussion took place in relation to the state of the footpath and the response received by the County Council.

- **Resolved:** That Cllr Darren Price contact the relevant County Council Department to ascertain the possibility of clearing the footpath under the Pride in Your Patch Initiative.

### 109.2 Cefneithin. Footpath Rhydycerrig.

- Members attention was drawn to the continuing difficulties being experienced by a resident whose home was in close proximity to the path.
- The resident had experienced abusive behaviour, dogs being allowed to roam free on the path and the setting alight of various items on the footpath.
- The matter had been reported to the Police however they had been unable to take the matter forward.
- **Resolved:** That whilst it was primarily a matter for the Police the two County Councillors for the area would seek to visit the resident concerned.

### 109.3 Gorslas. Water Leak Crosshands Road

- A concern had been received by the Clerk in relation to water leaking and subsequently pooling in the roadway at a point near the bus shelter on the school side of Cross Hands Road.
- The matter had been referred to the County Council who had arranged an immediate inspection and issued an order for the repairs to be carried out.
- **Resolved:** To receive, note and approve the actions taken.

## 110.0 Agenda Item 8. Members Reports

### 110.1 Drefach. Christmas Celebrations.

- The Chair had attended the Christmas celebrations held at Capel Hebron on the 23<sup>rd</sup> November, 2018.
- The event had been very well supported and enjoyed with the singing in particular adding to the creation of the Christmas spirit.
- **Resolved:** To receive and note the information provided

### 110.2 Gwendraeth Group of Councils.

- Cllr Clive Green had attended the meeting on behalf of the Community Council and provided a summary for members of the discussion which had taken place at the meeting and which included:
  - (i) A presentation by Elin Morgan from Menter Cwm Gwendraeth Elli.
  - (ii) Concerns regarding alleged over-charging of customers late at night by taxi/private hire vehicles.
  - (iii) Guidance from an established taxi company suggesting that, as a safeguarding, measure passengers take a picture of the driver and number plate of the vehicle and send it to a friend or relative prior to getting into the vehicle. The evidence could be used in any subsequent enforcement action.
  - (iv) Llanon Community Council advised that they had been successful in obtaining funding for the provision of a post for a Community Development Officer. There were however conditions attached to the funding.

- **Resolved:**
  - (i) To receive and note the information provided.
  - (ii) That members bringing the suggestion relating to the safeguarding measures put forward by the taxi operator to the attention of members of the public.

### 110.3 PACT Meeting

- Cllr Green advised that there had not been a meeting of PACT during November as the Police were seeking to find a suitable venue.
- It was understood that Tumble Fire Station was being considered as a possibility.
- As the group does not meet in December the next scheduled meeting would be in January, 2019, subject to a suitable venue being found.
- **Resolved:** To receive and note the information provided.

### 110.4 County Council Update.

- Cllrs Aled Vaughan Owen and Darren Price provide an update regarding local and County wide matters which would impact on residents or the area.
- **Resolved:**
  - (i) To receive and note the information provided.
  - (ii) That Cllr Aled Vaughan Owen forward a link to members to the revised L.D.P.

## 111.0 Agenda Item 9. Correspondence.

### 111.1 Consultation.

No	From	Details
111.2	Carmarthenshire County Council	<ul style="list-style-type: none"> <li>• The County Council is required to achieve a saving of £28m in the next three years.</li> <li>• Views on how this may be achieved. Responses may be provided via an online questionnaire available on their consultation website.</li> </ul>
111.3	Carmarthenshire County Council	<ul style="list-style-type: none"> <li>• Local Development Plan. Report online of consultation meeting 30 07 18</li> </ul>

### 111.4 General Correspondence

No	From	Subject
111.5	Carmarthenshire County Council.	<ul style="list-style-type: none"> <li>• Advise of a Town and Community Council Liaison Group meeting to be held at 6. 00p.m on the 11/12/18 at County Hall Carmarthen.</li> </ul>
111.6	Carmarthenshire County Council	<ul style="list-style-type: none"> <li>• Advise that distribution of blue recycling bags will be delivered to each of the 87,000 homes in the County this year to help with recycling.</li> </ul>
111.7	National Assoc Local Govt	<ul style="list-style-type: none"> <li>• Advise of a national Tree Charter day taking place on 24/11/18</li> </ul>

111.8	Wales Audit Office	<ul style="list-style-type: none"> <li>Report available online by Auditor General for Wales on how Councils need to think and act differently to sustain services in Rural Wales</li> </ul>
111.9	Carms CC	<ul style="list-style-type: none"> <li>Christmas Toy, Gift and wellbeing hamper scheme.</li> <li>Donations can be given at various locations. Details on CCC website</li> </ul>
111.10	Welsh Govt	<ul style="list-style-type: none"> <li>Looking at a scheme to help Councils develop and increase the use of Welsh. Online survey. Complete by end of January,2019.</li> </ul>
111.11	Tarmac- Torcoed Quarry.	<ul style="list-style-type: none"> <li>Notification that the liaison group meeting will be held on the 12/12/18</li> </ul>
111.12	Police and Crime Commissioner	<ul style="list-style-type: none"> <li>November newsletter available electronically</li> </ul>
111.13	Wales Audit Office	<ul style="list-style-type: none"> <li>Press Release; Local Government needs to do more to develop a strong data culture</li> </ul>

- **Resolved:** To receive and note the information provided.

### 112.1 Agenda Item 10 One Voice Wales.

#### 112.2 Newsletter

- The latest edition of the newsletter had been circulated electronically to members during the month.
- **Resolved:** To receive and note the information provided.

### 112.3 Training Community Engagement Carmarthen on the 20<sup>th</sup> November,2018.

- The Clerk advised that he had attended the above training session where the following matters were highlighted and discussed: -
  - (i) National Principles for Public Engagement and case study Penarth Town Place Plan.
  - (ii) Newtown Town Council provided feedback from their live broadcast Q+A sessions.
  - (iii) Carmarthen Town Council outlined the use made of Facebook feedback with monthly reports on “likes” etc. provided by Carmarthenshire C.C.
  - (iv) Llangunor Community Council advised of difficulties which they had experienced in relation to public consultation. They advised they had produced a newsletter for residents which had been very well received.
- **Resolved.** To note and receive the information provided.

### 112.4 One Voice Wales Update.

- Cllr Wyn Edwards advised that there had been some staff changes at One Voice Wales with Mel ap Owain replacing Del Morgan. Since that time Mr. Mel ap Owain had subsequently been appointed to another post within the organisation.
- It was reported that it was proving difficult to fill the vacancy.
- **Resolved:** To receive and note the information provided.

### 112.5 One Voice Wales Training Courses.

- Details had been provided to members of courses available in the Carmarthenshire for the period January to March 2019 with the papers for the meeting.
- Any member interested in attending the course should contact the Chair or Clerk.
- **Resolved:** To receive and note the information provided.

## 113.0 Agenda Item 11 Planning Matters

### 113.1 Planning Applications.

No /Ref	Type and Description	Location
W/38059	Non-Material Amendment to W/36971 (Variation condition 2 W/16382 plans) granted on 13/05/18 i.e.re-locate dwelling on plot, amendments to internal layout and fenestration.	Site adjacent to,29 Heol Y Dre, Cefneithin, SA14 7DR.
W/38076	Discharge of Planning Condition 20 on W/33230(Landscaping)	Land at Penygroes Rd, Gorslas, SA14 7LB.
W/38077	Discharge of Planning Condition 21 on W/33230 (Affordable Housing)	Land at Penygroes Rd, Gorslas, SA14 7LB.
W/38078	Discharge of Planning Condition 15 on W/33230(Conservation of Habitat and Species Licence)	Land at Penygroes Rd, Gorslas, SA14 7LB.
W/38079	Discharge of Planning Condition 12 and 14 on W/33230 (Land drainage and disposal of foul and surface water)	Land at Penygroes Rd, Gorslas, SA14 7LB.
W/38103	Discharge of Planning Condition 19 on W/33230(Pollution prevention measures)	Land at Penygroes Rd, Gorslas, SA14 7LB.
W/38115	Full Planning. Replace existing conservatory Roof and wall frames	Tynewydd, Capel Seion Rd, Drefach SA14 7BN
W/38124	Full Planning. Enhance and alter existing buildings.	39, Church Rd, Gorslas, SA147NF
W/38135	Full Planning. Demolish existing lean to, kitchen and W.C. Construct new single storey kitchen extension.	9 Black Lion Rd, Gorslas. SA14 6RS.

- **Resolved:** To receive and note the information provided.

## 114.0 Finance Agenda Item 12.

### 114.1 Section 137 Limit 2019-20 Financial Year.

- Welsh Government advise that the appropriate sum for the purposes of section 137(4) of the Local Government Act 1972 is £ 8.12 per elector for the 2019/20 financial year.
- This represents the limit which Community Councils can spend on activities for which there are no other powers available to them but which will bring a direct benefit to all or some of the inhabitants commensurate with the expenditure involved and, under section 137(3), monies spent for certain charitable and other purposes.
- **Resolved:** To receive and note the information provided

### 114.2 Local Government Pension Scheme. Discretionary Policies.

- Details had been provided as part of the papers for the meeting of the discretionary policies available to employers under the scheme together with guidance from the pension provider relating to the implications and options for the Community Council.
- The Community Council were obliged by legislation to periodically review the policies and to formally issue them.
- **Resolved.** To approve, adopt, implement and issue the discretionary policies as detailed in the draft documentation.

**114.3 Internal Financial Examiner’s Report.**

- Cllr Clive Green had kindly agreed to undertake an examination of the Council’s finances as the Community Council’s Internal Financial Examiner.
- Accordingly, the Internal Financial Examiner met with the Clerk on Tuesday 4<sup>th</sup> December in the Drefach Welfare Hall to review the Council’s finances and records.
- At the end of the exercise it was found and reported by the Internal Financial Examiner that there were no issues which gave cause for concern.
- The scope of the review had extended to an examination of the benefits, and resources required, to introduce a three year forward planning cycle to include the costs of replacing equipment/assets as well as maintaining or developing services.
- These issues had been summarised and included in the Internal Financial Examiner’s report which had been circulated to members prior to the meeting.
- **Resolved:**
  - (i) To thank the Internal Financial Examiner for his work and report.
  - (ii) To note and receive the Internal Financial Examiner’s findings in relation to the examination of the 2018/19 finances.
  - (iii) That the recommendations in relation to forward planning and the possibility of obtaining funding for a Community Development Officer to assist in the development of future plans be received and recorded.
  - (iv) That Cllr Green would seek to obtain further information relating to the availability of grant funding to support the engagement of a Community Development Officer and forward details to the Clerk.

**114.4 Statement of Monthly Income and Expenditure/ Receipts and Payments**

**(i) Payments Made to Creditors.**

<b>Paid To</b>	<b>Description</b>	<b>Amount</b>
Spencer Environmental	Grass Cutting Charge – November	1,476.07
WCVA	Monthly Payroll Charge Nov	22.20
Clerk	Monthly Wages Nov	941.60
Bus Shelter Cleaner	Monthly Wages- Nov	17.72
Clwb Rygbi Cefneithin	Donation	200.00
One Voice Wales	Training Clerk Community Engagement	40.00
Cllr W Edwards	Refund Travel June to Nov 18	89.10
Danfo	P Conv Contract Oct Payment	558.00
Danfo	P Conv Contract Nov Payment	540.00

**(ii) Income**

<b>Received from</b>	<b>Description</b>	<b>Amount £</b>
Nil		

- **Resolved:** To receive note and approve the payments made.

### 114.5 Budget 2018/19 Review.

- As agreed at the October meeting of the Council a review of the income and expenditure budgets for the 2018/19 year has been undertaken details of which are given below and are based on current decisions and information: -

#### a) Summary Overall Budget Position 2018/19

Summary	Original Budget	Revised Budget
<b>Total Income</b>	92,157.00	107,415.00
<b>Total Expenditure</b>	92,057.00	101,263.00
Surplus	+£ 100.00	+£6,152.00

#### b) Income Budget 2018/19 Detail

Income	Budget	Revised Budget
Precept	81,297.00	81,289.00
Lease Cefn	0.00	0.00
VAT Refund	9,500.00	9,553.00
Other	1,360.00	400.00
Section 106	0	9,060.00
<b>Cash Receipts</b>	<b>92,157.00</b>	<b>100,302.00</b>
From Reserve	0	7,113.00
<b>Total</b>		<b>107,415.00</b>

- Resolved:** That the revised budget allocations be approved.

#### c) Expenditure Budget 2018/19 Detail

Expenditure	Budget	Revised Budget
<b>Parks</b>		
Total Parks Major Maint/New	8,000.00	12,305.00
Parks Grass Cut Total	15,000.00	15,060.00
Parks Litter Total	5,995.00	6,915.00
Total Park Minor Maint	9,000.00	8,000.00
Parks Other	0.00	0.00
<b>Sub Total</b>	<b>37,995.00</b>	<b>42,280.00</b>
<b>Public Conveniences</b>		

Toilets Major Maint /New	500.00	1,500.00
Toilets Custodial	5,500.00	5,825.00
Toilets Running Costs	600.00	700.00
Toilets Minor Maint	1,000.00	0
Toilets Other	0.00	0.00
<b>Sub Total</b>	<b>7,600.00</b>	<b>8,025.00</b>
<b>Bus Shelters</b>		
Bus Major Maint/New	0.00	0.00
Bus Clean Wages	220.00	220.00
Bus Minor Maint	500.00	500.00
Bus Other	0.00	0.00
<b>Sub Total</b>	<b>720.00</b>	<b>720.00</b>
<b>Street Lighting</b>		
Street Light Major Maint/New	1,000.00	0.00
Street Light Running	8,362.00	8,000.00
Street Light Minor Maint	0.00	0.00
Street Light Other	0.00	1,000.00
<b>Sub Total</b>	<b>9,362.00</b>	<b>9,000.00</b>
<b>Seats</b>		
Seats Major Maint/New	0.00	0.00
Seats Minor Maint	500.00	500.00
Seats Other	0.00	0.00
<b>Sub Total</b>	<b>500.00</b>	<b>500.00</b>
<b>Admin and Office Exp</b>		
New Provision	0.00	0.00
Admin Employee Total	23,250.00	23,250.00
Admin Office/ Corp Gov Costs	3,150.00	4,200.00
Council Insurance	1,700.00	1,355.00
Admin Other	0.00	0.00
<b>Sub Total</b>	<b>28,100.00</b>	<b>28,805.00</b>
<b>Democratic</b>		
Members Training/Course Conf Fees	350.00	350.00
Members Travelling/ Subsistence	200.00	200.00

IRPW Allowance	750.00	750.00
Chairs Allowance	1,000.00	1,000.00
Demo Other	1,080.00	1,080.00
<b>Sub Total</b>	<b>3,380.00</b>	<b>3,380.00</b>
<b>Other</b>		
General Grants	2,800.00	2,800.00
Community Events	1,600.00	600.00
Other	0.00	0.00
<b>Sub Total</b>	<b>4,400.00</b>	<b>3,400.00</b>
<b>Exp Summary</b>	<b>92,057.00</b>	<b>96,110.00</b>

- **Resolved:** That the revised budget allocations be adopted

**d) Reserves.**

Summary	Transactions	Balance
Opening Balance 01/04/18		£47,691.00
Less Transfer Out to Income Budget (Development Fund)	-£7,113.00	
Add Projected Surplus 2018/19	£6,152.00	-£961.00
Estimated Closing Balance 31/03/19		£46,730.00

- **Resolved:** To receive, note and approve the revised estimate for reserves.

**115.0 Agenda Item 13 Next Meeting**

- There being no further business to transact the Chair declared the meeting closed at 21:30 hours and conveyed the compliments of the season to everyone and his wish that they and their families have a Merry Christmas and a prosperous New Year.
- Monday 14<sup>th</sup> January, 2019, at Cefneithin C.P. School.