CYNGOR CYMUNED GORS-LAS COMMUNITY COUNCIL

**Minutes of an additional March meeting of the Gors-las Community Council**

**held at Ysgol Cefneithin, Cefneithin, on 18th March,2024, at 18.30hrs.**

171.0 Agenda Item 1: Record of those Present/Apologies

* Cllrs: Simon Martin (Chair), N Beckett (Vice Chair), Nia Lewis, Kevin Jones, Chris Wilkins, Catrina Williams, Andrew King, Melody Gronow, and Elinor Goldsmith.
* Others: Hefin Jones (Translator) and Llew Thomas, Clerk to the Council.
* Apologies for absence: Cllrs Clive Douch, Clive Green, Tina Butler, and Linda Williams.

Resolved: To note and record the position.

171.1 General.

* The Chair welcomed everyone to the meeting which was declared open at 18.30hrs.
* Prior to proceeding the Chair enquired as to whether members had the necessary documentation with them or if they required clarification on any matter before proceeding with the interviews.

Resolved: There being no such issues it was resolved to proceed with the order of business.

172.0 Agenda Item 2: Declaration of Interest

* No declarations of interest were made.
* Resolved to: Note and record the position.

173.0 Agenda Item 3: Minutes of Previous Meeting.

* The minutes of the previous meeting would be presented and considered at a future meeting.
* Resolved to: Receive, note, and approve.

174 .0 Agenda Item 4: Opportunity for the Public to Address the Meeting.

* There were no members of the press or public present.
* **Resolved to:** Receive and note the position.

175.0 Agenda Item 5: Interviewing Candidates for the post of Clerk/ RFO to the Council.

175.1 Interview Candidate A

* The candidate was greeted and welcomed by the Clerk and shown to a private waiting area.
* The interview process was explained to them, and they were presented with the pre-prepared questions which were to be answered at interview.
* The candidate was asked to read the questions and whether they required clarification on any matter. As there were no such issues the candidate was given 15 minutes preparation time.
* At the end of that period the Clerk accompanied the candidate to the interview with the full Council.
* The Chair introduced and welcomed the candidate. They were invited to commence answering the questions when they felt comfortable to do so and invited to seek clarification on any matter of which they were unsure.
* The Candidate proceeded to answer each question in turn.
* At the end of that period members asked the candidate a number of questions regarding the answers given and the requirements of the post.
* The candidate was then invited to ask any questions they wished to ask with the Council providing responses to the questions.
* The Chair then thanked the candidate for their attendance and advised that they would be notified of the Council’s decision within a few days.
* The candidate thanked the Council for the opportunity and left the room.

175.2 Interview Candidate B

* The candidate was greeted and welcomed by the Clerk and shown to a private waiting area.
* The interview process was explained to them, and they were presented with the pre-prepared questions which were to be answered at interview.
* The candidate was asked to read the questions and whether they required clarification on any matter. As there were no such issues the candidate was given 15 minutes preparation time.
* At the end of that period the Clerk accompanied the candidate to the interview with the full Council.
* The Chair introduced and welcomed the candidate. They were invited to commence answering the questions when they felt comfortable to do so and invited to seek clarification on any matter of which they were unsure.
* The Candidate proceeded to answer each question in turn.
* At the end of that period members asked the candidate a number of questions regarding the answers given and the requirements of the post.
* The candidate was then invited to ask any questions they wished to ask with the Council providing responses to the questions.
* The Chair then thanked the candidate for their attendance and advised that they would be notified of the Council’s decision within a few days.
* The candidate thanked the Council for the opportunity and left the room.

175.3 Interview Candidate C

* The candidate was greeted and welcomed by the Clerk and shown to a private waiting area.
* The interview process was explained to them, and they were presented with the pre-prepared questions which were to be answered at interview.
* The candidate was asked to read the questions and whether they required clarification on any matter. As there were no such issues the candidate was given 15 minutes preparation time.
* At the end of that period the Clerk accompanied the candidate to the interview with the full Council.
* The Chair introduced and welcomed the candidate. They were invited to commence answering the questions when they felt comfortable to do so and invited to seek clarification on any matter of which they were unsure.
* The Candidate proceeded to answer each question in turn.
* At the end of that period members asked the candidate a number of questions regarding the answers given and the requirements of the post.
* The candidate was then invited to ask any questions they wished to ask with the Council providing responses to the questions.
* The Chair then thanked the candidate for their attendance and advised that they would be notified of the Council’s decision within a few days.
* The candidate thanked the Council for the opportunity and left the room.

175.4 Decision.

* Scoring sheets were collected from members and aggregated by the Clerk.
* Members were advised that candidate A i.e. Michaela Chaplin had the highest score.
* **Resolved:**

1. That references be obtained for candidate A and if satisfactory that an offer of employment be made to Michaela Chaplin.
2. That the other candidates be notified of the decision.

**176.0 Agenda Item 6 Next Meeting:**

* Next Meeting 08.04.24 at 19:00 hrs. at Hebron Vestry Drefach.
* There being no further business to transact the Chair declared the meeting closed at 21:10 hrs.