

**CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL**  
**Minutes Annual General Meeting of Gorslas Community Council held**  
**online on Monday, 11<sup>th</sup> May, 2020, at 7.00p.m.**

**1.0 Agenda Item 1: Record of those Present/Apologies**

- Members: Cllrs Tina Butler, (Chair) Iestyn Llwyd, (Vice Chair), Simon Martin, Wyn Edwards, Nia Lewis, Clive Green, Aled Vaughan Owen, Anthony Rees, Terry Jones, Andrew King, Darren Price, Linda Williams, Nicholas Beckett and Brian Kirby.
- Others: Llew Thomas Clerk to the Council.
- Apologies for absence: Cllr Janice Price.

**1.1 Welcome**

- Cllr Tina Butler welcomed everyone and declared the meeting open at 7.00p.m.
- The apologies for absence were accepted and approved.

**2.0 Agenda Item 2 Declaration of Interest**

- There were no declarations of personal interest.

**3.0 Agenda Item 3 New Members: Declaration of Acceptance of Office.**

- Gorslas Ward: Cllr Nicholas Beckett formally accepted the offer of serving as a member for the Gorslas Ward and duly read out and signed the declaration of office. The proceedings were witnessed live by the Proper Officer and other members of the Council by remote online viewing.
- Cefneithin Ward: Cllr Brian Kirby formally accepted the offer of serving as a member for the Cefneithin Ward and duly read out and signed the declaration of office. The proceedings were witnessed live by the Proper Officer and other members of the Council by remote online viewing.
- The Clerk advised that the new members were now duly appointed and could participate in proceedings as full members of the Council.

**4.0 Agenda Item 4. Chair's Report 2019/20**

- Cllr Tina Butler stated that she had thoroughly enjoyed and learnt a great deal from her experiences as the Chair of the Council over the past year.
- It was the first time that Cllr Butler had served as Chair and she had greatly appreciated the support which her fellow Councillors had provided during what had been a very busy and memorable year not least as she had become married during July.
- The Chair had arranged for a summary of her term in office to be circulated to members prior to the meeting amongst which was the finalisation of some three years of negotiations with the County Council relating to the donation of land at Gorslas Park to enable a new primary school.

- During the early part of the year she had been able to attend a number of interesting, enjoyable and informative events which had demonstrated the variety of activities which take place within the community.
- The later part of the year had seen unprecedented events with the country being subject to a “lockdown” from the 23<sup>rd</sup> March,2020.
- Whilst it had not been possible to hold or attend any events since that date it was notable that many of those community organisations had come to the fore in offering assistance to those who needed it within the area.
- Cllr Butler thanked members for the honour and privilege of leading the Council over the last year and for their determination and efforts to do the best for the residents
- **Resolved:** To thank the Chair for her work during the year.

#### **5.0 Agenda Item 5 Elect a Chair of the Council for the 2020/21 Municipal Year.**

- It was proposed and seconded that Cllr Iestyn Llwyd be appointed to the position of Chair of the Council for the forthcoming year.
- **Resolved:** Unanimously agreed that Cllr Iestyn Llwyd be appointed as Chair of Gorslas Community Council for the municipal year 2020/21.

#### **5.1 Chair. Confirmation of Acceptance of the Office.**

- Cllr Iestyn Llwyd confirmed acceptance of the offer thanking members for the honour of being appointed as Chair.
- The declaration of acceptance of the office was duly read out and signed with members and the Proper Officer witnessing the proceedings by means of live remote viewing.
- Cllr Llwyd then formally took the Chair for the remainder of the meeting.

#### **5.2 Elect a Vice Chair of the Council for the 2020/21 Municipal Year.**

- It was proposed and seconded that Cllr Andrew King be appointed to the position of Vice Chair of the Council for the forthcoming year.
- **Resolved:** It was unanimously agreed that Cllr Andrew King be appointed as Vice Chair of the Community Council for the municipal year 2020/21.

#### **5.3 Vice Chair. Confirmation of Acceptance of the Office.**

- Cllr Andrew King confirmed acceptance of the offer and thanked members for the honour of being appointed as Vice Chair.
- The declaration of acceptance of the office was duly read out and signed by Cllr King with the Proper Officer and members witnessing proceedings live online.

#### **5.4 Membership of Sub Committee 2020/21**

- Members appreciated the invaluable work which the Sub-Committee had undertaken and wished to retain the structure of having both members and observers.
- Cllr Wyn Edwards, who had been appointed as the observer representative for the Drefach Ward advised that he wished to step down from the role and proposed Cllr Nia Lewis as a replacement.

- It was also noted that the Sub-Committee would be engaged in negotiations with Gorslas School Governing Body and the County Council in relation to a Management Agreement covering community use of facilities.
- **Resolved:**
  - (i) Membership of the Sub Committee comprises of core members, observers and, in relation to matters regarding the new school at Gorslas, the two County Councillors in an advisory capacity.
  - (ii) The Core Membership comprise of the Chair of the Council, Vice Chair of the Council and Immediate Past Chair of the Council each of whom has powers delegated to them to vote on matters placed before the Sub-Committee.
  - (iii) Observers: Cllrs Terry Jones, Nia Lewis and a representative from the Gorslas Ward to be appointed as observers without voting rights
  - (iv) Advisory: Councillors Aled Vaughan Owen and Darren Price serve on the Sub Committee in relation to matters regarding the new school at Gorslas Park in an advisory capacity without voting rights.

## **6.0 Agenda Item 6 Appoint External Representatives for 2020/21**

### **6.1 Representative: One Voice Wales Association.**

- **Resolved:** Cllr Wyn Edwards be appointed to the position.

### **6.2 Representatives: School Governing Body.**

- **Resolved:**
  - (i) That the current representatives be re-appointed
  - (ii) Cllr Aled Vaughan Owen make enquiries with Ysgol Maes Y Gwendraeth to ascertain if there are vacancies for Community Governors.

### **6.3 Representative: PACT.**

- **Resolved:** Cllr Clive Green and Brian Kirby be appointed as representatives.

### **6.4 Representatives: Gwendraeth Group of Councils.**

- **Resolved:** Cllrs Clive Green and Brian Kirby be appointed.

### **6.5 Representative: Torcoed Quarry Liaison Group.**

- **Resolved:** Cllr Anthony Rees be appointed to the position.

### **6.6 Representative: Cross Hands Hall and Cinema Trust.**

- **Resolved:** Cllrs Clive Green and Andrew King be appointed to the position.

### **6.7 County Council Liaison Forum.**

- **Resolved:** That Cllr Wyn Edwards be appointed to as the Council's representative.

**6.8Note:** Cllr Anthony Rees left the meeting at this point.

**7.0 Agenda Item 7 Responsible Financial Officer 2020/21.**

- **Resolved:** That the Clerk be appointed to the position.

**8.0 Agenda Item 8 Independent Financial Auditor 2020/21.**

- **Resolved:** That Lyn Llewellyn Audit Services be appointed to undertake the audit.

**9.0 Agenda Item 9 Internal Financial Examiner 2020/21.**

- **Resolved:** Cllr Clive Green be appointed to the position.

**10.0 Agenda Item 10 Chair's Fund 2020/21.**

- **Resolved:** That provision of £1,000 be made within the budget.

**11.0 Agenda Item 11 Annual Report Members Attendance**

- Details were provided regarding the attendance of members at full Meetings of the Community Council for the period 1<sup>st</sup> May 2019, to 30<sup>th</sup> April, 2020.

Surname	First Name	Max No of Possible Attendances	No Attended.	% Attendance
Martin	Simon	13	11	85
Jones	Terry	13	10	77
Evans	David	6	0	0
Llwyd	Iestyn	13	11	85
Price	Darren	13	12	92
Edwards	Wyn	13	11	85
Green	Clive	13	8	62
Rees	Anthony	13	11	85
Butler	Tina	13	11	85
Lewis	Nia	13	9	69
Owen	Aled	13	12	92
Price	Janice	13	8	62
Jones	Wynne	6	0	0
Williams	Linda	11	8	73
King	Andrew	13	9	69

- NB.
  - i) Cllrs David Evans and Wynne Jones were unable to attend meetings due to long term illnesses and did not continue in office after October, 2019.
  - ii) Cllr Linda Williams took up duties as from June, 2019.
- **Resolved:** To receive and note the information provided.

## 12.0 Agenda Item 12. Dates of Council Meetings for the 2020/21 Municipal Year.

Date	Venue
08/06/20	Online pending lifting of restrictions.
13/07/20	Online pending lifting of restrictions.
14/09/20	Online pending lifting of restrictions.
12/10/20	Online pending lifting of restrictions.
09/11/20	Online pending lifting of restrictions.
14/12/20	Online pending lifting of restrictions.
11/01/21	Online pending lifting of restrictions.
08/02/21	Online pending lifting of restrictions.
08/03/21	Online pending lifting of restrictions.
12/04/21	Online pending lifting of restrictions.
10/05/21	Online pending lifting of restrictions.

\*Please note all meetings commence at 7.00p.m. unless otherwise stated.

## 13.0 Agenda Item 13 End of Financial Year 2019/20.

- Details were provided for members of the position at the end of the financial year in respect of overall budget performance, performance, the position relating to each budget heading and the level of reserves.
- Electronic copies of the accounts and other documentation required to support the audit had been provided to the Independent Auditor together with the Annual Return.
- **Resolved:** That no remedial action was required at this time and that the information provided would be received and noted.

## 14.0 Agenda Item 14 Risk Assessment Report 2020/21.

- Members considered the report provided with the papers for the meeting on the identified risks as well as the mitigation measures which were in place.
- **Resolved:** The report and measures be approved and kept under review particularly in the light of the lessons learned from the experience of the current emergency.

## 15.0 Agenda Item 15 Asset Register.

- A schedule of the asset had been provided as part of the papers for the meeting and was considered by members.
- **Resolved:** To receive and approve the schedule with an amendment to the description of the Toll House at Drefach Park on the register being changed to Toll Bar

## 16.0 Closure of Meeting

- There being no further business the Chair declared the meeting closed at 7.25p.m.