

CYNGOR CYMUNED GORS-LAS COMMUNITY COUNCIL

Minutes of an additional May meeting of the Gors-las Community Council

held at Ysgol Cefneithin, Cefneithin, on 9th May 2024, at 18.45hrs.

39.0 Agenda Item 1: Record of those Present/Apologies

- Cllrs: Simon Martin (Chair), N Beckett (Vice Chair), Nia Lewis, Kevin Jones, Chris Wilkins, Clive Douch, Andrew King, Melody Gronow, Linda Williams, and Tina Butler.
- Others: Hefin Jones (Translator) and Llew Thomas, Clerk to the Council.
- Apologies for absence: Cllrs Clive Green, Elinor Goldsmith and Catrin Williams,
- **Resolved:** To note and record the position.

39.1 General.

- The Chair welcomed everyone to the meeting which was declared open at 18.45hrs.
- Prior to proceeding the Chair enquired as to whether members had the necessary documentation with them or if they required clarification on any matter before proceeding with the interviews.
- **Resolved:** There being no such issues it was resolved to proceed with the order of business.

40.0 Agenda Item 2: Declaration of Interest

- No declarations of interest were made.
- **Resolved to:** Note and record the position.

41.0 Agenda Item 3: Minutes of Previous Meeting.

- The minutes of the previous meeting would be presented and considered at a future meeting.
- **Resolved to:** Receive, note, and approve.

42.0 Agenda Item 4: Opportunity for the Public to Address the Meeting.

- There were no members of the press or public present.
- **Resolved to:** Receive and note the position.

43.0 Agenda Item 5: Interviewing Candidates for the post of Clerk/ RFO to the Council.

43.1 Interview Candidate A

- The candidate was greeted and welcomed by the Clerk and shown to a private waiting area.
- The interview process was explained, and they were presented with the pre-prepared questions which were to be answered at interview.
- The candidate was asked to read the questions and whether they required clarification on any matter. As there were no such issues the candidate was given 15 minutes preparation time.
- At the end of that period the Clerk accompanied them to the interview with the full Council.
- The Chair introduced and welcomed the candidate. They were invited to commence answering the questions when they felt comfortable to do so and invited to seek clarification on any matter of which they were unsure. They were advised that members would ask any questions they had immediately after the candidate had answered a question.
- The candidate proceeded to answer each of the pre-prepared question in turn following which members asked questions related to the answers given and the requirements of the post.
- At the end of the period related to the pre-prepared questions the Chair invited the candidate whether they had any questions which they wished to ask of the Council.
- Responses to the questions raised were provided following which the Chair thanked the candidate for their attendance.

- The candidate in turn thanked the Council for the opportunity and left the room.

43.2 Interview Candidate B

- The candidate was greeted and welcomed by the Clerk and shown to a private waiting area.
- The interview process was explained, and they were presented with the pre-prepared questions which were to be answered at interview.
- The candidate was asked to read the questions and whether they required clarification on any matter. As there were no such issues the candidate was given 15 minutes preparation time.
- At the end of that period the Clerk accompanied them to the interview with the full Council.
- The Chair introduced and welcomed the candidate. They were invited to commence answering the questions when they felt comfortable to do so and invited to seek clarification on any matter of which they were unsure. They were advised that members would ask any questions they had immediately after the candidate had answered a question.
- The candidate proceeded to answer each of the pre-prepared question in turn following which members asked questions related to the answers given and the requirements of the post.
- At the end of the period related to the pre-prepared questions the Chair invited the candidate whether they had any questions which they wished to ask of the Council.
- Responses to the questions raised were provided following which the Chair thanked the candidate for their attendance.
- The candidate in turn thanked the Council for the opportunity and left the room.

43.4 Decision.

- Members considered and discussed at length the applications received and the responses provided by candidates at the interview.
- **Resolved that:**
 - (i) No appointment be made and that candidates be advised accordingly.
 - (ii) The post be re-advertised asap with the following amendments:
 - a. The contract be for a fixed term of one year.
 - b. The salary scale be revised to LC2 Points 24 to 28 i.e. the Substantive benchmark range.
 - c. The advertisement appears for a 4-week period.

44.5 Interim Arrangements

- Members were mindful of the need for interim arrangements whilst the position was being advertised and wished to discuss the options for meeting the requirement.
- The current Clerk/RFO left the room whilst members considered the position.
- Following the re-call of the current Clerk/RFO and discussion with members it was resolved that: -
 - (i) The contract for the current Clerk/RFO be extended from 01.05.24 to until 30.06.24 and the position reviewed thereafter.
 - (ii) The salary scale for the period be set at the minimum point of LC2 i.e. point 32.

45.0 Agenda Item 6 Next Meeting:

- Next Meeting 13.05.24 at 19:00 hrs. at Hebron Vestry Drefach.
- There being no further business to transact the Chair declared the meeting closed at 21:00 hrs.