

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Minutes of an online meeting of the Sub Committee

held on Tuesday, 26th January, 2021, at 19.00 hrs.

1.0 Agenda Item 1: Record of those Present/Apologies

- Members: Iestyn Llwyd (Chair), Andrew King (Vice Chair) Tina Butler, Terry Jones, Nick Beckett, and Darren Price.
- Others: Llew Thomas, Clerk to the Council.
- Apologies for absence: Cllrs Nia Lewis and Aled Vaughan Owen.

1.1 General.

- The Chair welcomed everyone to the meeting which was declared open at 19:00hrs.
- The meeting also wished to extend its sympathy to Cllr Andrew King and his family on the passing of a close friend of the family.

2.0 Declaration of Interests.

- A declaration of interest was made by Cllr Darren Price in relation to item 5.0 Draft Management Agreement New School as a member of the County Council which would be party to the agreement.
- The Clerk advised that the Monitoring Officer had stated that the interest was such that it would allow the County Councillor to participate fully and vote on matters related to the new school.
- **Resolved:** To note and record accordingly.

3.0 Approve Minutes of Previous Meeting.

- Members considered and approved the minutes of the meeting held on the 18th December, 2021.
- **Resolved:** To approve as being a correct record of discussions and decisions made at the meeting.

4.0 Update Precept and Draft Budgets.

- The Chair provided an explanation of the discussions and decisions at the last meeting for those members who were not present.
- As a week had passed since the previous meeting the opportunity was taken to discuss and revisit the issues and decisions made, in particularly relating to a long-term strategy to fund the purchase of replacement equipment.
- **Resolved:** That the recommendations previously agreed remain unchanged.

5.0 Draft Management Agreement.

- Cllr Darren Price joined the meeting for the duration of discussions on this item only.
- Discussion took place in relation to the draft document with the following changes being proposed: -
 - (i) Community Use MUGA: Closing times to be 10.00pm, or earlier, if so determined by the Community Council.
 - (ii) Clause 3.8: Timescales for Reporting Damage: CCTV covering of the relevant areas to be sought allowing a revision of the clause.

- (iii) Clause 5.1 Community Events: Wording to include “for which permission shall not unreasonably be withheld”.
- (iv) Community Council Office: To be revised so as to recompense the school for any identifiable additional cost falling on the individual school budget.

- **Resolved:**

- (i) That the proposed changes be accepted and the document revised accordingly.
- (ii) That the item be placed on the agenda for discussion at the next meeting and members provided with a copy of the revised document.
- (iii) The relevant parties be contacted to progress a meeting.
- (iv) The views of the Head of Access to Education on the draft document be sought.

6.0 Revised Structure - Method of Working.

- The full Council at its January meeting had requested the Sub Committee to examine and make recommendations in relation to the options for a revised operational structure.
- The Chair took members through the options document considered by the Council page by page through sharing the document with attendees online.
- A variety of options were considered and tested against a number of different scenarios which had arisen in the past and the benefits and de merits of each option.
- It was recognised that to provide the best service to the public the structure allowed a speedy response where that was needed and a structured mechanism for the effective planning and development of services over a longer period.
- **Resolved:** To recommend to Council that: -
 - (i) The Council, as the corporate body has overall responsibility and makes decisions. All of the Sub Committees work within the powers and constraints delegated to it by the full Council.
 - (ii) The Sub Committee retain responsibility for the Strategic Plan. It has no decision-making or spending powers. Its role will be to co-ordinate the input from the three new Sub Committees and ensure they are in alignment and then to make recommendations to the full Council.
 - (iii) The following Sub Committees be established to deal with Strategic and developmental issues.
 - a) Assets and Maintenance – Volunteer Ward Members
 - b) Policy and Governance – Volunteer Ward Members, County Councillor and OVW Rep.
 - c) Communications. As per existing membership.
 - d) The three Committees report to the Sub Committee.
 - (iv) Ward Meetings: To be held between full Council meetings. The timing and format to be decided by each ward to suit their needs. The option of inviting the public to attend the ward meetings to be considered. Ward meetings to feedback directly to full Council- they have no decision-making powers or authorisation to spend/raise money.
 - (v) Operational Matters:
 - a) Urgent Operational Matters: The Clerk be authorised to determine and incur expenditure up to £1.5k on such matters where it is considered there is a risk to person, property or it is necessary to otherwise protect the Council or public.

- b) Routine Maintenance Matters under £ 500. The Clerk to action and authorise expenditure relating to minor items of routine maintenance where it is in accordance with the Council's key objectives of maintaining assets in a good, safe and serviceable condition.
- c) In both circumstances the relevant ward and Sub Committee members to be advised of the proposed actions prior to commissioning. If that is not possible as soon as practical afterwards. Full details to be reported at the next meeting of the Council.

7.0 Closure of Meeting.

- Next Meeting: To be arranged.
- There being no further business the Chair closed the meeting at 21.16hrs.