

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of the meeting of the Gorslas Community Council held at Drefach Welfare Hall on Monday, 10th June, 2019, at 7.00 p.m.

27.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Tina Jukes (Chair), Iestyn Llwyd (Vice Chair), Simon Martin, Clive Green, Darren Price, Anthony Rees, Aled Vaughan Owen, Andrew King, Terry Jones and Nia Lewis.
- Others: Llew Thomas Clerk to the Council and Hefin Jones Translator.
- Apologies for absence: Cllrs David Evans, Wynne Jones, Janice Price, Linda Williams and Wyn Edwards.

27.1 Welcome.

- The Chair welcomed everyone and declared the meeting open at 7.00p.m.

28.0 Agenda Item 2 Declaration of Interest

- Declarations of a personal, but not prejudicial interest, were declared by Cllrs Darren Price and Aled Vaughan Owen, as elected members of the body seeking to purchase the land at Gorslas Park.
- The Clerk advised dispensations had been applied from the monitoring officer permitting the Councillors to take part in discussions regarding the new school.
- Cllr Aled Vaughan Owen declared a personal but not prejudicial interest in consideration of financial assistance as a member of the Gorslas Welfare Association which was one of the bodies seeking financial assistance.
- The Clerk advised that dispensation had been received for members of the Welfare Associations to take part in discussions regarding the Associations.
- **Resolved:** To note and record the declaration of interest.

29.0 Agenda Item 3. Exclusion of Press and Public.

- It was proposed by Cllr Clive Green and seconded by Cllr Andrew King, that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the press and the public be excluded from discussion relating to the Proposed Sale of Land at Gorslas Park for the purposes of erecting a new primary school as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
- **Resolved:** The motion was agreed unanimously.

30.0 Agenda Item 4. Consider the Minutes of the Previous Meeting.

- Members proceeded, under the direction of the Chair, to examine each page of the minutes of the Annual General Meeting and Ordinary Monthly Meeting of the Council held on Monday, 13th May, 2019.

- **Resolved:**

- (i) Annual General Meeting: Proposed by Cllr Clive Green and seconded by Cllr Darren Price and agreed by all that the minutes of the Annual General Meeting of the Council held on the 13th May,2019, be approved and confirmed as an accurate representation of the discussions and decisions made.
- (ii) Ordinary Meeting: Proposed by Cllr Clive Green and seconded by Cllr Andrew King, and agreed by all that the minutes of the Ordinary Meeting of the Council held on the 13th May,2019, be approved and confirmed as an accurate representation of the discussions and decisions made.

31.0 Agenda Item 5. Matters Arising from the Minutes.

- An update was provided for members in relation to the following matters: -

Ref	Item	Update
31.1	Cefneithin Hall Lease	• Discussion with Solicitor commenced.
31.2	Gorslas Ward Co-Option.	• Confirmation received of acceptance.
31.3	Future Joint Training Events	• Arranged for 6.30p.m Thursday 13/06/19 Gorslas Church Hall.
31.4	Grass Cutting Contract	• Previous arrangements re-instated
31.5	Insurance Cover	• Policy renewed for 3 years
31.6	Public Footpath 31/14.	• CCC advised objection withdrawn
31.7	Remedial Work Parks	• Awaiting costings for tree work
31.8	Remedial Work Equipment	• Awaiting progression.
31.9	New School	• Refer to Parks and General Matters
31.10	Gorslas Park- Replacement Equipment Tenders	• Awaiting progression.
31.11	Cefneithin MUGA - Rust	• Awaiting progression.
31.12	Gorslas Road Sign	• No response from CCC
31.13	Drefach Lights/ Sign	• No response from CCC
31.14	Cycling Event.	<ul style="list-style-type: none"> • Flowerbeds Gorslas Square. Gorslas Welfare Association offer to attend to the beds. • CCC to undertake some basic weeding • Bus Shelter has been cleaned. • CCC advised of availability of Park Car Parks

- **Resolved:**

- (i) To receive, note and approve the information provided and actions taken.
- (ii) To consider any further actions necessary under the relevant agenda heading.

32.0 Agenda Item 6. General and Park Matters.

32.1 Proposed Sale of Land at Gorslas Park. New Primary School.

(i) Independent Valuation.

- An update was provided in relation to unsuccessful attempts to reach agreement with the County Council regarding meeting the requirements of the External Auditor for a market valuation of the land being considered for disposal.
- **Resolved:**
 - a) The Sub-Committee be authorised to consider and decide upon the basis of the valuation and,
 - b) With the agreement of the Chair of the Sub-Committee a meeting of the Sub-Committee be convened immediately following the ordinary meeting of the Community Council to consider and decide upon the matter.

(ii) Park Car Park.

- A communication had been received from the Gorslas Welfare Association conveying concerns regarding the effect of an extended closure of the facility during the building of the new school on various groups including park users, businesses, local residents and parents taking children to the current school.
- **Resolved:** The County Council be requested to include consideration of those issues in the planning of any future work programme.

32.2 Standing Orders 2019.

- The Council is required to consider and adopt Standing Orders for the year.
- The current Standing Orders were reviewed and revised in September 2018.
- **Resolved:** That the Standing Orders, as revised in September 2018, be adopted

32.3 Membership Sub-Committee

- Due to a variety of circumstances the current membership did not provide for the Gorslas Ward to be represented by a member with voting rights.
- **Resolved:** To address the temporary imbalance that for the current municipal year Cllr A. King's membership be altered to provide full voting rights.

32.4 Land Cefneithin Park. Lease Land for Village Hall.

- Discussions had commenced with a solicitor regarding the drawing up of a new lease in respect of the above.
- During the process the solicitor identified an issue arising from the wording of the original lease and land registration document. Accordingly, the Community Council were advised, as safeguard to purchase additional insurance cover.
- **Resolved:**
 - (i) That the additional insurance cover be purchased.

- (ii) That the Sub Committee and Clerk meet with the Welfare Association and solicitor to discuss the options for moving forward and regularising the position.

32.5 Land: Drefach Park

- In the light of the issues arising from the arrangements relating to the Hall at Cefneithin clarification was sought as to the land and hall at Drefach Park.
- **Resolved:** That the matter be investigated and clarification obtained from the Community Council's solicitor.

32.6 Tree Survey

- Costings had been obtained in respect of the work required at the three parks.
- **Resolved:** Contractor B Lampeter Trees be appointed to undertake the work.

32.7 Cefneithin Park – Activity Days.

- Carmarthenshire County Council had sought permission to hold free sessions in the park over the summer holidays for a few hours a week.
- **Resolved:** That subject to the necessary insurance and safety arrangements being in place the request be approved.

32.8 Gorslas Public Conveniences.

- May Useage: 632 individuals.
- **Resolved:** To receive and note the information provided.

32.9 Replacement Equipment.

- The following section 106 funds are available for the Community Council to make an application for in respect of replacement equipment: -
 - (i) Gorslas Ward - £ 83,500
 - (ii) Cefneithin Ward - £ 19,428
- The Community Council has £32k earmarked within reserves for the purchase of replacement equipment.
- **Resolved:** That an amount of £10k per park i.e. £30k in total be allocated within the reserves for the purchase of new equipment at each of the parks.

32.10 Cefneithin Park. Cycle Event Saturday 15th June,2019.

- A request was received from the Cefneithin and Foelgastell Welfare Association for permission to use the park for a cycling event connected with the OVO Women's cycling event.
- **Resolved:** That the request be approved.

32.11 Drefach Park. Grass Cutting Regime.

- In response to an enquiry the Clerk advised that the grass in the park was cut approximately every two weeks during the growing season.
- **Resolved:** To receive and note the information provided.

32.12 Drefach Park. Consultation Drefach C.P. School.

- Cllr Nia Lewis reported that a session with children was planned to provide feedback on a choice of equipment for the park which could be linked to science and other areas of the curriculum.
- **Resolved:** To receive and note the information provided.

32.13 Gorslas Park. Damaged Litter Bin.

- The litter bin adjacent to the teen shelter has been damaged beyond repair. A replacement bin has been ordered at a cost of some £234.
- **Resolved:** To receive and note the information provided.

33.0 Urgent Local Matters.

33.1 Drefach Overgrown Footpath B4310 – Mansel Arms towards Drefach.

- Concern was conveyed by members that, due to overgrowth, a wheelchair user was having difficulties in using the footpath.
- The matter was reported to the County Council who issued an order for the works to be undertaken.
- Members advised that work had been carried out on an adjacent section of road however the footpath overgrowth had not been cut back. The issue for the wheelchair user therefore persisted.
- **Resolved:** That the County Council be advised of the situation and asked to attend to the matter forthwith.

33.2 Drefach. Broken Stay Cable Western Power Pole Bron Yr Ynn.

- A report was received that the ground support cable was loose and had been wrapped around the wooden pole. The loose end of the cable being made up of steel strands represented a hazard to the public.
- Reported to Western Power who attended site and resolved the issue that day.
- **Resolved:** To receive, note and approve the actions taken.

33.3 Cefneithin – Wooden Bench Heol Treventy.

- Slats broken. Instruction for repair pending.
- **Resolved:** To receive, note and approve the actions taken.

33.4 Gorslas. Land Slippage Embankment Cross Hands Road at Cwm Mwyn.

- Concerns had been conveyed previously to the County Council regarding the slippage of the land at this point.
- The County Council had visited the site and were examining possible solutions.
- A report of further movement of the land had since been received.

- The County Council had been advised of the report and are arranging a further site visit to monitor the situation.
- **Resolved:** To receive, note and approve the actions taken.

33.5 Cefneithin: Diversion Footpath 31/14 Heol Y Parc Cefneithin

- Notice had been received of the County Council's proposal to divert the footpath. Copies of proposal had been circulated electronically prior to the meeting. Hard copies available from Mynydd Mawr Woodland Centre.
- **Resolved:** To receive and note the information provided.

33.6 Community Council Website.

- It was noted that on the Community Council website that the link to certain photographs of the Drefach area were not working.
- **Resolved:** That the matter be attended to as soon as possible.

33.7 Drefach: Communication from developer re L.D.P. Meeting.

- Cllr Clive Green enquired as to whether or not individual members had responded to an e mail communication from a developer related to the above.
- Members had noted the issues raised in the communication but had considered that a response was not required. Cllr Aled Vaughan Owen however advised that he had responded and addressed the issues in the communication.
- **Resolved:** To receive and note the information provided.

33.8 Merched Capel Hebron. OVO Women's Cycling Event 15th June,2019

- Members reported that a cyclotron event was being held by the group in connection with the OVO Women's Cycling Race.
- **Resolved:** To receive and note the information provided.

33.9 Gorslas Square Planters and Tidy Up.

- It was reported that the Gorslas Welfare Association's request to the County Council to take over responsibility for the planters had been refused.
- The County Council had advised that they would however be prepared to grant a licence to the Community Council for the maintenance of the planters.
- **Resolved:** That Cllr Aled Vaughan Owen and the Clerk obtain further information on the matter.

34.0 Agenda Item 8. Members Reports

34.1 PACT Meeting March

- No meeting held.
- **Resolved:** To receive and note the information provided.

34.2 County Council.

- Cllrs Aled Vaughan Owen and Darren Price provided an update on County Council matters which were relevant to the community and area.
- **Resolved:** To receive and note the information provided.

35.0 Agenda Item 9. Correspondence.

35.1 Consultation.

No	From	Details
35.2	Office of Future Generations.	<ul style="list-style-type: none"> • National Conversation on the future of Wales for input into Future Generations report 2020. Details and resource pack on website. • Meeting to discuss Carmarthen Quins Building 20th June,2019. 14:00 to 17:00. • Responses by 1st November,2019.

35.3 General Correspondence

No	From	Subject
35.4	Chair Llanon Community Council	<ul style="list-style-type: none"> • Invitation for the Chair of Gorslas Community Council to attend a Celebration Event at Tumble Hall on 01/06/19.
35.5	Carms.C.C.	<ul style="list-style-type: none"> • Invitation for members to attend Town and Community Council liaison forum meetings 19/06/19 C Hall Carmarthen
35.6	Hywel Dda UHB	<ul style="list-style-type: none"> • Invitation to attend Health and Wellbeing Design Evaluation Toolkit Workshop. Llandybie Hall 22/05/19
35.7	Carms C.C.	<ul style="list-style-type: none"> • Application form for Safe Routes to School Schemes. Applications to include input from schools and commitment to produce, and monitor, a Community Travel Plan for the area. Closing date 26/07/19.
35.8	Carms C.C.	<ul style="list-style-type: none"> • OVO “Best shop window” competition. Closing Date 07/06/19.
35.9	Jobcentrejobs	<ul style="list-style-type: none"> • Request link be provided on Community Council website to help people find their nearest job Centre.
35.10	M Lange	<ul style="list-style-type: none"> • Copy of communication to C.C.C. advising of Japanese Knot Weed at two locations, banks of stream on B4297 at Troed Yr Rhiw and some 50 yards on the B4297 towards Llyn Llech Owain road.
35.11	Scope	<ul style="list-style-type: none"> • Seeking possible locations for a clothing recycling bin to be located.
35.12	Wales Audit Office	<ul style="list-style-type: none"> • Webinar Financial Governance and Management on 02/07/19.
35.13	Keep Wales Tidy	<ul style="list-style-type: none"> • Advise of change of focus to prevention and behaviour change rather than hands on help at clean ups. • There will be help to set up litter groups, hubs where equipment can be borrowed and promoting two national clean up events.

- **Resolved:** To receive and note the information provided.

36.0 Agenda Item 10 One Voice Wales.

36.1 Newsletter

- The latest edition has been circulated electronically to members.
- **Resolved:** To receive and note the information provided.

36.2 Annual Innovative Practice Conference BUILT Wells 10/07/19

- The event is to include speakers on a variety of subjects as well as a host of exhibitors. Details available from Clerk.
- **Resolved:** To receive and note the information provided.

36.3 On Line Training Courses

- Advise that a number of online training courses were available for members.
- **Resolved:** To receive and note the information provided.

37.0 Agenda Item 11 Planning Matters

37.1 Planning Applications.

No /Ref	Type and Description	Location
W/37867	Variation of condition 2 (Amend decision to approved plans) of consent W/07507(Barn conversion to dwelling approved 25.1004)	Barn adjacent to Mansel Arms, Porthyrhyd SA32 8BS.
W/38296	Full Planning Proposed Porch Extension, Single Storey Side Extension and single storey rear extension.	Oakfield, 44 Cwmmawr Road, Drefach, Llanelli, SA14 7AF.
W/38766	Full Planning, Proposed alteration to approved dwelling to include rear conservatory extension	Plot 224, Maes Y Parc, Cross Hands, Llanelli, SA14 7DS
PA/16692	Statutory Pre-Application Consultation. Proposed Construction of the Cross Hands Wellbeing- Hub with associated works.	Land at Cross Hands Retail Park, Cross Hands, SA14 6NB.
W/38932	Full Planning. Proposed Garage.	Y Garth Capel Seion Rd, Drefach, SA14 7BN.

- **Resolved:** To receive and note the information provided and that: -
 - (i) P/A 16692. Development was within the Llannon Community Council area.
 - (ii) W/38932. There had previously been issues with access to the property. Cllr Anthony Rees would review and submit observations if required.

38.0 Finance Agenda Item 12.

38.1 Internal Auditor Report 2018/19 Financial Year.

- The Internal Auditor, having carried out the prescribed test in relation to the Council's Internal Control Systems, concludes that there are no matters which are required to bring to the attention of the Council.

- **Resolved:** To receive and note the information provided.

38.2 External Audit 2018/19 Annual Return Accounting Statements.

(a) Accounting Statements

- The required accounting statements would be forwarded to the Auditor as part of the Annual Return and were considered by members. They included the following:-

Annual Return - Gorslas Community Council			
Ref	Statement Income/Exp	31 03 18	31 03 19
1	Balances B/F	77,437	49,650
	Income		
2	Add Income from Local Tax	76,170	81,290
3	Total Other Receipts	5,765	29,081
	Expenditure		
4	Staff (Clerk and Shelter Cleaner)	22,055	23,029
5	Loan Interests	0	0
6	Total Other Payments	87,667	82,811
7	Balances Carried Forward	49,650	54,181
	Statement Balances		
8	Debtors and Stock Balances	0	0
9	Total Cash/Investments	49,650	54,181
10	Creditors	0	0
11	Balances C/F	49,650	54,181
12	Total Fixed Assets	425,923	437,951
13	Total Borrowing	0	0
14	Trust Funds	N/A	N/A

b) Annual Return Governance Questions Part 1 and Part 2.

- Members considered and provided responses to each of the questions in the Annual Return relating to the Accounting and Governance statements.
- **Resolved:** That the Chair sign the Annual Return to confirm that the Council was satisfied it had the appropriate measure in place and had met the specified requirements.

38.3 Consideration of Requests for Financial Assistance

- Cllr Aled Vaughan Owen declared an interest as a member of the Gorslas Welfare Association who had made application for financial assistance.

- Members were advised that in considering such matters there was a requirement to take into account whether or not the award would be commensurate with the benefit to the community and /or the inhabitants of the area i.e. those residing within the electoral wards of Gorslas Community Council.
- Details of the submissions received and of the budget available were provided.
- **Resolved: -**
 - (i) That a donation of £50 be made to the Wales Air Ambulance.
 - (ii) That the period of application be extended to the 31st August,2019 and new applications considered at the September meeting of the Council.
 - (iii) That the social media forums be updated accordingly.
 - (iv) That financial assistance be provided in respect of burial grounds to the same organisations and at the same level as those authorised for the 2018/19 year.

38.4 Statement of Monthly Income and Expenditure/ Receipts and Payments

(i) Expenditure

Paid To	Description	Amount
DANFO	May P Conv Charge	651.00
Spencers Environmental	April/ May and Knotweed	3,428.50
WCVA	Monthly Payroll Charge	20.10
TBM	April Charge	480.00
Staff	Monthly Wages and Travel	1,103.23
Lyn Llewellyn Audit Services	Audit 2018/19	460.00
BHIB Insurers	Insurance Policy	1,456.96
Bowen and Weaving	Copier Paper	20.10
Drefach Welfare Association	Hire of Hall 07/05/19	10.00
Morgan and Morgan	Ink Cartridges	119.98
Dwr Cymru	Charges Gorslas Toilets	88.93
Menter Gwasanaethau	Translation Charges May	99.90

(ii) Income

Received from	Description	Amount £
HMRC	VAT Refund	12,498.88

- **Resolved:** To receive, note and approve the actions taken.

39.0 Agenda Item 13 Next Meeting

- Monday 8th July, 2019, at Cefneithin C.P. School.
- There being no further business the Chair closed the meeting at 9.00p.m.