

CYNGOR CYMUNED GORSLAS COMMUNITY COUNCIL

Draft minutes for October Ordinary Monthly meeting held on Monday 13th
October 2025 in Ysgol Gynradd Gymraeg Gorslas

74.0 Agenda Item 1: Record of those Present/ Apologies

- **Present** – Councillors K Jones, S Martin, M Gronow, C Wilkins, L Williams, A King, N Lewis
- **Also present** – C Williams (Clerk), H Jones (Translator).
- **Apologies** – Councillors T Butler, E Goldsmith, N Beckett

Resolved: To accept and approve the apologies for absence and the reasons provided

75.0 Agenda Item 2: Declaration of Interest

- Cllr N Lewis declared an interest as a member of Drefach Welfare Association.
- Cllr S Martin declared an interest as a neighbour of Eiros, MaesyBont.

Resolved: To accept and note the declaration of interests

76.0 Agenda Item 3: Dyfed Powys Police Update.

- The Clerk reported receipt of an emailed update from the local police detailing recent crime incidents within the wards.

Resolved: The Clerk will contact the local police to request details of the current patrol plan and enquire where PCSOs advertise their “Cuppa with a Coppa” events, enabling the Community Council to assist in promoting these sessions via its social media platforms

77.0 Agenda Item 4: Minutes of Previous Meetings

- Members considered the minutes of the meeting held on the 8th of September 2025.

Resolved: That the minutes to be accepted and approved as an accurate record of discussions and decisions made.

78.0 Agenda Item 5: Opportunity Public to Address the Meeting.

- No members of the public present and no requests to address the Council had been received.

Resolved: To receive and note the position.

79.0 Agenda Item 6: Corporate Matters.

79.1 Member Vacancies Cefneithin and Drefach Wards.

- Drefach: No expressions of interest received.
- Cefneithin: No expressions of interests received.

Resolved:

- Receive and note the information.
- Members to continue to seek to recruit members to represent Cefneithin and Drefach Wards
- The Clerk has placed new recruitments posters in all Community Council noticeboards.

79.2 Policy update + review

- The Working group met on the 29th of September to review the Council's policies. The policies on Gorslas Community Council website were adopted in 2015. These policies have been to be reviewed and updated by the working group.
 - ✓ Procurement Policy
 - ✓ Publication of Information Scheme
 - ✓ Information Technology Policy
 - ✓ Retention + Disposal policy
 - ✓ Data Protection Policy
 - ✓ Social Media Policy
 - ✓ Welsh Language Scheme
 - ✓ Concerns and Complaints Policy
 - ✓ CCTV Policy

✓ Code of Conduct Policy

- Chair thanked the working group for their time and recommendations when discussing the policies and also thanked Cllr N Lewis for hosting the working group.

Resolved:

- That the Clerk makes the relevant amendments to individual policies as identified during the meeting.
- That the Clerk update's members of complaints and concerns received quarterly.
- That the Council accept the recommendations of the working group and formally adopt the policies as amended.

80 Agenda Item 6: Ward update

80.1 General update

1	Gorslas Park	- Damage to Swing seat Tango – no update from residential home - Work completed
2	Parc Gorslas	- Titan swing bearings need to be changed, which intends dismantling the swing - Work completed
3	Parc Cefneithin	- Multi-frame climbing net – worn in places - Work completed
4	Parc Drefach + Cefneithin	Hedges to be cut in both parks in October as part of the ground maintenance contract. Work to be completed as soon as possible.
5	Defibrillator locations	A table of Defibrillator locations has been completed and will be uploaded to the new website and placed in village noticeboards.
6	Nolan Windows	Have been to the office to repair the door closing mechanism (3/10/25)

Resolved: Receive and note the information provided.

80.2 Events

- Cadw Mynydd Mawr yn Daclus/ Keep Mynydd Mawr Tidy - Litter picking event - 25/10/25 – Gwendraeth Bus Bay, Drefach – 10am
- Thanksgiving Service /Gwasanaeth Diolchgarwch – Hebron, Drefach 14/10/25 - 2pm
- Art Exhibition – Y Neuadd, Cefneithin 17, 18, 19 October.
- Ysgol Gynradd Gymraeg Cefneithin – celebrating 130yrs of education in Ysgol Cefneithin – 12/11/25
- Ysgol Gynradd Gymraeg Gorslas – Ffair Nadolig/ Christmas Fayre 20/11/25

Resolved: Receive and note the information.

80.3 Ward matters arising

- Drefach Welfare Association has been supplying the electric to power the CCTV system in Drefach Park. The Association has asked for a contribution to help pay for the cost

Resolved:

- That the clerk contacts Dyfed Alarms to get an approximate electricity consumption of the system in Drefach Park.
 - From the information from Dyfed Alarms calculate the approximate cost of running the CCTV system in Drefach.
- Halloween Trail – PTA Request - The Clerk reported that the PTA of Ysgol Gynradd Gymraeg Cefneithin had submitted a formal request to use Cefneithin Park for a Halloween trail event for school pupils, intended to raise funds for the school. A risk assessment was provided in support of the application.

Resolved: To approve the PTA's request for use of Cefneithin Park for the Halloween trail event.

- New business in Cefneithin – Rawr & More asked if they could supply dog poo bags for Cefneithin Park as a way of advertising their business.

Resolved:

- i. To approve the request of Rawr & More of supplying dog poo bags for Cefneithin Park.
 - ii. That the Clerk contacts Ysgol Gynradd Gymraeg Cefneithin to ask if pupils could make bag holders to be placed around the park. Design and Technology work using recycled materials.
- Tree Planting – Cefneithin and Drefach Parks - The Clerk reported that several trees have been removed from the parks in recent years due to storm damage or disease, including two from Drefach Park and two from Cefneithin Park within the past year. A further three small trees in Cefneithin Park have been identified for removal. No replacement planting has yet taken place.

Resolved: To approve the planting of sapling trees in Spring 2026, subject to professional advice regarding species suitability and associated costs for supply and planting. This would form part of the Council's commitments to sustainability and environmental principles.

- Gorslas Welfare Association – Christmas Tree and Event Request - The Clerk reported that Gorslas Welfare Association had submitted a request to plant a Christmas tree (approximately 6–8 ft, with potential for future growth) in the raised bed at Gorslas Park, with the intention of establishing a permanent tree that would not require annual replacement. The Association is planning a joint Christmas event with Ysgol Gynradd Gymraeg Gorslas on 20th November, to include singing around the tree, a Christmas Fayre, and a laser light show at the school. A request was also made for the temporary closure of the Gorslas Park car park during the evening to ensure the safety of attendees.

Resolved: To approve the request from Gorslas Welfare Association.

- Fly Tipping – road from the Mansel Arms to Foelgastell. Cllr C Wilkins informed members he had reported the incident to the appropriate department in Carmarthenshire County Council.

Resolved: to receive and note the information

- Carmarthenshire County Council - Gemma C Pearson - Actif Sport & Leisure officer – have requested to place a small storage container just outside of the hall to store equipment they use for sessions in Y Neuadd.

Resolved: That the Clerk contact the officer to seek additional information or dimensions of the container and the desired location of the storage container prior too approval – the matter to be redirected to full Council next meeting.

- Repair Café – There is no Repair Cafe facility /group in the local area with the nearest being in Carmarthen. The Organisation has asked would the Community Council facilitate a monthly 'repair café' event.

Resolved: not to approve the monthly event.

- Complaint regarding the work carried out in the woodland area of Cefneithin Park. The Council has responded to the resident's 1st email and FOIA request. Resident has written further to the Council's first response. Members discussed the resident's email and its response.

Resolved: The Council considered the complainants further correspondence and drafted an appropriate response.

- New rubbish bins – new rubbish bins are needed to replace damaged bins in Drefach Park (main play park) and Gorslas Park (bottom path under the school) and an additional bin would be beneficial for the wooded area of Cefneithin Park. Some rubbish bins in the parks need to be secured to the ground.

Resolved:

- i. That a new bin to be placed within the wooded area of Cefneithin Park.
 - ii. That the Clerk find costings for new bins and inform members.
 - iii. That the Clerk seeks a quote from contractor for the work.
- Gorslas School Agreement – Clerk has asked for the agreement between Ysgol Gynradd Gymraeg Gorslas and Gorslas Community Council to be included in this term's Governors Meeting.

Resolved: That the clerk emails the Chair of the Governing Body and Headteacher to ask if the school agreement could be included in the agenda of the Autumn Governing Body meeting.

81.0 Agenda Item 8: Members Reports:

- Cllr C Wilkins attended and provided an update on matters discussed from the One Voice Wales Area meeting which was held online on 8/10/25.

Resolved: To thank Cllr C Wilkins for attending the meeting and for the update on matters discussed.

82.0 Agenda Item 8: Consultation/Correspondence.

82.1 Correspondence

Ref	From	Advise of/or Provide Information Regarding
1	Ysgol Gynradd Gymraeg Cefneithin.	The school is celebrating 130yrs of education in Cefneithin and will be holding various events over the next year.
2	Dyfed Powys Police	Gwahoddiad: Digwyddiadau Drysau Agored Pencadlys Heddlu Dyfed-Powys/ Invitation: Dyfed-Powys Police Headquarters Open Doors Events 22 nd & 23 rd October 2025
3	Cloud Next	Web domain service requesting information
4	Eyelid productions	Information to build the website. Please see Appendix 1
5	ella@repaircafewales.org	International Repair Day - 18 th of October. International Repair Day is held worldwide! Every October we celebrate the power of repair to bring our communities together, reduce our impact on the planet, teach new skills and so much more. Whether you're a fixer, community organiser, tinkerer, maker, repair business, campaigner or simply a fan of repair, there are lots of ways to join in.
6	Carmarthenshire County Council	Social Value Initiative – Carmarthenshire Digital Inclusion Fund - Carmarthenshire County Council has secured a £15,750 social value fund dedicated to supporting digital inclusion projects across the county. This initiative aims to boost access to digital tools and skills, helping individuals and communities overcome barriers to connectivity and participation.
7	consultations@dbcc.gov.wales	Carmarthenshire - Review of Electoral Arrangements - Notice of Draft Proposal Report Publication The Commission has now published its Draft Proposals Report for the Electoral Arrangements in Carmarthenshire. The Report has been published on the Commission's website along with maps, tables of arrangements and a document containing the representation responses received during the initial consultation period. A consultation period on the Draft Proposals will run for 6 weeks from 2 October to 12 November 2025. Submissions can be made via the Commission's online portal, by e-mail or post. This information is also contained within the Draft Proposals Report.
8	Torcoed Quarry	Out of hours working Nights Friday 26 th September 2025 - 18.00 – finish Saturday 27 th September 2025 - 7am – 13.00 From 29 th September - 3 rd October 2025 - 18.00 – finish
9	Wales Air Ambulance	Community Council Appeal: Progress Update Thanks to your generous contribution, WAA pleased to report that the first helicopter D2 to D3 upgrade has been underway since July. The G-WOBR aircraft has been stripped back to allow for the upgrade works including re-wiring, a replacement undercarriage and rotor modification.

10	OPCC Communication - OPCC.Communication@dyfed- powys.police.uk	Hate Crime Awareness Week - online webinar to shine light on the impact of hate crime, the importance of reporting it, and the support available to victims. 14th October - 13:00 – 14:00 - Online, Free
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Resolved:

- i. To receive and note the information provided.
- ii. Carmarthenshire - Review of Electoral Arrangements - Notice of Draft Proposal Report Publication to be discussed in the November meeting

83.0 Agenda Item 10 One Voice Wales.

83.1 Correspondence /Update

- One Voice Wales National Conference and Annual General Meeting (AGM) are being held at the Royal Welsh Showground on Wednesday 1 October 2025 – this event was cancelled due to low take up numbers.
- One Voice Wales - Anti-Racist Wales Action Plan Webinars, organised to coincide Black History Month this October. Thursday 23rd October 2025 6:00pm–8:00pm + Thursday 30th October 2025 10:00am–12:00pm
- OVW/Keep Wales Tidy - Green Space and Biodiversity Webinar - Thursday 23 October 2025 - 10:30am - 12:00pm
- OVW/Keep Wales Tidy - Local Environmental Quality Webinar - Wednesday 5 November 2025 - 10:30am - 12:00pm

Resolved: receive and note the information provided.

84.0 Agenda Item 11: Planning Matters/ Road Closures.

84.1 Planning Matters

- The following applications have been advised by the County Council

Ref	Type and Description	Location
PL/09854	Discharge of Conditions 7, 8, 9 and 10 of PL/08122 (Landscaping Scheme, Biodiversity Enhancements, Boundary Treatments, Tree Plan)	Land adjoining Pros Ceiron, Heol Tyisaf, Drefach, Llanelli, SA14 7DB
PL/09810	Two storey extension and associated alterations to dwelling house	Eiros, Maesybont, Llanelli, SA14 7HF
PL/09466	Proposed Extensions to existing factory that includes material storage, office space and welfare facilities	Olympic Upvc Products Ltd, 138 Carmarthen Road, Cross Hands, Llanelli, SA14 6TH
PL/09930	Raised planter on southern boundary of garden area	Rose Villa, Heol Y Foel, Foelgastell, Llanelli, SA14 7EL
<u>PL/09886</u>	Discharge of Conditions 4, 8 and 9 on PL/08814 (External lighting scheme with specifications of lights, Precautionary Working Method Statement, Groundsure Enviroinsight and Geoinsight Reports and Contaminated Land Risk Assessment)	Land at Cross Hands Business Park East, Cross Hands, Llanelli

Resolved: Receive and note the information provided

84.2 Temporary road closure

- The following have been advised by the County Council
 - B4297, MaesyBont, Llanelli 09.11.25

Resolved: Receive and note the information

85.0 Agenda Item 12 Finance.

85.1 Financial Review Quarter 2

85.1.1 Bank Reconciliation September 2025 – Qtr 2

	Saver Acc	Community Acc		Total
Bal b/f 1/4/25	57,873.00	107,798.66		165,671.66
Expenditure		-56,545.05		-56,545.05
Transfer	0.00	0.00		0.00
Income	384.98	97,151.01		97,535.99

Bal 30/09/25	58,257.98	148,404.62		206,662.60
Bank Stmt 30/09/25		150,669.48		
Bank Stmt 11/09/25	58,257.98			208,927.46
Diff	0.00	2,264.86		
Represented by:				
Unpresented cheques and outstanding DDs		2,264.86		

Resolved: Receive and note the information provided

85.1.2 Qtr2 - Reserves Overview

		Trfrs	Trfrs	Trfrs	
	Balance	from	to	between	Balance
	01/04/2025	Reserve	Reserve	Reserves	31/03/2026
Summary					
Assets Replacement and Investment Fund	78,702	0	0	0	78,702
Earmarked Projects	7,840	0	0	0	7,840
Gorslas Car Park Commuted Sum	13,400	0	0	0	13,400
Commitments Outstanding	19,339	-13,494	0	0	5,845
Total Earmarked Reserves	119,281	-13,494	0	0	105,787
Operational Reserve	46,391	0	0	0	46,391
Total reserves	165,672	-13,494	0	0	152,178

- Operational Reserves will be reduced in line with any payments or income not already committed.

Resolved: Receive and note the information provided

85.1.3 Qtr2 - Budget Summary – Income overview

- The following statements include payments made and received to date together with commitments for each budget for the year.

	2025/26	Revised Budget 25/26	Total Forecast Inc/Exp	Variance
	Income			
1	Precept	-135,894	-135,894	0
2	Bank Interest	-800	-800	0
10	VAT Refund	-2,645	-7,853	-5,208
	Total Income	-139,339	-144,547	-5,208
	Expenditure			
3	Parks	47,775	40,948	-6,827
4	Public Conveniences	14,898	13,681	-1,217
5	Public Lighting	13,932	13,772	-160
6	Other Assets	1,815	0	-1,815
7	Corporate Running Expenses	42,624	42,106	-518
8	Democratic	11,427	0	-11,427
9	Grants/Donations & Other	8,900	700	-8,200
10	VAT Expenditure	0	5,208	5,208
	Total Expenditure	141,371	116,414	-24,957
	Net Income/Expenditure	2,032	-28,133	-30,165
11	Trfrs to/from commitments reserve	-13,494	0	13,494

12	Trfrs to/from earmarked reserves	5,381	5,381	0
13	Trfrs to/from operational reserve	6,081	6,081	0
	Net Total	0	-16,671	-16,671
	Explanation			
1				
2	Trf significant balance bal to investment a/c to gain interest.			
3	does not reflect potential work to be completed over the winter months			
4				
5				
6	No expenditure required on seats or bus shelters in 2025 - 26			
7				
8	Low take up of various allowances. Members allowance to be claimed allowance has not been utilised.			
9	Lower than expected grant applications & Gorslas MUGA agreement n			
10	Timing differences on VAT expenditure and refunds from HMRC.			
11	Use of reserve to fund expenditure for prior year commitments.			
12				
13				

The position indicates that most of the budgets are operating as expected. The only issue is the underspend in the Democratic + Grants / Donation budgets which need to be monitored. IRPW allowance is allocated during the 3rd Quarter of the year.

- Saver account balance £58,257.98 + £15,000.00 = £73,257.98

Resolved:

- Receive and note the information provided
- Transfer additional £15,000 (contingent on satisfactory budget review at end of Qtr3)

85.2.1 Receipts/ Payments Through Bank September 2025

Payee	Payment	Description	£
OVO Energy Ltd	DD	Electricity Charges Gorslas Toilets September	38.00
Three Mobile Network	DD	Monthly Mobile Phone Bill July	10.97
C Williams	105487	3mths Web hosting renewal	35.96
Arb Team	105489	Annual Tree inspection	310.00
Wrenvale N&L Ltd	105490	September grass cutting payment	1,286.40
Danfo (UK) Ltd	105491	September Charge Toilet and litter cleaning	1,710.00
Dylan Jones	105492	Groundwork – Cefneithin Park	715.00
C Williams	105493	September salary	1513.51
CCC	105494	Qtr1 Ground Maintenance	964.64
Cloud Next Ltd	105495	Web domain service	132.00

Resolved: Note and approve the payments made

85.2.2 Payment to be made – October 2025

Date	Payment	£	Payee	Description
09/10/25	DD	9.60	Three Mobile Network	Monthly Mobile Phone Bill September
20/10/25	DD	38.00	Ovo Energy	Electricity Charges Gorslas Toilets October

20/10/25	DD	1,357.76	HMRC	Q2 Tax & NI contributions
13/10/25	105496	5537.88	HAGS-SMPO Limited	Repair work Titan swing (Parc Gorslas) + climbing frame (Parc Cefneithin)
13/10/25	105497	106.00	Menter Cwm Gwendraeth Elli Cyf	Translation September 25
13/10/25	105498	1,286.40	Wrenvale N&L Ltd	September Grass Cutting
13/10/25	105499	2,206.76	Dyfed Pension Fund	Pension Qtr2 payment 2025 - 26
13/10/25	105500	1,676.88	Danfo (UK) Ltd	September charge toilet and litter cleaning
13/10/25	105501	20.00	Welsh Slate and gift boutique	Retirement gift
13/10/25	105502	15,000.00	Gorslas Community Council	Trs to savers account
30/10/25	105503	1513.90	C Williams	Salary October

Resolved: Approve the payments subject to satisfactory services/ goods being received.

85.3 Financial Monitoring Qtr 2 (July - Sept 2025)

- Cllr Wilkins had completed and reported in a review of income and expenditure for Quarter 2 of the 2025 – 26 financial year. No items of concern were identified.

Resolve to: Thank Cllr Wilkins for his work and to receive and note the information provided.

85.4 Local Government Service Pay Agreement 2025 – 26

- The National Joint Council (NJC) for Local Government Services has confirmed a pay agreement covering the period from 1 April 2025 to 31 March 2026.
- The revised pay scales for clerks and other employees working under the terms of the model contract are to be applied retrospectively from 1 April 2025.
- For Gorslas Community Council, this adjustment means the clerk's hourly rate will increase from £17.79 to £18.35.

Resolved:

- To accept the Local Government Service, Pay Agreement 2025 – 26 covering the period from 1/4/25 – 31/3/26
- Payment increases to be applied retrospectively from 1 April 2025 and will be included in November monthly salary.

85.5 Applications for financial assistance/ Ceisiadau am gymorth ariannol

- The Council has powers to provide assistance to organisation where it is of the view that there is a benefit to residents or the area which is commensurate with the amount awarded.

- ✓ Pwyllgor Lles Drefach – cost of Christmas lights, Christmas Tree and electricity for the Christmas Tree in Drefach.

Resolved: to approve and grant the requested £200 as a donation

- ✓ Capel Seion – maintain 2 burial grounds at Capel Seion, Drefach

Resolved: to approve and grant the requested £250 as a donation

- ✓ Urdd Gobaith Cymru – Cylch Mynydd Mawr – assist with the cost of holding the Urdd Eisteddfod

Resolved: to approve and grant £250 as a donation

86.0 Next Meeting: Monday 10th November 2025 in Ysgol Gynradd Gymraeg Gorslas