

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at Gorslas C.P. School on
Monday, 13th May, 2019, at 7.15 p.m.

14.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Tina Jukes (Chair), Iestyn Llwyd (Vice Chair), Simon Martin, Wyn Edwards, Clive Green, Darren Price, Anthony Rees, Aled Vaughan Owen, Janice Price, Andrew King, and Nia Lewis.
- Others: Llew Thomas Clerk to the Council and Martin Davies Translator.
- Apologies for absence: Cllrs David Evans, Wynne Jones and Terry Jones.

14.1 Welcome.

- The Chair welcomed everyone and declared the meeting open at 7.20p.m.

15.0 Agenda Item 2 Declaration of Interest

- Declarations of a personal, but not prejudicial interest, were declared by Cllrs Darren Price and Aled Vaughan Owen, as elected members of the body seeking to purchase the land.
- Cllr Janice Price as a member of the Governing Body of Gorslas School.
- The Clerk advised dispensations had been applied from the monitoring officer permitting the Councillors to take part in discussions regarding the new school.
- **Resolved:** To note and record the declaration of interest.

16.0 Agenda Item 3. Exclusion of Press and Public.

- It was proposed by Cllr Clive Green and seconded by Cllr Andrew King, that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from discussion relating to the Proposed Sale of Land at Gorslas Park for the purposes of erecting a new primary school as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- **Resolved:** The motion was agreed unanimously.

17.0 Agenda Item 4. Consider the Minutes of the Previous Meeting.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes of the meeting of the Council held on the 8th April, 2019.
- **Resolved:** Proposed by Cllr Clive Green and seconded by Cllr Simon Martin, and agreed by all that the minutes of the meeting of the 8th April, 2019, be approved and confirmed as an accurate representation of the discussions and decisions made.

18.0 Agenda Item 5. Matters Arising from the Minutes.

- An update was provided for members in relation to the following matters: -

Ref	Item	Update
18.1	Cefneithin Hall Lease	• No further progress or communication.
18.2	Gorslas Ward Vacancy	• Application rec'd see Parks and General
18.3	Future Joint Training Events	• Llanarthne C.C interest in H+S Event. • CCC have been asked for dates in June
18.4	Grass Cutting Contract	• Cutting Commenced Friday 03/05/19
18.5	Park Equip Inspection 2019/20	• Annual External Playground Report rec'd.
18.6	New School	• Refer to Parks and General Matters
18.7	Gorslas Park- Replacement Equipment Tenders	• Not progressed.
18.8	Cefneithin MUGA - Rust	• No further progress has been made
18.9	Bus Shelter Cleaning Drefach.	• The arrangement has been terminated.
18.10	One Voice Wales	• Membership renewed for 2019/20
18.11	S.L.C.C.	• Trial membership taken out for 2019/20

- **Resolved:**
 - (i) To receive, note and approve the information provided and actions taken.
 - (ii) To consider any further actions necessary under the relevant agenda heading.

19.0 Agenda Item 6. General and Park Matters.

19.1 Gorslas Ward Vacancy.

- Details had been provided to members prior to the meeting of an application from an individual for co-option onto the Community Council as a representative for the Gorslas Ward.
- **Resolved:** That the individual be appointed to the position and that they be invited to attend the next meeting of the Community Council.

19.2 Future Joint Training Events.

- Llanarthne C. C. have indicated an interest in attending a joint H+S training event.
- **Resolved:** Clerk to circulate training date to members and to ascertain whether or not the event could be held at Llanarthne Hall.

19.3 General Data Protection Registration 2019/20.

- Receipt acknowledged of fee and registration for 2019/20.
- Registration is a requirement under the Council's Insurance Policy.
- **Resolved:** To receive and note the information provided.

19.4 Insurance Policy Renewal

- The Council's three long term insurance cover agreement ends on the 1st June,2019.
- Details of quotations from two brokers who specialise in providing cover for local Councils were provided for members. Both quotations were for a three-year term.
- **Resolved:** To accept quotation A and enter into a three-year agreement

19.5 Declarations of Personal Interest

- In response to an enquiry from the County Council they were advised that members declared a personal interest on 40 occasions during the 2018/19 financial year and that no formal training sessions were attended.
- **Resolved:** To receive and note the information provided.

19.6 Condition Survey Public Lighting Units.

- The structural and electrical survey commissioned by the Community Council through the County Council has been completed.
- The survey found two units, one of which was located in the children's play area at Cefneithin Park and one on a public footpath, which were in poor structural condition and have been replaced at no additional cost to the Community Council.
- The survey ranked the units in terms of work required and the County Council is working through the schedule. Further details will be available in due course.
- **Resolved:** To receive and note the information provided.

19.7 Parks Tree Inspection.

- The Clerk undertook a visit of the three parks on Friday 3rd May,2019, assessing the condition of trees in the presence of a representative of Spencer Environmental.
- As a result, certain works were identified as being required and the company have been asked to provide costs.
- **Resolved:** To receive, note and approve the actions taken.

19.8 Parks General Works

- It was reported previously that a number of items in the three parks were in need of refurbishment and re-painting.
- The work included replacement chains, bearings, shackles and seats for the swings as well as repainting of the swings together with other minor remedial works. Members were provided with an estimate of the costs of the work.
- **Resolved:** To seek a further quotation and that authority be delegated to the Sub-Committee to consider the prices received and to authorise the work.

19.9 Proposed Sale of Land at Gorslas Park - New Primary School.

- It was proposed by Cllr Clive Green and seconded by Cllr Andrew King , that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from discussion relating to the Proposed Sale of Land at Gorslas Park for the purposes of erecting a new primary school as publicity would be

prejudicial to the public interest by reason of the confidential nature of the business to be transacted

- Discussion took place in relation to an issue which had arisen in connection with the proposal and how best to proceed to resolve the matter quickly.
- **Resolved:**
 - (i) To receive and note the information provided and the Clerk be authorised to instruct the actions agreed as being necessary to allow progress to be made.
 - (ii) That an extra ordinary meeting of the Council be convened if necessary.

19.10 Gorslas Public Conveniences. Monthly Usage

- March: 465 individuals
- April: 546 individuals.
- Summary for Year: Used by 7,270 individuals. Average of 20 individuals per day.
- **Resolved:** To receive and note the information provided.

19.11 Cefneithin Park. Annual Inspection.

- Members were provided with details of the findings and actions recommended as part of the Annual Inspection which had been undertaken by the Play Inspection Company on 27th March,2019.
- **Resolved:** To note and receive the information provided.

19.12 Cefneithin Park. Actif Sports and Leisure Programme

- The County Council requested permission to use the park, including the MUGA, for a free family-based sports session between 1- 3p.m on Thursday 30th May,2019.
- To enable the programme to be organised and publicised the County Council required a decision by Friday 3rd May,2019.
- Following discussion with the Chair, and having consulted the ward members, it was agreed to provide permission for the event subject to conditions relating to the provision of insurance cover, CRB checked staff, first aid arrangements etc.
- **Resolved:** To receive, note and approve the actions taken.

19.13 Cefneithin Park. Wooded Area.

- Reported that a knife had been found by children in the wooded area of the park. The incident had been reported by the parent to the police.
- **Resolved:** To receive and note the information provided

19.14 Cefneithin Park. MUGA.

- The Clerk was contacted by the park inspector in relation to a health and safety issue arising from a component failure on one of the gates used to access the MUGA.
- The facility was being used by school pupils at the time. The inspector remained on site pending the arrival of the Clerk. Temporary works were undertaken to secure the gate. Permanent repairs were subsequently undertaken. The item is now operational.
- **Resolved:** To receive, note and approve the actions taken.

19.15 Drefach Park.

- A member reported that a suspicious item which possibly could be related to a process associated with the taking of illicit substances had been reported to them by a member of the public.
- The member reported the matter immediately to the police. The Clerk took the next practical opportunity to visit the site. The instrument itself did not present a risk of injury and thus remained in situ for the Police to use as evidence.
- **Resolved:** To receive, note and approve the actions taken.

19.16 Drefach Park. Annual Inspection.

- Members were provided with details of the findings and actions recommended as part of the Annual Inspection which had been undertaken by the Play Inspection Company on 27th March,2019.
- **Resolved:** To note and receive the information provided.

19.17 Drefach Park. Littering.

- A member of the public reported concerns relating to a bin in the park being over full and black bags of presumed to contain dog excrement were left in the park.
- Checks were made by the Clerk on Friday 12th April and on Saturday 13th April, when it was found that the bin had been cleared and the contract obligations met.
- Following a previous decision of the Council a new bin was provided and was operational as from 16th April,2019, which has provided additional on-site capacity.
- Cllr Anthony Rees advised that members of the public had reported that on several occasions' individuals had been seen removing large quantities of dog poo bags from a vehicle and depositing the bags in the bins at the Park.
- They had been asked to record and pass to the Community Council the vehicle registration number should they witness a similar event
- **Resolved:** To receive, note and approve the actions taken.

19.18 Gorslas Park. Annual Inspection.

- Members were provided with details of the findings and actions recommended as part of the Annual Inspection which had been undertaken by the Play Inspection Company on 27th March,2019.
- **Resolved:** To note and receive the information provided.

20.0 Agenda Item 7 Urgent Local Matters.

20.1 Public Footpath 31/14.Diversion Order Cross Hands West.

- The Community Council objected to the proposal on the grounds of insufficient lighting and steepness of slope. It is understood that the County Council has since provided additional lighting at the relevant section.
- In the light of the above and to finalise the matter, the County Council has enquired if the Community Council is prepared to now withdraw its objection.

- **Resolved:** That the objection be withdrawn.

20.2 Drefach Traffic Sign Damage.

- A concern that the sign on the traffic island located between Bron Yr Ynn and the site of the former Ysgol Y Gwendraeth has been forwarded to the County Council.
- **Resolved:** To receive, note and approve the actions taken.

20.3 Drefach. Speed Restriction Sign Lights not working.

- It was reported that not all of the flashing lights on the 20m.ph. speed restriction sign on the Drefach C.P, School were working.
- Matter reported by local member to the County Council.
- **Resolved:** To receive, note and approve the actions taken.

20.4 Gorslas. Request from Welfare Association.

- The Association had submitted a request that, in view of the impending village carnival and the media coverage generated by the forthcoming women's cycle race the Community Council attend to and tidy up various areas in the vicinity of Gorslas Square.
- **Resolved:**
 - (i) That the Community Council appreciated and supported the Welfare Association's aim and could assist by attending to the bus shelter and the cutting of the grassed area.
 - (ii) Regrettably, as the flower beds in question were the responsibility of the County Council, then the association be advised to contact them direct.

20.5 Gorslas. Traffic Sign Cefneithin Road approach to Gorslas Square.

- The Clerk advised that, during a visit to the park on the 11th May,2019, it had become apparent that the posts supporting the sign had moved and the metal sign become detached.
- As there was a danger to vehicles and pedestrians using the footpath the matter had been reported to the County Council
- **Resolved:** To receive, note and approve the actions taken.

21.0 Agenda Item 8. Members Reports

21.1 PACT Monthly Meeting.

- Meeting cancelled due to difficulties in securing a venue.
- **Resolved.** To receive, note and approve the actions taken.

21.2 Urdd Eisteddfod Carmarthenshire Fundraising Committee

- Cllr Nia Lewis advised members that she had attended recently a meeting of the committee. An outline was provided of the various activities by which individuals or organisations could contribute to the event. Further information could be obtained from Cllr Lewis.

- **Resolved:** To receive and note the information provided.

21.3 County Council Update.

- Cllr Aled Vaughan Owen provided an update for members on issues at both County and ward level.
- **Resolved:** To receive and note the information provided.

21.4 Middleton Memories.

- Cllr Clive Green drew members attention to an event which would be held at the National Botanic Gardens, Llanarthne on each Wednesday throughout May.
- Memories and pictures of the Middleton Estate would be collected and displayed at an exhibition at the Botanic Gardens on the 12th June, 2019.
- **Resolved:** To receive and note the information provided.

22.0 Agenda Item 9. Correspondence.

22.1 Consultation.

No	From	Details
22.2	Welsh Govt	<ul style="list-style-type: none"> • Proposals to Amend Public Audit act (Wales) 2013 including: - (i) Fee Charging (ii) Quorum for Audit Board/Reporting of Accounts (iii) Explore other issues which could benefit from review (iv) Closing date: 03/05/19.
22.3	Carms C.C.	<ul style="list-style-type: none"> • Carms C.C. Local Toilet Strategy. Survey on CC website. • Closing Date for receipt of views 19/05/19.

22.4. General Correspondence

No	From	Subject
22.5	Gorslas Welfare Association	<ul style="list-style-type: none"> • Invitation to members to attend and the Chair to judge, the carnival floats for the event which starts 1.00p.m on Saturday 15th June, 2019.
22.6	Gorslas Welfare Association	<ul style="list-style-type: none"> • Requested clarification as to whether or not it will be possible to hold the carnival in the park this year.
22.7	Keep Britain Tidy	<ul style="list-style-type: none"> • Enquiring as to whether or not the Community Council is participating in the Great British Spring Clean event 23/03/19 to 23/04/19.
22.8	Play Wales	<ul style="list-style-type: none"> • Electronic copy of newsletter available from Clerk
22.9	Police and Crime Panel News	<ul style="list-style-type: none"> • Latest bulletin available on website or electronically from Clerk

22.10	Carms C.C.	<ul style="list-style-type: none"> Free Managing Green Spaces Workshop. National Botanic Garden, Llanarthne, on Friday 28th June from 10.00a.m to 16:30hrs.
22.11	Carms C.C.	<ul style="list-style-type: none"> Invite responses relating to the Council's planning experiences. Survey online. Link available from Clerk.
22.12	Carms C.C.	<ul style="list-style-type: none"> Request for details of training undertaken during 2018/19 relating to Code of Conduct. Request for Number of Declarations of Personal Interests 2018/19.
22.13	Menter Cwm Gwendraeth	<ul style="list-style-type: none"> Next Meeting Gwendraeth Group of Councils- Pontyberem 16/05/19
22.14	Dyfed Pensions	<ul style="list-style-type: none"> Seeking an Employer representative to serve on the Pensions Board. Closing date: 31/05/19
22.15	Dyfed Powys Police and Crime Commissioner	<ul style="list-style-type: none"> Inviting applications for grants of between £5k and £ 10k on schemes which will have a positive impact on safety and security of local communities and demonstrate collaborative working. Closing date 24/05/19
22.16	Carms C.C.	<ul style="list-style-type: none"> Two free sessions on Code of conduct training. Sessions begin at 6.00p.m 10/07/19 at Llanelli Town Hall. 16/07/19 at County Hall Carmarthen. Booking required by 14/06/19
22.17	Cams C.C.	<ul style="list-style-type: none"> OVO Ladies Cycling Tour Saturday 15th June,2019, in Carmarthenshire. Link regarding Information pack on community involvement in the event available from Clerk.
22.18	Carms C.C.	<ul style="list-style-type: none"> Maesybont C.P. School will not receive pupils as from 29/04/19. The Maesybont catchment areas will be re-distributed on the basis of the school nearest to the home address.

- **Resolved:**

- (i) To receive and note the information provided.
- (ii) Item 22.6. Noted that the carnival would not be making use of the park this year.
- (iii) Item 22.16. Places be reserved for Cllrs Tina Jukes, Andrew King, the new member for the Gorslas Ward and the Clerk at the training event on 16/07/19.

23.0 Agenda Item 10 One Voice Wales.

23.1 Newsletter

- The latest edition of the newsletters has been circulated electronically to members.
- **Resolved:** To receive and note the information provided.

23.2 Joint One Day Event One Voice Wales/ SLCC- Swansea 15th May,2019.

- Details of the course and costs were provided.
- **Resolved:** To receive and note the information provided.

23.3 Training Event: Place Plans. Training Event Llanrwst 11th June,2019.

- Details of the course content and costs were provided for members.
- **Resolved:** To receive and note the information provided.

23.4 IRPW Annual Allowance to Members.

- The association is in dialogue with HMRC regarding the tax Status of the allowance.
- Members were reminded that in order for payment to be made it was necessary to return the completed payroll starter form which had ben distributed previously.
- Those members who did not wish to claim the payment were required to return a signed declaration to the Clerk to that effect.
- **Resolved:** To receive and note the information provided.

23.5 Annual General Meeting

- The Council had been invited to submit up to two motions for debate at the A.G.M.
- Any proposed motion must be accompanied by an explanatory note (not exceeding 150 words). Both the proposer and seconder must be present at the A.G.M.
- **Resolved:** To receive and note the information provided.

24.0 Agenda Item 11 Planning Matters

24.1 Planning Applications.

No /Ref	Type and Description	Location
W/38551	Full Planning. Detached single storey block of garages/car ports and single storey sun room.	Pen Rhos, Maesybont, SA14 7HA.
W/37479	Amended Plan. Outline Planning Permission. Erection of new home.	112 Carmarthen Road, Cross Hands SA14 6TD
W/37809	Amended Plan. Full Planning. Change of use of former agricultural pasture to form an extension yard for the display and storage of leisure vehicles and caravans.	Land at rear of Continental Leisure Vehicles, Heol Parc Mawr, Cross Hands, SA14 6RE.
W/38689	Full Planning. Proposed Agricultural Building	Land off Blaenhirwaun Road, Drefach, SA14 7AJ.
W/38766	Full Planning. Proposed alteration of approved dwelling to include rear conservatory extension. .	Plot 224, Maes Y Parc, Cross Hands, Llanelli. SA14 7DS.
W/38790	Modification of Section 106 agreement. To amend unilateral agreement to phase payments to 50% on occupation and 50% on disposal.	Land off Penygroes Road, Gorslas.

- **Resolved:** To receive and note the information provided.

25.0 Finance Agenda Item 12.

25.1 Budget Out Turn 2018/19

- End of year out-turn figures for each budget heading had been provided for members as part of the update report.

25.2 Summary – Income and Expenditure

Summary	Income Budget	Outturn
Income External (Ex Reserves)	112,415	110,371
Total Expenditure	111,810	105,840
Reserves	605	+ 4,531

- Individual income and expenditure budgets varied from the original precepted budget during the year as a result of successful in year grant applications, the resolution of section 106 dispute and savings in other service areas.

25.3 Summary-Overall Reserves 31/03/19.

Reserves Summary	B/F 17/18	18/19	C/F to 19/20
Cash Balance from 17/18	49,650		
Add transfer Cashbook Reserves 18/19		4,531	
Total Reserves			54,180

25.4 Allocation of Reserves 2019/20 Financial Year

Allocation of Reserves	Commitments Outstanding	19/20
Total Available		54,180
To meet previous Years Commitments	3,390	
Add commitments outstanding 2018/19	4,515	
Earmarked Depreciation Fund	32,000	
Operational Reserve (23% of precept income)	18,790	54,180

- Reserves: The level of reserves shown in the cashbook at the end of the financial year was increased by £ 4,531.
- This figure is reduced by £ 4,515 which is the figure due in respect of works undertaken during 2018/19 but for which invoices had not been received.
- Overall therefore the income and expenditure during the year had a neutral effect on the level of reserves.
- As advised by the External Auditor the level of operational reserves has been increased from that of the previous years.
- **Resolved.** To receive, note and approve the information provided.

25.6 Monthly Statement of Receipts and Payments

(i) Payments Made.

March

Paid To	Description	Amount
DANFO	Monthly Charge	468.00
Spencer Environmental	Monthly Grass Cutting Charge	1,476.07
WCVA	Monthly Payroll Charge	22.20
Staff	Monthly Wages and Travel	980.75
Carms C.C.	Public Lighting Inspection Charge	1,259.06
G.L.Jones	Provision Play Equip Drefach Park	6,474.00
T.B.M.	Litter Feb	522.00
Drefach Welfare Association	Hire of Hall 07/03, 11/03 and 21/03/19	35.00
Newsquest	Advert Land Disposal Gors Park	339.84
Menter Cwm Gwendraeth	Translation Jan/Feb	169.50
SWALEC	Charges Gors Toilets 07/12 to 12?03	48.80
Chair	Refund Costs Chairs Fund	220.00

April

Paid To	Description	Amount
DANFO	Monthly Charge	630.00
WCVA	Monthly Payroll Charge	22.20
Staff	Monthly Wages and Travel	1076.43
Carms C.C.	Inspection 18/19. Maintenance Gors Park	4,515.24
Information Commissioner	Annual Data Act Registration Charge	40.00
Bowen and Weaving	Litter Bin Drefach Park	234.00
One Voice Wales	Annual Subscription	687.00
SLCC	Annual Trial Subscription	187.00

(ii) Income

Received from	Description	Amount £
March CCC	Play Grant -Drefach	5,000
March Barclays Bank	Quarterly Interest	17.22
April C.C.C.	1 st Instalment Precept	30,240.00

- **Resolved.** To receive, note and approve the actions taken.

25.7 External Audit for 2018/19

- Notice of audit has been received from Grant Thornton UK.
- Date for return of information 3rd June,2019.
- Closing date for electors to view the accounts is 29th July,2019.
- Audit 2018/19: Documentation currently with the Council's Independent Auditor.
- Fees: It has been advised that the External Auditor made errors in relation to the fees charged for their work in respect of previous audits.
- The Community Council will have to meet the additional cost for the 2018/19 year. Welsh Government will meet the costs for the three previous financial years.

- **Resolved.**
 - (i) Receive and note the information provided.
 - (ii) Review the additional cost as part of the budget review in June.
 - (iii) Note that the annual return deadline of June 3rd will not be met.

25.8 Public Lighting Cost 2019/20.

- The County Council indicate that the likely cost of the service in 2019/20 will be £8,727.07 (ex VAT) which is higher than the budgeted amount of £ 8,160.
- Members were advised that the County Council were in the process of finalizing a scheme for the replacement of existing street lights with LED units. The scheme would be on an invest to save basis requiring investment from the Community Council. It was likely that investment would be paid back within a short period.
- **Resolved.** To receive and note the information provided and to review costs as part of the budget review in June.

25.9 Budget Review 2019/20.

- It is recommended that the budget for 2019/20 is reviewed at the June meeting of the Council to cater for known increases or decreases in costs.

26.0 Agenda Item 13 Next Meeting

- Monday 10th June, 2019, at Drefach Welfare Hall.
- There being no further items of business the Chair Declared the meeting closed at 9.00p.m