

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL
Minutes Annual Meeting of Gorslas Community Council held online on
Monday, 10th May, 2021, at 19:00hrs

1.0 Agenda Item 1: Record of those Present/Apologies

- Members: Cllrs Iestyn Llwyd, (Chair), Andrew King (Vice Chair), Simon Martin, Wyn Edwards, Nia Lewis, Clive Green, Aled Vaughan Owen, Anthony Rees, Terry Jones, Darren Price, Linda Williams and Nicholas Beckett.
- Others: Llew Thomas Clerk to the Council and Hefin Jones (Translator)
- Apologies for absence: Cllr Tina Butler

1.1 Welcome

- Cllr Iestyn Llwyd welcomed everyone and declared the meeting open at 19:00hrs.

2.0 Agenda Item 2: Declaration of Interest

- There were no declarations of personal interest.

3.0 Agenda Item 3: Chair's Report 2020/21

- Cllr Llwyd stated that it had been an honour to serve as Chair for the past year. He was very proud of the role which Community Councillors had played within their local community during the pandemic and of the fact that the Council had, where legislation allowed, continued to provide services for the public.
- The parks in particular had been an invaluable resource for the public as one of the few places they were allowed to visit during the three lockdown periods.
- A formal report of the activities for the year had been circulated to members. Unfortunately, it had not been possible to undertake any visits to community groups or organisations during the year. A situation, and one the Chair very much regretted.
- There had been some notable achievements during the year including providing assistance for the food banks, the transfer of land at Cefneithin, revision of the website, producing a five-year strategic plan as well as tendering for £100k of play equipment.
- Cllr Llwyd thanked members sincerely for their work and support during the year and for their readiness to adapt to new ways of working to ensure the Council continued to function effectively. He wished the new Chair well for the forthcoming year.
- **Resolved:** To thank the Chair for his work during the year.

4.0 Agenda Item 4: Opportunity for the Public to address the Council.

- **Resolved:** To move to the next agenda item as no members of the public were present.

5.0. Agenda Item 5: For the 2021/22 Municipal Year.

5.0. Appointment of Chair

- It was proposed, seconded that Cllr Andrew King be appointed to the position of Chair for the 2021/22 Municipal Year.
- **Resolved:** It was unanimously agreed that Cllr King be appointed to the position. The declaration of acceptance of office was read out and signed by Cllr King with members and the Proper Officer witnessing the proceedings by means of live streaming

5.1. To Elect a Vice Chair of the Council.

- It was proposed and seconded that Cllr Nia Lewis be appointed to the position of Vice Chair of the Council for the forthcoming municipal year.
- **Resolved:** It was unanimously agreed that Cllr Nia Lewis be appointed as Vice Chair of the Community Council for the municipal year 2020/21 with the declaration of acceptance of office being read out and signed by Cllr Lewis with the Proper Officer witnessing proceedings.

5.2 Membership of Sub Committee.

- Discussion took place in relation to the arrangements for the forthcoming year.
- **Resolved:**
 - (i) To establish a Sub-Committee for the 2021/22 municipal year to which the Council could delegate tasks, and or decisions, as the Council sees fit.
 - (ii) The membership of the Sub Committee to be as follows: -
 - a. Core Membership: Current Chair and Vice Chair of the Council and the immediate past Chair of the Council. Appointees to have equal voting rights.
 - b. Observers: One observer member from each ward without voting rights. Appointees Cllrs Terry Jones, Tina Butler and Nicholas Beckett.
 - c. Advisory: Matters regarding the new school at Gorslas. The two County Council members attend in an advisory capacity without voting rights.

6.0 Agenda Item 6 Appoint External Representatives for 2021/22

Organisation	Cllr Representative
One Voice Wales.	W. Edwards
School Governing Bodies	Cefneithin C.P. Simon Martin. Drefach/Cross Hands Fed: Nia Lewis
PACT	Clive Green and Brian Kirby
Gwendraeth Group of Councils	Clive Green and Brian Kirby
Torcoed Quarry	Anthony Rees
Cross Hands Public Hall and Cinema	Clive Green
County Council Liaison Forum	Wyn Edwards

- **Resolved:** That the above-named individuals be appointed to represent the Council on the organisations stated for the coming municipal year.

7.0 Agenda Item 7 Responsible Financial Officer 2021/22.

- **Resolved:** That the Clerk be appointed to the position.

8.0 Agenda Item 8 Independent Financial Auditor 2021/22.

- **Resolved:** That Lyn Llewellyn Audit Services be appointed to undertake the audit.

9.0 Agenda Item 9 Internal Financial Examiner 2021/22.

- **Resolved:** That the Sub Committee undertake the task for the 2021/22 financial year.

10.0 Agenda Item 10 Chair's Fund 2021/22.

- **Resolved:** That provision of £1,000 be made within the budget with the allocation to be spent in accordance with Council's policies and procedures.

11.0 Agenda Item 11 Annual Report Members Attendance

- Details were provided regarding the attendance of members at full Meetings of the Community Council for the period 1st May 2020, to 30th April,2021.

Ward	Surname	First Name	Meetings Held	Meetings Attended	% Attendance
Cefneithin	Martin	Simon	13	8	62
	Jones	Terry	13	12	92
	Kirby	Brian	13	6	46
	Llwyd	Iestyn	13	13	100
	Price	Darren	13	12	92
Drefach	Edwards	Wyn	13	13	100
	Green	Clive	13	13	100
	Rees	Anthony	13	9	69
	Butler	Tina	13	11	85
	Lewis	Nia	13	13	100
Gorslas	Owen	Aled	13	11	85
	Price	Janice	13	6	46
	Beckett	Nicholas	13	12	92
	Williams	Linda	13	12	92
	King	Andrew	13	12	92

- **Resolved:** To receive and note the information provided.

12.0 Agenda Item 12. Dates of Council Meetings for the 2021/22 Municipal Year.

Date	Venue
14/06/21	Online pending lifting of restrictions.
12/07/21	Online pending lifting of restrictions.

13/09/21	Online pending lifting of restrictions.
11/10/21	Online pending lifting of restrictions.
08/11/21	Online pending lifting of restrictions.
13/12/21	Online pending lifting of restrictions.
10/01/22	Online pending lifting of restrictions.
14/02/22	Online pending lifting of restrictions.
14/03/22	Online pending lifting of restrictions.
11/04/22	Online pending lifting of restrictions.
09/05/22	Online pending lifting of restrictions.

*Please note all meetings commence at 7.00p.m. unless otherwise stated.

13.0 Agenda Item 13 End of Financial Year 2020/21

- An overview of the financial position at the end of the financial year was provided by the Clerk. It included details of expenditure, income as well as the level of reserves. .
- Copies of the accounts and other supporting documentation had been provided to the Independent Auditor together with the draft Annual Return.
- **Resolved:**
- That the following amounts be included within the reserves carried forward to 2021/22.

Analysis of Reserves	
Reserves Previous Years	
Commitments	15,753
Replacement Equipment Fund	43,443
Summary Earmarked Projects	13,400
Operational Reserve	23,644
Reserves Carried Forward	96,240

14.0 Agenda Item 14 Risk Assessment Report 2021/22.

- Members considered the report provided with the papers for the meeting on the identified risks as well as the mitigation measures which were in place.
- **Resolved:** The report and measures be approved and kept under review particularly in the light of the lessons learned from the experience of the current emergency.

15.0 Agenda Item 15 Asset Register.

- A schedule of current assets was considered by members.
- **Resolved:** To receive and approve the schedule.

16.0 Closure of Meeting

- There being no further business the Chair declared the meeting closed at 19:43 hrs.